

TRUSTEE BOARD MEETING 13TH – 14TH OCTOBER 2017

(CAPITAL GATEWAY MOTOR INN, WELLINGTON)

Friday 13th October

The meeting commenced at 1.00pm with a karakia.

Attending: *Alaine Tamati-Aubrey, Susan Bailey, Clare Ferguson, Alasdair Finnie (General Manager), Meagan Ranby (Secretary) and Liang Wells (CFO)*

Meeting Administration

Apologies

Cynthia Murray
Avis Stewart
Ann Langis

Liang entered the meeting at 1.00pm

Conflict of Interest

Alaine – Taranaki Playcentre Association Rōpū

Susan – Life Member of Hutt Playcentre Association and Naenae Playcentre project, Nāku Ēnei Tamariki board.

Quorum was not met during the meeting; recommendations from the meeting to be posted on Loomio by the Secretary for approval by the Trustee Board.

Additions and prioritising the agenda

The Trustees reviewed the agenda and what was needed to be covered during the meeting.

Loomio decisions

Approval of Previous Minutes:

The 1st-2nd September 2017 Trustee Board Meeting Minutes had been circulated prior to the meeting and discussed on Loomio.

Recommended the approval of the 1st-2nd September 2017 Trustee Board Meeting Minutes and distribution (this was approved via Loomio, needed to be ratified at the TB meeting).

Matters Arising from Previous Meeting

Deferred to the November 2017 Trustee Board meeting.

Approval of Correspondence:

The August and September incoming and outgoing correspondence had been circulated prior to the meeting and discussed on Loomio.

Recommend the approval of the August and September incoming and outgoing correspondence and distribution (this was approved via Loomio, needed to be ratified at the TB meeting).

Financials (August 2017)

The August 2017 financials had been circulated prior to the meeting and discussed on Loomio.

Recommend the approval of the August 2017 financials and distribution (this was approved via Loomio, needed to be ratified at the TB meeting).

Ratification of Loomio Decisions

Travel and Mileage Policy – ratified

Recommend the ratification of the Loomio approval of the final Travel and Mileage Policy (this was approved via Loomio, needed to be ratified at the TB meeting)..

Reports

Financial Report

- 144 out of approx. 450 Centre financial reporting packs have been returned to date.
- Consolidation System – two resources needed in order to complete the work before the deadline: a financial accountant and an aggregator.

Decision:

Meeting agreed to CFO getting additional resource to complete consolidation.

Next Steps

- Clare to write a governance message to support the collation of the agency agreements.

Financial Papers to be Presented at Conference

No further feedback received at the meeting

Budget

- Travel and Mileage Policy discussed in light of negative feedback regarding the rates.
- Additional budget items tabled: Regional Manager travel budget, mileage rate, regional team building, increase in CFO hours and increase in hourly rate for Centre Support and Admin positions.
- Confirmed a 6 month review of the budget is planned.
- Explanation of the reasons of wanting Management Team being present at Conference given.
- Discussion regarding the presentation of the Budget paper to Conference by the Trustee Board.
- Discussion of the TEC budget and delivery of the training programme.
- For future discussion; the current function of the PTE needs to be reviewed.
- Identified a need to communicate a message regarding the impact of non-completions of education courses.
- Discussion held regarding 'Centres in Need' fund. Agreed should be used to temporarily meet supervision training levels and support behaviour/child learning, etc.
- Discussion regarding an establishment fee for new Centres; future discussion needed.
- Discussion regarding the Centre Support and Centre Admin roles' remuneration.
- Queried the status of the Regional Capital Works committees. Are they closed down? Information needed from Property and Assets Manager.

Recommendations:

- *A sum allocated to the Regional staff travel fund with a proviso that the Regional Managers are reminded that it's not their role to travel for relationship building.*
- *Further sum allocated for regional team building.*
- *Increase the hours of the Chief Financial Officer.*
- *Increase provision for remuneration of Centre Support and Centre Admin positions.*
- *Decrease the Centre in Need fund to \$150,000.*
- *Approval of the TEC budget based on the information that has been provided and agreement that it will not be presented with the Budget at Conference.*

Regional Capital Works

- A list of potential projects has been created of a total of approx. \$2 million.
- Discussion regarding funds in the Region Capital Works Scheme in relation to the legal amalgamation.
- Discussion regarding adjusting the amount proposed to top-up the property fund and repurposing for Centre Support
- National property will come into effect at the end of November.
- Focus of the capital works schemes was the upkeep the Centres in preparation for the amalgamation.

Special Project Fund

- Special funds have been included in the budget.

Gwen Somerset

- NZ Playcentre Federation applying to the Gwen Somerset Fund to contribute to Conference 2017 costs.

SPACE

- 30% levy to continue while the Associations are operating SPACE.
- For future budgets 70% of all SPACE bulkfunding will be allocated for the operation of SPACE and 30% will contribute to national operations.
- SPACE budget prepared was based on standardised operations.
- NZ Playcentre Federation intending to take over SPACE delivery from 10 November
- A list of SPACE costs to be developed. This will be reimbursed to Associations who incur appropriate costs between 1-10 November during the transition.
- No existing national agreement held with SPACE Trust NZ.
- PA will honour agreements between the Association and the existing SPACE programme/Centres while each programme finishes.
- Discussion regarding donations, donation rebate and fees, GST required and WINZ subsidy.
- National registration of Centres for WINZ as Service Providers to be investigated and undertaken.
- Once legal amalgamation occurs all Centres will be GST registered. A further discussion needs to occur to decide whether this is a group GST number or individual.
- Data used to create SPACE budget presented has been collated from bulk funding data and information from Regional Managers.

Recommendation for the SPACE participants to pay a fee in order for participants to be able to claim WINZ rebate. GST is to be added onto the amount charged to participants. .

Next Steps

- CFO to make the adjustments to the draft budget to be distributed to Trustee Board for final review and approval prior to the 3rd mail out.
- Agreement that at the Trustee Board induction (December) and at budget review time (July) the Board needs to see the property projects planned and allocated for the upcoming year.
- CFO to contact Marion Pilkington, NZPF Life Member, regarding the minimum balance to be retained in the Gwen Somerset Fund.
- Conference email address to be set up for questions to the conference papers. Cynthia and Clare to have access to the email address. Clare and Cynthia to collate the questions in the specific papers, and communicate the answers.
- Timeline to be sent out with the mail out explaining the process for answering the questions.
- CFO to investigate what the financial reporting requirements are for TEC and QMS; answer to be posted on Loomio.

Liang left the meeting at 6.00pm

Meeting closed at 6.10pm

Saturday 14th October

Attending: *Alaine Tamati-Aubrey, Susan Bailey, Clare Ferguson, Alasdair Finnie (General Manager), Veronica Pitt (Service Delivery Manager) and Meagan Ranby (Secretary)*

Welcome, Opening and Karakia

The meeting opened at 8.40am.

General Manager Report

- Summary of the status of recruitment given.

Promotional Products

Recommendations:

- *That the Federation continue to sell Promotional products that Playcentres can use in various ways, and*
- *That these products be managed primarily through the national structure and*

- *That the products should be sold at a rate to ensure costs are covered but any profit is minimal and*
- *That the promotional products produced from now on are required to meet the identity guidelines and*
- *That this does not prevent individual Playcentres from producing items for their own members, so long as those items also meet the identity guidelines.*

ICT

- Alaine and Clare to attend the Zoom meeting with the ICT consultant.

Conference

Zoom Meeting with Facilitators

- Facilitators requested extra time be made available on the agenda for the Auckland Association decision papers:

Run Sheet

- TB to reiterate to the organisation how governance will operate is not explicitly stated in the constitution; it is stated throughout clauses.
- TB needs to show the organisation where in the constitution that Centres have a voice. Legal advice given not to include more detail on governance in the constitution.
- Discussion on Auckland Playcentre Association intent for changes to the Playcentre Aotearoa constitution.
- Information needs to be given to Auckland Playcentre Association if they chose to affiliate to the Playcentre Aotearoa i.e. cost. Auckland Playcentre Association will be deciding whether to leave or affiliate after Conference.
- Because of time constraints, no guarantee questions will be able to be answered from the floor at Conference.
- Reminder to Trustees that they remain in their roles until the end of Conference.
- If voting is required the board will need to establish the voting strength prior to the vote being taken.
- Legal advice has been given advising of the need to open and close a National Executive for the business that relates to National Executive meetings.
- Operations will need to consider a plan for downtime at Conference.
- Cancellation of the AGM because of an inability to meet quorum cannot occur due to the requirements of external organisations. TB to encourage attendance.
- Susan and Alaine to organise gifts for the outgoing Federation Officers.

Recommendation to remove the Grief Relief workshop and reimburse any costs incurred.

Next Steps:

- Secretary to contact Claire Laurenson regarding the cancellation of the Grief Relief workshop.
- Trustee Board to write a response to Auckland Playcentre Association regarding their decision papers which will then be distributed with the 3rd mail out.
- Service Delivery Manager to contact Ministry of Education and General Manager to contact the Honorary Legal Advisor regarding affiliation of Associations.
- Clare to write message for Federation News regarding the process for Conference questions and Te Akoranga office becoming the Auckland Regional Hub; to be with Secretary by Tuesday, to be approved by end of Wednesday and distributed on Thursday.
- General Manager to follow up with the Honorary Legal Advisor regarding which decisions need to be made by the National Executive and at what stage through the agenda of the Conference this would need to occur.
- General Manager to confirm the timeline of the recruitment of the Māori Development Manager to communicate with Tāngata Whenua Trustee Board.
- Secretary to communicate the current registration list to the Trustee Board on the 19th October.
- Reminder to be posted on the Facebook page.
- General Manager to add to the list of operational acknowledgements in his section of the Annual Report.

Annual Plan 2017-2018

- Feedback given from the Trustee Board; audience, planning approach, who – implementing with Centres

- Regular evaluating and reporting on outcomes from the annual plan.
- Actions chosen to meet the maximum number of goals from the strategic plan.
- Discussion regarding business as usual and capacity.
- Driving force for the creation of the Annual plan is services to Centres.

Review of Subscriptions

- Review of current subscriptions and allocated to specific budget lines.

Next Steps:

- Service Delivery Manager to communicate the changes to CFO.

Meeting closed at 12.25pm

Next Trustee Board meeting:

Reports due: 2nd November

Fed News due date: 17th October

Next meeting: 10-11th November - Wellington

True and accurate record:

Signed: Date:

Signed: Date:



General Manager's Report
Report to the Trustee Board
October 2017

	<i>Note: content derived from material supplied by Federation staff as well as GM</i>
Amalgamation project	
Overview	<p>Another extremely busy period as we approach operational Amalgamation in November. Unanticipated time and resources have been spent by the TB and most Federation staff over the last 4 months trying to assist the Auckland Playcentres Associations with its consideration of whether to amalgamate and its difficult financial position. The delay caused in being able to establish an alternative Auckland Regional hub has not only been unsettling for all staff in the wider Auckland region, but has also delayed hub telecommunications implementation. Federation staff are extremely stretched and additional resource will be necessary to put in place to assist the Finance team. Otherwise there is a risk that the consolidation of Playcentres' accounts exercise will not be able to be completed by the required deadlines for external agencies. There is also a concern that some Associations may have difficulty funding their operations till November.</p>
Change Programme	<p>Cissy Rock, Change Programme Manager, reports:</p> <ul style="list-style-type: none"> • Facilitated meeting with Management Team and some of the Trustee Board to develop Annual Plan and other transition planning for the next 14 months • Focus is on the Friends of Playcentre project and ensuring a strong launch at Conference.
Annual Plan	<p>The annual plan that was developed following the meeting of Management Team and Trustee Board members is attached as a separate paper for Trustee Board approval.</p>
Telecommunications	<p>Meagan Ranby, Secretary, reports:</p> <p><i>Status update</i></p>

	<p>104 Centres in issue or on hold 44 Centres waiting on CallPlus to distribute hardware and complete connection 287 Centres completed</p> <p><i>Mobiles</i> I have set up and sent out 8 cellphones to employees to date.</p> <p><i>Regional Offices</i> <u>Albany</u> - is due to be connected by Chorus on the 9th October and then a technician will attend to set up the hardware.</p> <p><u>Christchurch</u> – Fibre is not available, Vocus Communications (nee CallPlus) will be investigating a VDSL connection</p> <p><i>Centres in issue</i> <u>Alternative options</u> – Vocus is putting a possible pricing plan together as an alternative to completing remedial work which can consist of trenching, wiring etc.</p> <p><u>Fibre</u> – There are at least two Centres that only have the capacity to connect to Fibre. Vocus can do Fibre 30/10 for \$99/month instead of 100/100 for \$110/month if that is preferable.</p> <p><u>Jackpoints</u> – A list of Centres has been given to Alan Taylor to assist the Centres with the installation of jackpoints; these Centres have notified us that they have wiring but not jackpoints.</p>
Promotional products stocktake	<p>Meagan Ranby, Secretary, reports:</p> <p>As Associations are starting to wind down they are needing to make decisions regarding their stock of promotional products. In order to assist with a decision a paper outlining the feedback from the survey of Associations has been created and is attached.</p>
Conference 2017	<p>Meagan Ranby, Secretary, reports:</p> <p><i>Sponsorship for Conference:</i> Sponsorship request letters have been sent to Vocus Communications and Aurora Insurance (Personal and Health Insurance broker) and Alan is in communications with Crombie</p>

	<p>and Lockwood about possible sponsorship.</p> <p><i>Registrations as of 5/10/2017:</i> 4 x Te Whare Tikanga Māori delegates 5 x Tāngata Tiriti delegates These are from a total of 5 Associations. Registration link has been sent again in Federation News.</p>
Information Technology Strategy	<p>Alan Taylor, Property And Assets Manager Reports:</p> <p>The Management Sub-committee considered the proposals submitted by two consultants – and unanimously agreed to award the contract to <u>Henrietta Hall</u> (from Christchurch) who has been providing this type of service to the not-for-profit sector since the early 2000's.</p> <p>The scope of the work to be undertaken includes:</p> <ol style="list-style-type: none"> 1. Up to 3 workshops with all the Senior National staff, 2. Engagement with up to 3 groups of key staff, 3. Engagement with up to 4 ICT suppliers, 4. Scale of effort and duration of proposed ICT projects <p>Working to the following timeframes:</p> <ol style="list-style-type: none"> a. the draft version of the final report will be completed by <u>24th November</u> - and circulated to members of our Trustee Board and Management Team, b. Henrietta will join the Trustee Board Zoom/Skype Meeting being held on <u>8th December</u> to formally present the report. <p>The quoted cost of the project is as follows:</p> <ul style="list-style-type: none"> - <i>The estimated time for the work is between 10 to 15 days, based on 8 hours a day. The costs are between \$13,200 and \$19,800, capped at \$19,800 ex GST. My hourly rate is \$165 ex GST.,</i> - <i>Travel and costs will be passed on at cost. Travel costs between Christchurch and Playcentre will be kept to a minimum if they can be arranged ahead of time to obtain reasonable fares. I do not charge</i>

	<p><i>for my travel time,</i></p> <ul style="list-style-type: none"> - <i>The costs will be invoiced on the first day of the month for the previous month, with payment due on the 20th of the month.</i>
ELI/Junior Logs	<p>Veronica Pitt, Service Delivery Manager, reports:</p> <p>Juniorlogs data entry staff have been working very hard over the end of September and beginning of October to finalise data and submit their RS7's. There have continued to be a number of issues with the system causing stress for many of the employees. The Facebook page has been valuable in allowing them to share difficulties and solutions. We are liaising with Mace IT to find and resolve the issues.</p> <p>One employee raised some security concerns with the system. Initial investigation indicates that there is not an issue, however in order to be certain we are seeking advice from a consultant.</p>
Legal	<p>The legal documents have been lodged with the Crown Law Office and we await their report.</p>
Education Overview	<p>Glenda Caradus, Tertiary Education Funding Manager, reports:</p> <p>The August SDR has been submitted – EFTs are tracking well to match delivery commitment allocation of 140 EFTs. This means we are not anticipating being too far under or over (plus or minus in excess of 1% results in funding recovery) so any recovery for 1 Jan to 31 Dec 2017 should be small.</p> <p>Indicative funding allocation for 2018 (tertiary = calendar year) is equivalent to this year but spread across 3 qualifications (current Playcentre Diploma and the two new National qualifications).</p> <p>The EPI (Education Performance Indicator) calculations have just been published by TEC – our percentage of qualification completions has always meant we cannot meet the score required to keep the 5% funding at risk from EPI outcome. The \$43,006 (ex gst) will come off our TEC income to be paid in Dec.</p> <p>Meeting with MoE to consider a new licensing agreement is scheduled to occur on Friday 6th October.</p>

	<p>TEC requirements for audited accounts within 5 months of balance date is being worked through by Liang with TEC monitoring.</p> <p>My focus, other than Business as usual, is working on the rewrite of Playcentre Education's Quality Management System to match the new amalgamated structure.</p>
	<p>Gillian Croad, Training Coordinator reports:</p> <p>Programme development is progressing slowly. The information on changes to the qualifications has resulted in a large number of questions from students about their particular situation which are not yet able to be answered. Once the licensing agreement is completed it will be possible to release further information comparing the old and new certificates and explaining a more about likely workload for those wishing to transfer across.</p> <p>We still hope to be able to begin the development of the new modules [especially the first four] in term 1 next year once we have transferred over the teaching staff into the Playcentre Aotearoa pool.</p> <p>I have spent some time trying to work out an effective way to work out how much delivery we can afford next year and possible wage rates for the various levels of the new programme. We have also finalised the hours for the new education positions and hope to begin to recruit some of these people in the coming month.</p>



Finance Report

Report to the Trustee Board

October 2017

Updates	
Financial Statement Preparation	<p>Information only –</p> <p>The Charities Commission has agreed to an extension of 30 April 2018, however, the TEC has only agreed to an extension until the 28 February 2018.</p> <p>The due date for Centre and Association reporting packs are due 20 October 2017, and a number of completed packs are already being returned.</p>
Group Registration on Charities Commission	<p>Information only –</p> <p>We have sent out a memo to Associations which details the reasoning for Group Registration on the Charities Commission website. In addition, we have asked for authorisation to undergo the Group Registration process once all filings are up to date. This is due back by the 8 November.</p>
Agency Agreement	<p>Information only –</p> <p>We have issued to all Centres (excluding Auckland and Te Akoranga) a template of the agency agreement in relation to the treatment of bulk funding. This agreement has been approved by David McLay, and we hope to get these back before 1 November, which is when the next bulkfunding round is due.</p>
RS 2	<p>There are 4 RS 2's that haven't been processed by the MOE:-</p> <ul style="list-style-type: none"> • Auckland – this won't be signed until amalgamation has been decided on • North Shore – The President has committed to trying to get this signed prior to 25 October so that it can be processed by the MOE before the next bulkfunding round • Te Akoranga – They will discuss this issue once Federation has decided on how SPACE bulk funding will be paid out ie to Associations or retained within the Federation

	<ul style="list-style-type: none"> • Buller Westland – The MOE was sent the signed the RS 2, we are following up with them as to whether they still have a copy or whether we need to get a new one signed. <p>The main issue with not having these RS 2's processed is that the Associations have retained the advances for the June to October period.</p>
Payroll System	<p>Information only –</p> <p>We have finalised our payroll system review, and we have selected IMS Payroll as the best payroll system to meet the needs of our amalgamated organisation. IMS Payroll is also our current provider. It represented the best value for money, as well as meeting our criteria for selecting a payroll system.</p>
Consolidation System	<p>Information only –</p> <p>In our last report to the Trustee Board we advised that Spotlight will meet our needs but will cost \$2,485/month + GST ie \$29,820 for the year. This is quite significant because it has management reporting functions eg benchmarking and ranking Playcentres, and also can split P&L by region.</p> <p>However, we have continued discussions with Spotlight and due to our not-for-profit status and the fact that we currently intend to only use Spotlight once a year, they have agreed to a proposal of \$10,000 plus GST. Management will continue our investigations.</p> <p>We have been looking at whether an excel spreadsheet guru could also help with our consolidation process, and they are likely to cost \$80/hour.</p> <p>It is possible that a combination of Spotlight and an excel expert for the disclosures, may be what is required</p>
Finance Papers to be Presented at Conference	<p>Please find attached the proposed finance papers to be sent to Conference. They include:-</p> <ul style="list-style-type: none"> • Honorary Payments for 2018 financial year • Approval of Budget for 2018 financial year • Approval of levy for 2018 financial year <p>Please can the TB review these documents and provide any feedback</p>
Budget Adjustments	<p>There have been a number of adjustments since the last TB meeting to the budget, these are as follows:-</p>

since last TB Meeting		
	Deficit per August TB Meeting	-328,278
	Addback: Reduction in TB Meeting Allowance	1,401
	Addback: North Shore Repayment of mortgage	150,000
	Less: Additional help from Cissy post Conference	-5,400
	Less: Additional hours from CFO	-6,668
	Less: Contractor help for year end consolidation	-9,600
	Less: Adding a second TT Hui so that timing more aligned	-30,000
	Less: Additional amount approved at last TB meeting for conference	-21,250
	Less: Additional Payroll system costs and delay into current fin yr	-31,000
	Less: Phone jacks for remediation	-3,000
	Addback: SPACE income that is included in SPACE budget	-33,933
	Less: SPACE fees included in SPACE budget	94,488
	Less: Education expenses - data projector replacements and NZQA fees	-6,000
	Less: Reduction in audit fees	11,500
	Less: Annual plan management meeting moved from Aug to Sept 17	-5,000
	Less: Increase in regional hub costs after RM investigations	-70,000
	Addback: Impact of changes on interest	1,950
	Deficit per October TB Meeting	-290,790



Susan Bailey

Report to the Trustee Board

October, 2017

“Mehemea ka moemoeā ahau, ko ahau anake
Mehemea ka moemoeā tātou, ka taea e tātou”
Nā Te Puea Herangi (1883 – 1952)

“If I dream alone, I alone will achieve,
If we dream together, we all will achieve”

Decisions:

1. New Zealand Association for Research in Education (NZARE) Conference - Special Interest Group ECE 19 November 2017

Background: 2017 event title: **Broadening the impact of our research: Bringing ECE research and advocacy together** - SB attended last year's event – highly beneficial in developing network and improving presence in the ECE 'tertiary' sector – provided access to future research opportunities and possibilities

Impacts: academic & research opportunities for Playcentre membership

Concerns: cost

Considerations: opportunity for further understanding and future research opportunities

Recommendation/Decision: cost for registration \$85 (non-member) – Susan covering other costs

Next steps: Susan to organise

Discussions:

1. MOE Funding Review: Technical Reference Group - Small & Isolated

Background: Funding review – Equity Funding being reviewed for ECE (See notes below)

Impacts: Playcentre largest receiver of Category D funding

Concerns: Change to funding will impact our Small & Isolated centres who currently receive this funding

Considerations: We need to ensure our centres are represented in this discussion with MOE

Discussion: Under new operational structure, how are small & isolated centres being supported?
Licenced vs un-licenced centres...

Next steps: Is there any scope for more involvement/support from the MOE?

Information sharing and activities since the last report

31/8/17 (Comms. strategy)

- **Message from TB** distributed to all members (*Centres, Associations, NZPF personal, Life members*)
- **Advocacy Tool-kit** distributed with Kawepūrongo / News 14/9/17
 - o media@Playcentre email redirected to SB for any contact re Advocacy toolkit – none received

5/9/17 Co-Presidents & Mgmt. meeting with Auckland Assn

6/9/17 Early Childhood Advisory Committee (ECAC) (*unable to attend but points worth noting from the minutes*)

- National Education and Learning Priorities (NELP)
 - o Consultation on new priorities in 2018
- Communities of Learning | Kāhui Ako
 - o Playcentre participation in Kāhui Ako: 14 centres/3% 364 learners/3%
 - o Proportion of early learning services greatest in Tai Tokerau region (Northland)
 - o Playcentre: Tai Tokerau 8; Taranaki 1; Canterbury 1; Otago/Southland 4
- Education Resourcing System >2020
 - o New system being developed; starting with Playgroups in 2018
- Digital technologies curriculum strategy
 - o Developing strategies within the school curriculum and ‘across the learning pathway’
 - o (‘Strengthening Digital Technologies Hangarau Matihiko in the curriculum’ consultation closed 3 September 2017)
- Learning Support – implementing new initiatives
 - o (SB to follow up)
- Te Rāngai Kāhui Ako ā Iwi – High quality and sustainable Māori medium education
 - o Developing a framework to support providers
 - o <https://education.govt.nz/ministry-of-education/specific-initiatives/te-rangai-kahui-ako-a-iwi/>
- Te Aho Ngārahu – Local Curriculum Resources
 - o Funding to ‘improve access to quality Māori language in localised curriculum material’ for schools & Kura
- Workforce discussion
 - o The Education Council’s Code and Standards EOI
- Targeted funding for disadvantage – update
 - o Evaluation for receivers Equity Funding Component A
 - o ‘investment’ areas being proposed – Removing barriers to learning; Engaging families/whanau in children’s learning; Enriching learning environments; Tailored teaching approaches
 - o More stringent reporting processes to be put in place

7/9/17 Early Education Federation (EEF) (*unable to attend but points worth noting from minutes*)

- AGM: members confirmed for 2017/2018
- See EEF Annual Report for more info

8-10/9/17 - Tangata Tiriti Hui @ The Brentwood, Wellington

Attendance: 23 Assn's – 37 delegates + 5 babies

Topics covered:

- Governance Decision Making; *Kapa mahi established to finalise process*
- 2017 TTTB Election Process; *Process agreed to*
- TT Negotiators – Selection process & Criteria for selecting; *Process agreed to*
- Membership for TT; *Kapa mahi established to finalise process*
- Representation Pathways for TT (Cluster → Hui → AGM); *Process agreed to- trial in 2018*
- TTTB Succession plan/selection process; *Kapa mahi established to finalise process*
- Cluster Model feedback session; *good discussions – will be addressed in Cluster Blueprint*
- Minutes passed for TT @ 2016 March Nat Exec & Conference & Inaugural TT Hui ✓

Operational outcomes

- TT Hui 2018 to be held in June 2018: budget implications
- Concerns re late registrations & flights booked after deadline impacting budget: impact on future Hui & AGM budgets when processes not followed

Points raised by delegates for Mgmt.:

- Communication/collaboration with existing volunteers and staff that could ease transition
- Testing processes for regional differences
- Uphold Playcentre values in communication with association employees
- Clear communication on TEC funding. Who is paying if timeline is extended?

Governance matters covered at Hui:

- Emergent leadership
- Centre voice preserved
- Preservation of centre philosophy
- Clarity around decision making at different levels
 - no top down decision making
- Consider who is affected by decisions

15-16/9/17 - National Council of Women of New Zealand (NCWNZ) Conference 15/16 September, Christchurch

See report (attached)

19/9/17 - Wellington Association Bi-lingual session visit (SB & ATA Ngaio Playcentre)

Alaine & I met with Wgtn Assn representatives (Amy, Wai & Megan) at Ngaio Playcentre during their bilingual session. We discussed the effort they have made collectively and the impact the sessions are having on their practice – as noted by ERO too.

We gave no assurances in regards to future support of the sessions in the future or about whether a levy reduction could be applied to their sessions – we stated there are many contributing factors to be considered before a decision is made on that.

We discussed the possibility of replicating the session throughout the country as a way of implementing Te Mahere and also linking to the Strategic Plan. We would need more information to support any funding applications for external funding in the future. Wgtn would be pleased to help with this project in the future.

25/9/17 OMEP Wellington AGM

Quite informal AGM – strong Exec for Wgtn 'Chapter' – Bronwen Olds is Chairperson.

OMEP NZ AGM is in Hamilton 18 November – Ann Pairman (Wgtn rep on their Exec) extended the invitation to ‘a’ Playcentre member. (Susan to explore possibility of attending as may be in the area at that time).

Sue Cherrington (Vic Uni) guest speaker – “Working together: Collaborative advocacy for children, their whanau and early childhood education”. Raised the concern about our current diverse sector becoming fragmented, easily fractured and the increase in competition not helping the sector have ‘one voice’. This is similar to the experiences with EEF and we discussed this (Sue is part of EEF too) in terms of finding the common ground to work together with – the child... Playcentre can do this well and we include the parents/whanau in a holistic way.

26/9/17 - MOE Funding Review: Technical Reference Group - Small & Isolated

2nd meeting of this Reference Group. Damian Edwards, Associate Deputy Secretary for Education. Productive, open & honest discussions with participants & MOE staff.

Topics discussed included:

- Dealing with small size: basic ‘running’ costs are similar for ‘small’ schools; thresholds for size considered
- ICT & small and isolated schools: fixed costs/variable costs
 - o Virtual Learning Networks experiences discussed: costs/entitlements/etc
- Costs of isolation
- Determining ‘criteria’ for isolation for schools & ECE

Many points relevant to Playcentre and our new operational structure – raised questions (for me) regarding the ‘baseline’ of costs incurred to run a ‘service’ (same cost to maintain services/premises whether it’s operating for one day or five). Challenges in gaining access to services

General consensus that not many ECE’s involved in Kahui Ako – even fewer Playcentres. Opportunities to work together with schools in isolated areas – Kahui Ako (CoL’s) could provide this opportunity to build relationships with schools if not already ...

Survey Monkey sent out with October Fed News to gain rates of participation ...

In ECE, Equity funding provides base line for small & isolated – Category D. This will be dealt with separately – SB to follow up with Damian & via ECE Policy Network (meeting 10/10/17).

Focus for the coming period

- Preparing for Conference – liaising with Co-Facilitators (Morna & Jo)
- New ECE Policy Network meeting 10/10/17
- GM’s appraisal
- MOE ‘Building on Success for All’ forum 30/10/17

Confidential Items

Incoming Correspondence: 1 - 31 August 2017

Date of Report: 3rd October 2017

Trustee Board Meeting: 13-14 October 2017

Date	No	Code	Method	From / To	Subject	Copied/Fwd. to	How
1/08/2017	1	Misc	Email	Isentia	Media Alert	Media Monitors	Email
1/08/2017	2	Misc	Email	OMEP	OMEP August event	SB, ATA, General Manager	Email
4/08/2017	3	Fin	Email	Exult	August Invoice INV-13334 from Exult Limited for PlayCentre Federation NZ	Accnts Mgr, CFO	Email
4/08/2017	4	Misc	Email	Isentia	Media Alert	Media Monitors	Email
4/08/2017	5	Misc	Email	Hui E!	Hui E! Monthly Pānui – Here-turi-kōkā / August 2017	Trustee Board, General Manager	Email
4/08/2017	6	Misc	Email	NCWNZ	NCWNZ Conference 2017 Christchurch – Papers	Trustee Board, General Manager	Email
7/08/2017	7	Fin	Email	Vocus Communications	Vocus Invoice and Online Reporting Notification	Accnts Mgr	Email
8/08/2017	8	Misc	Email	Isentia	Media Alert	Media Monitors	Email
8/08/2017	9	Misc	Email	OMEP	Free Political Forum 23rd August Epsom	Trustee Board, General Manager	Email
9/08/2017	10	Misc	Email	NZARE	NZARE EARLY CHILDHOOD EDUCATION UPDATE	Ed Team, Trustee Board, General Manager	Email
9/08/2017	11	Misc	Email	EEF / SB, ATA, General Manager, Ops Mgr	September Early Education Federation AGM & Council meeting 7		
10/08/2017	12	Misc	Email	CORE Education	1st Webinar registrations are open	Association, Centres, Federation Officers	Email
10/08/2017	13	Fin	Email	Mid Canterbury Association / CFO	Application to support a Struggling Centre		
11/08/2017	14	Misc	Email	Isentia	Media Alert	Media Monitors	Email
11/08/2017	15	Misc	Email	EEF / SB, ATA, General Manager, Ops Mgr	Fw: Learning support pilot extends to more than 70,000 children		
14/08/2017	16	Misc	Email	IPA Aotearoa	IPA Aotearoa NZ Minutes --meeting 25th July + Notification of AGM	Trustee Board, General Manager	Email
17/08/2017	17	Misc	Email	NZARE	NZARE HE PATAK TUKU KORERO	Ed Team, Trustee Board, General Manager	Email
17/08/2017	18	Misc	Post	Exult	Tonic Issue 35	Trustee Board Mtg	
17/08/2017	19	Fin	Post	NZ Post	Statement of Accounts	Accnts Mgr	Email
17/08/2017	20	Fin	Post	Crombie Lockwood	Statement of Accounts	Accnts Mgr	Email
17/08/2017	21	Misc	Post	EMA	Business Plus Issue 150	HR Mgr	Post
17/08/2017	22	Misc	Email	Auckland Association / ATA, SB	Letter to NZPF Trustee Board re APA SGM decisions	General Manager	Email
18/08/2017	23	Misc	Email	EEF / SB, ATA, General Manager, Ops Mgr	Memo Number 5 - 2017 Early Education Federation Annual General Meeting Papers		
18/08/2017	24	Fin	Email	Capital Gateway Motor Inn	Invoice	Accnts Mgr, General Manager	Email

Incoming Correspondence: 1 - 31 August 2017

Date of Report: 3rd October 2017

Trustee Board Meeting: 13-14 October 2017

18/08/2017	25 Misc	Email	Isentia	Media Alert	Media Monitors	Email
21/08/2017	26 Fin	Email	Generosity NZ	Invoice 16504264 from Generosity NZ for New Zealand Playcentre Federation	Accnt's Mgr	Email
21/08/2017	27 Misc	Email	EEF / SB, ATA, General Manager, Ops Mgr	Early Ed Fed News Update - 21 August 2017	Trustee Board	Email
21/08/2017	28 Misc	Email	ECAC	Next ECAC meeting - call for agenda items and travel contact	SB, ATA, General Manager	Email
22/08/2017	29 Misc	Email	IPA	Proxy votes at the IPA World Conference and more	Trustee Board, General Manager	Email
22/08/2017	30 Misc	Email	Isentia	Media Alert	Media Monitors	Email
22/08/2017	31 Misc	Email	Early Learning Bulletin	He Pānui Kōhungahunga - the Early Learning Bulletin August 2017	Federation Officers	Email
23/08/2017	32 Misc	Email	Auckland Association / SB, CF, AL	Fw: Consultation on Cluster Framework Discussion Paper - urgent response required		
23/08/2017	33 Misc	Email	Charities Services	Charities Services Newsletter - August 2017	Accnts Mgr, CFO, General Manager	Email
23/08/2017	34 Misc	Email	Hui E!	Ngā Take Whakahirahira a Hapori – Community Priorities in the upcoming election	Trustee Board, General Manager	Email
24/08/2017	35 Misc	Email	NCWZN	NCWZN Conference voting and our new Board	SB, ATA, General Manager	Email
24/08/2017	36 Misc	Email	ECAC	RE: Next ECAC meeting - call for agenda items and travel contact	SB, ATA, General Manager	Email
25/08/2017	37 Misc	Email	Auckland Playcentre Association / ATA, SB, General Manager	FW: Mahi Ngātahi / Work Together - 16/08/2017 to 23/08/2017		
25/08/2017	38 Misc	Email	Isentia	Media Alert	Media Monitors	Email
27/08/2017	39 Misc	Email	IPA Aotearoa	Fwd: Proxy votes at the IPA World Conference and more	Trustee Board, General Manager	Email
28/08/2017	40 Misc	Email	ACYA	Notice of ACYA AGM	Trustee Board, General Manager	Email
28/08/2017	41 Misc	Email	Auckland Playcentre Association / ATA, SB, General Manager	FW: Mahi Ngātahi / Work Together - 16/08/2017 to 23/08/2017 (Mediation)		
29/08/2017	42 Misc	Email	Isentia	Media Alert	Media Monitors	Email
29/08/2017	43 Misc	Email	Dorothy Alofivae / ATA, SB, General Manager	FW: Mediation referral		
30/08/2017	44 Misc	Email	Te Akoranga Playcentre Association / SB, AL, CF	Tangata Tiriti Hui		
30/08/2017	45 Misc	Email	Auckland Playcentre Association / ATA, SB, General Manager	FW: Mahi Ngātahi / Work Together - 16/08/2017 to 23/08/2017 (Mediation)		

Incoming Correspondence: 1 - 31 August 2017

Date of Report: 3rd October 2017

Trustee Board Meeting: 13-14 October 2017

30/08/2017	46 Misc	Email	Dorothy Alofivae / ATA, SB, General Manager	re: Mediation referral		
30/08/2017	47 Misc	Email	IPA Aotearoa Gore Playcentre / SB, General Manager,	Nomination- IPA world Honorary Life membership for Beverley Morris	Trustee Board, General Manager	Email
31/08/2017	48 Misc	Email	ATA	Fw: Gore Playcentre's Concerns		
31/08/2017	49 Misc	Email	ECAC	Minutes of VC Advisory Group	SB, ATA, General Manager	Email
31/08/2017	50 Misc	Email	Te Whariki	An opportunity for leadership - be part of a Taranaki network for the implementation of Te Whāriki 2017	Taranaki Association, SD Mgr, SB	Email

Outgoing Correspondence: 1 - 31 August 2017

Date of Report: 3rd October 2017

Trustee Board Meeting: 13-14 October 2017

Date	No	Code	Method	From	To	Subject	Copied to	How
2/08/2017	1	Misc	Email	ATA	CORE Ed	FW: Te Whāriki	SB, General Manager	Email
2/08/2017	2	Misc	Email	ATA	Auckland Playcentre Association	Mahi Ngātahi / Work Together - 27/07/2017 to 02/08/2017	SB, General Manager	Email
18/08/2017	3	Misc	Email	SB	Auckland Playcentre Association	Re: Letter to NZPF Trustee Board re APA SGM decisions	ATA	Email
23/08/2017	4	Misc	Email	SDM	CORE Ed	Curriculum Champions		
23/08/2017	5	Misc	Email	ATA	Auckland Playcentre Association	FW: Mahi Ngātahi / Work Together - 16/08/2017 to 23/08/2017	SB, General Manager	Email
29/08/2017	6	Misc	Email	ATA	Auckland Playcentre Association	FW: Mahi Ngātahi / Work Together - 16/08/2017 to 23/08/2017 (Mediation)	SB, General Manager	Email
30/08/2017	7	Misc	Email	SB	ECAC	Apologies	ATA, General Manager	Email
30/08/2017	8	Misc	Email	ATA	Dorothy Alofivae	FW: Confirmation as mediator	SB, General Manager	Email

Incoming Correspondence: 1 - 30 September 2017

Date of Report: 3rd Oct 2017

Trustee Board Meeting: 13-14 October 2017

Date	No	Code	Method	From / To	Subject	Copied/Fwd. to	How
1/09/2017	1	Misc	Email	Isentia	Media Alert	Media Monitors	Email
1/09/2017	2	Misc	Email	NCWNZ	NCWNZ The Circular September 2017	Trustee Board, General Manager	Email
1/09/2017	3	Misc	Email	NCWNZ	We need your help – Standing Committee Convenors wanted!	Trustee Board, General Manager	Email
3/09/2017	4	Misc	Email	Freemans Playcentre	Fwd: Clusters. Tangata Tiriti Hui	SB, AL, CF	Email
3/09/2017	5	Fin	Email	Capital Gateway	Statement of Account Capital Gateway	Accnts Mgr	Email
					Funding Review - Small and Isolated Technical Reference		
4/09/2017	6	Misc	Email	MoE / SB, ATA, General Manager	Group meeting schedule		
4/09/2017	7	Misc	Email	ECAC	ECAC agenda	SB, ATA, General Manager	Email
4/09/2017	8	Misc	Email	Hui E!	Hui E! Monthly Pānui – Mahuru / September 2017	Trustee Board, General Manager	Email
5/09/2017	9	Misc	Email	ECAC	RE: ECAC agenda - small update and additional slides fyi	SB, ATA, General Manager	Email
5/09/2017	10	Misc	Email	Vocus	Vocus Invoice and Online Reporting Notification	Accnts Mgr	Email
5/09/2017	11	Misc	Email	EEF / SB, ATA, General Manager	Reminder! Early Ed Fed Meeting this week		
5/09/2017	12	Misc	Email	Isentia	Media Alert	Media Monitors	Email
					Further papers for Early Education Federation Annual General Meeting –		
6/09/2017	13	Misc	Email	EEF / SB, ATA, General Manager	7 September 2017		
6/09/2017	14	Misc	Email	ECAC	Slides from ECAC this afternoon	SB, ATA, General Manager	Email
6/09/2017	15	Misc	Email	ECAC	Slides from ECAC this morning	SB, ATA, General Manager	Email
					Report to the Early Education Federation Council Meeting - 7 September		
6/09/2017	16	Misc	Email	EEF / SB, ATA, General Manager	2017		
6/09/2017	17	Misc	Email	Charities Services	Invitation to Charities Services Annual Meeting	General Manager, CFO	Email
7/09/2017	18	Misc	Post	Conferenz	HR tech and analytics conference flyer	HR Mgr	Post
7/09/2017	19	Misc	Post	EMA	Business Plus Issue 151	HR Mgr	Post
				Te Akoranga Association /		Trustee Board, General	
7/09/2017	20	Misc	Email	Associations,	Response to Auckland Playcentres Association Open Letter	Manager	Email
8/09/2017	21	Misc	Email	OMEP	OMEP Wellington Chapter AGM and September meeting	SB, ATA, General Manager	Email
8/09/2017	22	Misc	Email	Isentia	Media Alert	Media Monitors	Email
11/09/2017	23	Misc	Email	CORE Education / SD Mgr	Te Whāriki PD	SB, ATA, General Manager	

Incoming Correspondence: 1 - 30 September 2017
Trustee Board Meeting: 13-14 October 2017

Date of Report: 3rd Oct 2017

11/09/2017	24 Misc	Email	ECAC	Actions from ECAC last week	SB, ATA, General Manager	Email
13/09/2017	25 Misc	Email	IPA Aotearoa	Welcome to the International Play Association: Promoting the Child's Right to Play		
13/09/2017	26 Misc	Email	Auckland Playcentre Association / ATA, SB, General Manager	RE: Letter from Auckland Playcentres Association attached		
14/09/2017	27 Fin	Post	Nielsen Law	Charitable Scheme Invoice	Accnts Mgr	Post
14/09/2017	28 Fin	Post	Crombie Lockwood	Statement	Accnts Mgr	Post
14/09/2017	29 Fin	Email	Dorothy Alofivae / ATA	APA Mediation Invoice	Accnts Mgr, CFO	
15/09/2017	30 Misc	Email	Isentia	Media Alert	Media Monitors	Email
18/09/2017	31 Misc	Email	Early Learning Bulletin	He Pānui Kōhungahunga - The Early Learning Bulletin September 2017	Federation Team	Email
19/09/2017	32 Misc	Email	Isentia	Media Alert	Media Monitors	Email
19/09/2017	33 Misc	Email	EEF / SB, ATA, General Manager	Early Education Federation News Update - 19 September 2017		
21/09/2017	34 Misc	Email	Ministry of Education / SB, General Manager, ATA	Fw: VCA Minutes		
21/09/2017	35 Misc	Email	Ministry of Education / SB, General Manager, ATA	Fw: Vulnerable Children Work update to VCA		
21/09/2017	36 Misc	Email	IPA Aotearoa	Childhood Studies Symposium 13 November Wellington	Trustee Board, General Manager	Email
21/09/2017	37 Misc	Email	CORE Education / SB, ATA, SD Mgr	Fw: Te Whāriki Online - Update		
22/09/2017	38 Misc	Email	Isentia	Media Alert	Media Monitors	Email
25/09/2017	39 Misc	Email	EEF / SB, ATA, General Manager	Early Education Federation-AGM Minutes		
25/09/2017	40 Misc	Email	NCWNZ	Conference round up - September 2017	SB	Email
26/09/2017	41 Fin	Email	Generosity NZ	Notification of change of bank account	Accnts Mgr	Email
26/09/2017	42 Misc	Email	Isentia	Media Alert	Media Monitors	Email
26/09/2017	43 Misc	Email	Auckland Playcentre Association / ATA, SB, General Manager	FW: APA centres decision re sale of Stock St		
29/09/2017	44 Misc	Email	ECAC	Other advisory/subgroup membership	SB, ATA, General Manager	Email
29/09/2017	45 Misc	Email	NCWNZ	NCWNZ The Circular October 2017	Trustee Board, General Manager	Email
29/09/2017	46 Misc	Email	Isentia	Media Alert	Media Monitors	Email

Incoming Correspondence: 1 - 30 September 2017

Date of Report: 3rd Oct 2017

Trustee Board Meeting: 13-14 October 2017

29/09/2017	47 Misc	Email	NZTA	NZTA Estate & Trust Bulletin #138 September 2017
30/09/2017	48 Fin	Email	Wellington Airport / Acnts Mgr	Invoice attached

Trustee Board, General
Manager

Email

Outgoing Correspondence: 1 - 30 September 2017

Date of Report: 3rd Oct 2017

Trustee Board Meeting: 13-14 October 2017

Date	No	Code	Method	From	To	Subject	Copied to	How
6/09/2017	1	Misc	Email	Tāngata Tiriti Trustees	Te Akoranga Association	Re: Tangata Tiriti Hui		
7/09/2017	2	Misc	Email	ATA	EEF	FW: Further papers for Early Education Federation Annual General Meeting – 7 September 2017	SB, General Manager	Email
25/09/2017	3	Misc	Email	SB	Auckland Playcentre Association	Fw: Support with Decision Papers for Conference 2017	Trustee Board, General Manager	Email
26/09/2017	4	Misc	Email	ATA	Auckland Playcentre Association	RE: APA centres decision re sale of Stock St	SB, General Manager	Email
27/09/2017	5	Misc	Email	CFO	Associations	Charities Register Group Registration		
29/09/2017	6	Misc	Email	ATA	Te Akoranga Association	FW: Conversation re Playcentre Aotearoa	SB, General Manager	Email

Regional Capital Works Reconciliations

DRAFT

as at 31 AUGUST 2017

(Prepared by Accounts Manager from Info on hand)

	NORTHERN			MIDLAND			CENTRAL			SOUTHERN			
Accumulated Funds	159,842.14			473,803.11			113,832.58			665,416.82			
Plus Equity 75 levies invoiced	83,807.10			55,178.77			74,871.70			74,329.89			
Plus Equity 76 levies invoiced	56,887.22			39,614.74			50,788.27			50,701.94			
Plus Equity 78 levies invoiced	65,151.53			57,168.41			73,137.15			75,565.54			
LESS Debtors owing	19,130.40			34,992.24			0.00			0.00			
PLUS Creditors due	0.00			0.00			9,569.00			6,000.00			
Funds Available in Bank Accounts	346,557.59			590,772.79			322,198.70			872,014.19			
LESS Creditors due	0.00			0.00			9,569.00			6,000.00			
LESS Allocations still to uplift	28,125.41			205,872.00			221,742.50			104,825.26			
LESS Contingencies Held	37,914.47			21,992.82			49,569.16			81,599.97			
Funds to Allocate	280,517.71			362,907.97			41,318.04			679,588.96			
Funds to hold	0.00	Minute Taker		0.00	Minute Taker		@ Nov Mtg	0.00	EM	Unscheduled Works	@Nov Mtg	130,000.00	Emergency Land/Buildings Fund
Funds Available to Allocate	@Nov Mtg	0.00	New Building A/c		177,754.20	Cat 1 (60% of levies p	@ Nov Mtg	0.00		Land and/or Buildings		62,463.14	Cat A - Add 60% of Levies plus int
Funds Available to Allocate		0.00	Unscheduled Works		126,074.47	Cat 2 (40% of levies)		0.00		Canterbury Support (until Nov'17)		345,504.75	Category B - Other Income
		280,517.71	General A/c					41,318.04		General A/c			
		280,517.71			303,828.67			41,318.04				537,967.89	
Bank Balances	346,557.59			590,772.79			322,198.70			872,014.19			
Variance	0.00			0.00			0.00			0.00			
Made up of:													
BANK BALANCES:	03a/c	47,740.68	Cheque a/c	04a/c	59,214.60	Cheque a/c	05a/c	92,195.33	Cheque a/c	06a/c	76,295.04	Cheque a/c	
	51a/c	143,353.22	Business Saver a/c	54a/c	362,206.86	Business Saver a/c	52a/c	49,588.70	Business Saver a/c	50a/c	506,127.40	Business Saver a/c	
	79a/c	155,463.69	Investment - Maturity 2 Nov 2017	81a/c	169,351.33	Investment - Maturity 18 Oct 2017	86a/c	180,414.67	Investment - Maturity 15 Sep 2017	82a/c	125,968.88	Investment - Maturity 18 October 2017	
	89a/c	0.00	Term Deposit - Maturity 2 June 2017				88 a/c	0.00	Term Deposit - Maturity 15 M	72a/c	163,622.87	Investment - Maturity 30 October 2017	
TOTALS		346,557.59			590,772.79			322,198.70			872,014.19		
DEBTORS:	Inv #	Amount	Assn	Inv #	Amount	Assn	Inv #	Amount	Assn	Inv #	Amount	Assn	
	17 3100	19,130.40	Auckland - EQ78 levies	144 22	3,908.99	East Waikato							Buller Westland
			Counties	154 03	3,800.09	East Waikato							Canterbury
			Far North (1.5%)	154 10	2,542.39	East Waikato							Marlborough
			Mid Northland	154 17	3,684.60	East Waikato							Mid Canterbury
			Northland	164 02	815.17	East Waikato			Hawkes Bay				Nelson
			North Shore	164 09	634.99	East Waikato			Tairarwhiti				Otago
			Tamaki	164 17	914.17	East Waikato			Taranaki				South Canterbury
			Te Akoranga			EBOP			Taranaki				Southland
				154 05	5,557.77	King Country			Wairarapa				
				154 12	3,841.95	King Country			Wanganui				
				154 19	5,553.07	King Country			Wellington				
				164 04	1,376.96	King Country							
				164 11	943.60	King Country							
				164 19	1,418.49	King Country							
						Rotorua							
						Thames Valley							
						Waikato							
						WBoP							
TOTALS		19,130.40			34,992.24			0.00			0.00		
CREDITORS:	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	
					0.00		Houghton	9,569.00	Wellington	Queenstowr	6,000.00	B Otago	
					0.00								

Regional Capital Works Reconciliations

DRAFT

as at 31 AUGUST 2017

(Prepared by Accounts Manager from Info on hand)

	<u>NORTHERN</u>			<u>MIDLAND</u>			<u>CENTRAL</u>			<u>SOUTHERN</u>		
TOTALS	<u>0.00</u>			<u>0.00</u>			<u>9,569.00</u>			<u>6,000.00</u>		
<u>SURPLUS TO STILL INVOICE:</u>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
TOTALS	<u>0.00</u>			<u>0.00</u>			<u>0.00</u>			<u>0.00</u>		
<u>ALLOCATIONS STILL TO UPLIFT:</u>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
	Freeman's	5,400.00	Auckland	Raglan - I	200,000.00	Cat 1 Waikato	Port Ahur	7,744.50	Hawkes Bay	Parkside - K	5,086.31	B South Canterbury
	Mangere	17,800.00	Auckland	St Andrew	0.00	Cat 1 Waikato	Naenae -	69,210.00	Hutt Playcentre Assn	Parkside	1,021.00	B South Canterbury
	Te Kauwh	4,925.41	Counties	River Dov	5,872.00	Cat 1 Waikato	Naenae -	30,790.00	Hutt Playcentre Assn	Queenstown	0.00	B Otago
	Peria	0.00	Far North	Atiamuri	0.00	Cat 1 Waikato	Carterton	100,000.00	Wairarapa	Omakau & I	86,707.95	A Otago
	Kaitaia	0.00	Far North				Houghton	0.00	Wellington	Gleniti - fen	12,010.00	B South Canterbury
	Parklands	0.00	Northland				Johnsonv	6,190.00	Wellington			
	Parklands	0.00	Northland				Paremata	7,808.00	Wellington			
	Pakurang	0.00	Tamaki									
	Glendene	0.00	Te Akoranga									
TOTALS	<u>28,125.41</u>			<u>205,872.00</u>			<u>221,742.50</u>			<u>104,825.26</u>		
<u>CONTINGENCIES STILL TO UPLIFT:</u>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
(Note: Figures still to be confirmed)	Freeman's	675.78	Auckland	Mamaku -	217.91	Cat 1 Rotorua	Terrace E	35.26	Central Districts	Queenstown	1,807.84	B FL Otago
	Papakura	3,273.89	Counties	Raglan - I	20,000.00	Cat 1 Waikato	Port Ahur	1,032.60	Hawkes Bay	Queenstown	620.18	B Otago
	Pukekohe	5,362.50	Counties	Tamahere	1,774.91	Cat 1 Waikato	Awatuna	806.09	Taranaki	South Brigh	0.00	B Canterbury
	Te Kauwh	615.67	Counties				Waitara	789.40	Taranaki	Oxford - He	0.00	B Canterbury
	Peria	3,186.60	Far North				Carterton	39,551.01	Wairarapa	Dunsandel -	10,000.00	B Canterbury
	Kaitaia	7,500.03	Far North				Martinbor	962.30	Wairarapa	Redwood - f	2,202.49	B Canterbury
	Hukerenu	15,000.00	Northland				Martinbor	860.80	Wairarapa	Parkside - K	699.64	B South Canterbury
	Parklands	0.00	Northland				Houghton	2,221.90	Wellington	Parkside - r	3,302.48	B South Canterbury
	Parklands	0.00	Northland				Johnsonv	1,729.00	Wellington	Gleniti - Fen	1,929.37	B South Canterbury
	Pakurang	0.00	Tamaki				Paremata	1,580.80	Wellington	Queenstown	750.00	B Otago
	Glendene	2,300.00	Te Akoranga							Tai Tapu	36,656.68	A Canterbury
										Weston - Ins	684.90	B Otago
										Weston - Kit	637.75	B Otago
										Omakau & I	17,341.59	A Otago
										Waikouaiti	3,902.30	A Otago
										Parora	1,064.75	B Buller Westland
TOTALS	<u>37,914.47</u>			<u>21,992.82</u>			<u>49,569.16</u>			<u>81,599.97</u>		
	(Next Meetings : 6-7 Aug, 5 Nov? & April?)			(Next Meetings : 21 August, November? & April?)			(Next Meetings : 11-12 November? April? July?)			(Next Meetings : 16-18 Sept, 18-20 Nov? & April? June?)		

Aged Payables
New Zealand Playcentre Federation
August 2017

	Current	July	June	May	Older	Total
Payables						
Accident Compensation Corporation	\$203.92	\$0.00	\$0.00	\$0.00	\$0.00	\$203.92
Adele BROADBENT	\$792.00	\$0.00	\$0.00	\$0.00	\$0.00	\$792.00
Air New Zealand	\$17,146.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,146.00
ASB Bank	\$848.81	\$0.00	\$0.00	\$0.00	\$0.00	\$848.81
Auckland Playcentre Assn	\$0.00	\$1,805.78	\$5,365.98	\$2,179.15	\$10,910.02	\$20,260.93
BAILEY Susan	\$272.19	\$0.00	\$0.00	\$0.00	\$0.00	\$272.19
Buller Westland Playcentre Assn	\$610.50	\$0.00	\$0.00	\$0.00	\$0.00	\$610.50
BURKE Robbie	\$650.62	\$0.00	\$0.00	\$0.00	\$0.00	\$650.62
Canterbury Playcentre Assn	\$3,215.86	\$0.00	\$0.00	\$0.00	\$0.00	\$3,215.86
Capital Gateway Motor Inn	\$1,227.50	\$0.00	\$0.00	\$0.00	\$0.00	\$1,227.50
Central Districts Playcentre Assn	\$6,502.25	\$0.00	\$0.00	\$0.00	\$0.00	\$6,502.25
Central Hawkes Bay Playcentre Assn	\$210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00
DALY Kara	\$4,708.44	\$0.00	\$0.00	\$0.00	\$0.00	\$4,708.44
East Waikato Playcentre Assn	\$519.48	\$0.00	\$0.00	\$0.00	\$0.00	\$519.48
Exult Limited	\$99.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00
Far North Playcentre Assn	\$838.40	\$0.00	\$0.00	\$0.00	\$0.00	\$838.40
FINNIE Alasdair	\$1,074.19	\$0.00	\$0.00	\$0.00	\$0.00	\$1,074.19
Generosity New Zealand (previously Fundview)	\$1,940.05	\$0.00	\$0.00	\$0.00	\$0.00	\$1,940.05
HART Karina	\$2,383.71	\$0.00	\$0.00	\$0.00	\$0.00	\$2,383.71
Hawkes Bay Playcentre Assn	\$992.68	\$0.00	\$0.00	\$0.00	\$0.00	\$992.68
HJERTQUIST Sarah	\$334.27	\$0.00	\$0.00	\$0.00	\$0.00	\$334.27
HOGG Carolyn	\$2,329.81	\$0.00	\$0.00	\$0.00	\$0.00	\$2,329.81
Hutt Playcentre Assn	\$896.31	\$0.00	\$0.00	\$0.00	\$0.00	\$896.31
Inland Revenue Department - PAYE	\$20,289.20	\$0.00	\$0.00	\$0.00	\$0.00	\$20,289.20
iSentia Limited	\$326.60	\$0.00	\$0.00	\$0.00	\$0.00	\$326.60
KELLY Olivia	\$683.22	\$0.00	\$0.00	\$0.00	\$0.00	\$683.22
King Country Playcentre Assn	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00
KPMG Auckland	\$20.70	\$0.00	\$0.00	\$0.00	\$0.00	\$20.70
Mace IT Services Limited	\$12,218.75	\$0.00	\$0.00	\$0.00	\$0.00	\$12,218.75
MACTIER Dalene	\$2,449.89	\$0.00	\$0.00	\$0.00	\$0.00	\$2,449.89
Marbles Business Solutions Limited	\$1,449.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,449.00
Marlborough Playcentre Assn	\$500.50	\$0.00	\$0.00	\$0.00	\$0.00	\$500.50
MARTIN Charmaine	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
Mid Canterbury Playcentre Assn	\$855.64	\$0.00	\$0.00	\$0.00	\$0.00	\$855.64
MORIARTY Kathleen	\$1,670.37	\$0.00	\$0.00	\$0.00	\$0.00	\$1,670.37
Nelson Playcentre Assn	\$1,044.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,044.12
New Zealand Post Limited (Sec Post Box Only)	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00
Nielsen Law Barristers & Solicitors	\$600.47	\$0.00	\$0.00	\$0.00	\$0.00	\$600.47
Northland Playcentre Assn	\$2,606.66	\$0.00	\$0.00	\$0.00	\$0.00	\$2,606.66
NZ Qualifications Authority	\$2,092.43	\$0.00	\$0.00	\$0.00	\$0.00	\$2,092.43
Otago Playcentre Assn	\$12,051.74	\$0.00	\$0.00	\$0.00	\$0.00	\$12,051.74
Pegasus Rental Cars	\$131.07	\$0.00	\$0.00	\$0.00	\$0.00	\$131.07
ROE Print Services Ltd	\$8,514.60	\$0.00	\$0.00	\$0.00	\$0.00	\$8,514.60
Rotorua Playcentre Assn	\$626.17	\$0.00	\$0.00	\$0.00	\$0.00	\$626.17
South Canterbury Playcentre Assn	\$838.45	\$0.00	\$0.00	\$0.00	\$0.00	\$838.45
Southland Playcentre Assn	\$1,546.28	\$0.00	\$0.00	\$0.00	\$0.00	\$1,546.28
Spark	\$52.34	\$0.00	\$0.00	\$0.00	\$0.00	\$52.34
SQUIRES Keri	\$499.27	\$0.00	\$0.00	\$0.00	\$0.00	\$499.27
Susan Rose Content Services	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00
TAMATI-AUBREY Elaine	\$564.90	\$0.00	\$0.00	\$0.00	\$0.00	\$564.90
Taranaki Playcentre Assn	\$1,333.94	\$0.00	\$0.00	\$0.00	\$0.00	\$1,333.94
Tauriko Playcentre	\$199.00	\$0.00	\$0.00	\$0.00	\$0.00	\$199.00
Tawa Linden Playcentre	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
TaxiCharge New Zealand Limited & Company	\$176.00	\$0.00	\$0.00	\$0.00	\$0.00	\$176.00
Te Akoranga Playcentre Assn	\$3,700.34	\$0.00	\$0.00	\$0.00	\$0.00	\$3,700.34
Thames Valley Coromandel Playcentre Assn	\$969.20	\$0.00	\$0.00	\$0.00	\$0.00	\$969.20
TUPOU Faith	\$151.43	\$0.00	\$0.00	\$0.00	\$0.00	\$151.43
Waikato Playcentre Assn	\$7,528.90	\$0.00	\$0.00	\$0.00	\$0.00	\$7,528.90
Wairarapa Playcentre Assn	\$925.50	\$0.00	\$0.00	\$0.00	\$0.00	\$925.50
WALKER Desi	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Wanganui Playcentre Assn	\$304.75	\$0.00	\$0.00	\$0.00	\$0.00	\$304.75
Warehouse Stationery Ltd	\$386.64	\$0.00	\$0.00	\$0.00	\$0.00	\$386.64
Wellington Playcentre Assn	\$12,169.02	\$0.00	\$0.00	\$0.00	\$0.00	\$12,169.02
Western Bay of Plenty Playcentre Assn	\$2,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,320.00
Xero (NZ) Limited	\$0.00	\$0.00	\$0.00	\$0.00	\$23.19	\$23.19
Total Payables	\$151,733.08	\$1,805.78	\$5,365.98	\$2,179.15	\$10,933.21	\$172,017.20
	Current	July	June	May	Older	Total
Total Expense Claims	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$151,733.08	\$1,805.78	\$5,365.98	\$2,179.15	\$10,933.21	\$172,017.20
	88.2081%	1.0498%	3.1194%	1.2668%	6.3559%	

Aged Receivables
New Zealand Playcentre Federation
August 2017

	Current	July	June	May	Older	Total
Receivables						
Auckland Playcentre Assn	\$83,696.80		\$0.00	\$48,544.25	\$0.00	\$156,438.86
Awakeri Playcentre	\$27.80		\$0.00	\$0.00	\$0.00	\$27.80
Birkenhead Playcentre	\$23.29	\$23.29	\$0.00	\$0.00	\$0.00	\$46.58
Blenheim Playcentre	\$23.29	\$23.29	\$0.00	\$0.00	\$0.00	\$46.58
Buller Westland Playcentre Assn	\$4,942.39	\$0.00	\$18.00	\$0.00	\$0.00	\$4,960.39
Cambridge Playcentre	\$28.50	\$0.00	\$0.00	\$0.00	\$0.00	\$28.50
Canterbury Playcentre Assn	\$11,239.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,239.00
Canterbury Playcentre Shop	\$58.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58.00
Central Districts Playcentre Assn	-\$1,137.48	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,137.48
Central Hawkes Bay Playcentre Assn	-\$4,231.89	\$0.00	-\$1,064.96	\$0.00	\$0.00	-\$5,296.85
Coromandel Playcentre	\$0.00	\$0.00	\$0.00	\$0.00	\$18.40	\$18.40
Counties Playcentre Assn	-\$2,789.52	\$0.00	\$0.00	\$0.00	\$53.00	-\$2,736.52
Dunedin City Council	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
East Waikato Playcentre Assn	\$166.38	\$0.00	\$0.00	\$0.00	\$16,300.40	\$16,466.78
Eastern Bay of Plenty Playcentre As	-\$1,907.28	\$249.25	\$0.00	\$0.00	\$0.00	-\$1,658.03
Far North Playcentre Assn	-\$2,574.33	\$0.00	\$281.44	\$0.00	\$0.00	-\$2,292.89
First Years Richmond	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Gisborne Community Early Education	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
Glen Eden Playcentre	\$54.50	\$0.00	\$0.00	\$0.00	\$0.00	\$54.50
Greenhithe Playcentre	\$26.50	\$0.00	\$0.00	\$0.00	\$0.00	\$26.50
Hamilton East Playcentre	\$28.50	\$0.00	\$0.00	\$0.00	\$0.00	\$28.50
Hawkes Bay Playcentre Assn	-\$4,415.38	\$0.00	\$6,188.51	\$0.00	\$0.00	\$1,773.13
Hutt Playcentre Assn	\$9,024.81	\$0.00	\$0.00	\$0.00	\$0.00	\$9,024.81
HUYSER Teresa	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Kaeo Playcentre	\$6.40	\$0.00	\$0.00	\$0.00	\$0.00	\$6.40
Karatia Bilingual Playcentre	\$8.40	\$0.00	\$0.00	\$0.00	\$0.00	\$8.40
Kawakawa Playcentre	\$75.90	\$321.43	\$0.00	\$0.00	\$0.00	\$397.33
Kerikeri Playcentre	\$46.50	\$313.15	\$0.00	\$0.00	\$0.00	\$359.65
King Country Playcentre Assn	-\$3,088.54	\$0.00	\$0.00	\$0.00	\$18,691.84	\$15,603.30
Lower Hutt Playcentre	\$56.50	\$0.00	\$0.00	\$0.00	\$0.00	\$56.50
Marlborough Playcentre Assn	-\$3,554.07	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,554.07
Martinborough Playcentre	\$32.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00
Mid Canterbury Playcentre Assn	-\$1,703.41	\$0.00	\$3,349.46	\$0.00	\$0.00	\$1,646.05
Mid Northland Playcentre Assn	-\$5,875.52	\$0.00	-\$275.54	\$0.00	\$13,826.82	\$7,675.76
Ministry of Education Library (EBSCO)	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
Morningside Playcentre	\$33.64	\$33.64	\$0.00	\$0.00	\$0.00	\$67.28
Morrinsville Playcentre	\$0.00	\$0.00	\$0.00	\$0.00	\$22.00	\$22.00
Mount Maunganui Playcentre	\$23.29	\$23.29	\$0.00	\$0.00	\$23.29	\$69.87
Narrowneck Playcentre	\$23.29	\$23.29	\$0.00	\$0.00	\$0.00	\$46.58
Nelson Playcentre Assn	\$2,173.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,173.74
Newmarket Playcentre	-\$46.57	\$0.00	\$0.00	\$0.00	\$0.00	-\$46.57
North Shore Playcentre Assn	\$6,929.22	\$11,000.00	\$0.00	\$0.00	\$0.00	\$17,929.22
Northland Playcentre Assn	\$14,871.19	\$0.00	\$0.00	\$0.00	\$0.00	\$14,871.19
NZEI Te Riu Roa	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
NZPF Professional Development Contract	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
Ohaeawai Playcentre	\$6.40	\$273.13	\$0.00	\$0.00	\$0.00	\$279.53
Okaihau Playcentre	\$12.40	\$0.00	\$0.00	\$0.00	\$0.00	\$12.40
Okato Playcentre	\$33.64	\$0.00	\$0.00	\$0.00	\$0.00	\$33.64
Omapere Playcentre	\$6.40	\$0.00	\$0.00	\$0.00	\$0.00	\$6.40
Onepoto Playcentre	\$57.50	\$0.00	\$0.00	\$0.00	\$0.00	\$57.50
Otago Playcentre Assn	-\$2,994.93	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,994.93
Oxford Playcentre	\$9.77	\$0.00	\$0.00	\$0.00	\$0.00	\$9.77
Papamoa Playcentre	\$23.29	\$0.00	\$0.00	\$0.00	\$0.00	\$23.29
Peachgrove Playcentre	\$48.30	\$0.00	\$0.00	\$0.00	\$0.00	\$48.30
Rawene Playcentre	-\$2,744.32	\$273.13	\$0.00	\$0.00	\$0.00	-\$2,471.19
Rebecca Blaikie	\$10.40	\$0.00	\$0.00	\$0.00	\$0.00	\$10.40
River Downs Playcentre	\$88.79	\$23.29	\$0.00	\$0.00	\$0.00	\$112.08
Rotorua Playcentre Assn	-\$1,817.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,817.70
Russell Playcentre	\$12.40	\$0.00	\$0.00	\$0.00	\$0.00	\$12.40
Sanson Playcentre	\$36.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36.00
South Brighton Playcentre	\$33.64	\$33.64	\$33.64	\$0.00	\$0.00	\$100.92
South Canterbury Playcentre Assn	-\$2,500.76	\$0.00	-\$190.24	\$0.00	\$0.00	-\$2,691.00
Southland Playcentre Assn	-\$4,241.64	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,241.64
Swanson Playcentre	\$14.40	\$0.00	\$0.00	\$0.00	\$0.00	\$14.40
Taihape Playcentre	\$23.29	\$23.29	\$23.29	\$0.00	\$23.29	\$93.16
Tairāwhiti Playcentre Assn	-\$3,917.62	\$0.00	\$4,931.36	\$0.00	\$0.00	\$1,013.74
Tamaki Playcentre Assn	\$9,342.82	\$0.00	\$0.00	\$0.00	\$960.00	\$10,302.82

Taranaki Playcentre Assn	\$2,429.28	\$0.00	\$0.00	\$0.00	\$0.00	\$2,429.28
Taranaki Playcentre Shop	\$129.50	\$0.00	\$0.00	\$0.00	\$0.00	\$129.50
Tauriko Playcentre	\$41.50	\$0.00	\$0.00	\$0.00	\$0.00	\$41.50
Te Akoranga Playcentre Assn	\$8,451.08	\$0.00	\$0.00	\$0.00	\$488.00	\$8,939.08
Thames Valley Coromandel Playcentre Assn	-\$4,509.23	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,509.23
Tutukaka Coast Playcentre	\$40.50	\$0.00	\$0.00	\$0.00	\$0.00	\$40.50
University of Otago Dunedin	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Waikato Playcentre Assn	-\$2,763.30	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,763.30
Waimamaku Playcentre	\$8.40	\$0.00	\$0.00	\$0.00	\$0.00	\$8.40
Wairarapa P/c Assn - TEC Funds	-\$752.80	\$0.00	\$0.00	\$0.00	-\$1,907.02	-\$2,659.82
Wairarapa Playcentre Assn	-\$2,465.26	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,465.26
Wanganui Playcentre Assn	-\$3,028.89	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,028.89
Waterloo Playcentre	\$23.29	\$23.29	\$0.00	\$0.00	\$0.00	\$46.58
Wellington Playcentre Assn	\$14,935.34	\$379.50	\$0.00	\$0.00	\$0.00	\$15,314.84
Western Bay of Plenty Playcentre Assn	\$10,107.13	\$0.00	\$0.00	\$0.00	\$0.00	\$10,107.13
Whitianga Playcentre	\$69.90	\$0.00	\$0.00	\$0.00	\$0.00	\$69.90
Total Receivables	\$116,684.75	\$13,164.90	\$61,839.21	\$0.00	\$204,938.88	\$396,627.74
	29.4192%	3.3192%	15.5912%	0.0%	51.6703%	

Balance Sheet
New Zealand Playcentre Federation
As at 31 August 2017

31 Aug 2017

Assets

Bank

ASB Cheque Accounts

Admin Cheque a/c	\$1,018,679.34
CRCW Cheque a/c	\$92,156.20
Ed Tertiary Funding Chq a/c	\$38,252.36
Gwen Somerset Trust Chq a/c	\$3,548.14
MRCW Cheque a/c	\$59,214.60
National Meetings Chq a/c	\$5,446.16
NRCW Cheque a/c	\$47,740.68
PD Contract Cheque a/c	\$125,926.76
SRCW Cheque a/c	\$76,295.04

Total ASB Cheque Accounts	\$1,467,259.28
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Business Saver Accounts

Admin Business Saver a/c	\$878,971.81
CRCW Business Saver a/c	\$49,588.70
Ed Tertiary Business Saver a/c	\$221,534.28
MRCW Business Saver a/c	\$362,206.86
NRCW Business Saver a/c	\$143,353.22
SRCW Business Saver a/c	\$506,127.40

Total Business Saver Accounts	\$2,161,782.27
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Term Deposit Accounts

Admin Bulk Funding Advances	\$3,329,057.79
Admin Investment a/c	\$359,680.79
CRCW Investment a/c	\$180,414.67
Ed Tertiary Investment a/c	\$163,991.82
Gwen Somerset Investment a/c	\$54,279.65
MRCW Investment a/c	\$169,351.33
NRCW Investment a/c	\$155,463.69
SRCW Investment a/c	\$125,968.88
SRCW Term Deposit a/c	\$163,622.87

Total Term Deposit Accounts	\$4,701,831.49
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Total Bank	\$8,330,873.04
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Current Assets

Debtors	\$396,627.74
Promotional Stock	\$10,234.58
SRCW Administration and Meeting Costs	\$3,032.77

Total Current Assets	\$409,895.09
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Fixed Assets

Accumulated Depreciation	-\$39,426.40
Fixed Assets (at Cost)	\$46,020.93

Total Fixed Assets	\$6,594.53
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Total Assets	\$8,747,362.66
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Liabilities

Current Liabilities

Creditors	\$172,017.20
GST	\$120,517.06
PAYE Clearing Account	\$3,145.78
Rounding	\$0.44
Suspense Account	\$19.57

FUNDS HELD ON BEHALF

CENTRAL REGION CAPITAL WORKS FUNDS

CRCW Accumulated Funds	\$452,218.96
CRCW Administration Costs	-\$3,892.45
CRCW Allocations	-\$359,037.14
CRCW Bank Fees	-\$5.00
CRCW Interest	\$16,846.09
CRCW Project Surplus	\$7,602.11

Total CENTRAL REGION CAPITAL WORKS FUNDS	\$113,732.57
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CENTRE FUNDING

Advances Held on behalf of centres	\$2,970,342.85
Funding distributed to Associations	-\$4,367,487.85
MoE Funding Received	\$4,696,332.93

Total CENTRE FUNDING	\$3,299,187.93
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GWEN SOMERSET TRUST FUNDS

Gwen Somerset Accumulated Funds	\$55,374.57
Gwen Somerset Interest	\$2,453.22

Total GWEN SOMERSET TRUST FUNDS	\$57,827.79
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MID NORTHLAND FUNDING

Mid Northland Expenses	-\$51,411.86
Mid Northland funding distributed to centres	-\$131,656.01
Mid Northland MoE Funding Received	\$266,164.25

Total MID NORTHLAND FUNDING	\$83,096.38
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MIDLAND REGION CAPITAL WORKS FUNDS

MRCW Accumulated Funds	\$535,393.76
MRCW Administration costs	-\$960.30
MRCW Allocations	-\$76,483.89
MRCW Honoraria	-\$300.00
MRCW Interest	\$12,042.41
MRCW Project Surplus	\$4,111.12

Total MIDLAND REGION CAPITAL WORKS FUNDS	\$473,803.10
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NORTHERN REGION CAPITAL WORKS FUNDS

NRCW Accumulated Funds	\$789,959.81
NRCW Administration & Meeting Costs	-\$5,189.05
NRCW Allocations	-\$647,106.96
NRCW Interest	\$13,315.46
NRCW Project Surplus	\$8,862.88

Total NORTHERN REGION CAPITAL WORKS FUNDS	\$159,842.14
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SOUTHERN REGION CAPITAL WORKS FUNDS

SRCW Accumulated Funds	\$881,191.48
SRCW Allocations	-\$236,112.41
SRCW Interest	\$20,337.75
Total SOUTHERN REGION CAPITAL WORKS FUNDS	\$665,416.82

Total FUNDS HELD ON BEHALF	\$4,852,906.73
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Total Current Liabilities	\$5,148,606.78
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Total Liabilities	\$5,148,606.78
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Net Assets	\$3,598,755.88
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Equity

Admin Accumulated Funds	\$1,215,126.17
Current Year Earnings	\$640,239.02
Ed Tertiary Accumulated Funds	\$33,200.58
PDC Accumulated Funds	\$153,048.79
Retained Earnings	\$1,407,730.30

SPECIAL PROJECT FUNDS**Asset Replacement Fund**

AR Accumulated Funds	\$62,269.83
AR Trf to General Federation a/c	-\$2,271.04
Total Asset Replacement Fund	\$59,998.79

Conference and Convention Fund

CC Accumulated Funds	\$4,643.00
CC Loan Granted	-\$5,845.50
Total Conference and Convention Fund	-\$1,202.50

Federation Contingency Fund

FC Accumulated Funds	\$21,035.52
FC National Meeting Surplus	-\$1,969.36
Total Federation Contingency Fund	\$19,066.16

Public Relations Initiatives Fund

PR Accumulated Funds	\$2,491.00
Total Public Relations Initiatives Fund	\$2,491.00

Research Fund

RF Accumulated Funds	\$56,780.00
Total Research Fund	\$56,780.00

Special Maori Education Fund

SME Accumulated Funds	\$7,067.57
Total Special Maori Education Fund	\$7,067.57

World Indigenous Peoples Conference Fund

WIPC Accumulated Funds	\$5,210.00
Total World Indigenous Peoples Conference Fund	\$5,210.00

Total SPECIAL PROJECT FUNDS	\$149,411.02
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Total Equity

\$3,598,755.88

Profit & Loss
New Zealand Playcentre Federation
For the month ended 31 August 2017

	Month Actual August 2017	Month Budget August 2017	Var %	YTD Actual Mar 16 - August 17	YTD Forecast Mar 16 - August 17	Var %
Income						
Admin Income						
Affiliation Levy	\$123,418.24	\$0.00		\$3,188,353.91	\$3,052,958.00	4.4%
Interest (Admin)	\$3,708.90	\$800.00	363.6%	\$38,215.57	\$14,600.00	161.8%
Total Admin Income	\$127,127.14	\$800.00	15790.9%	\$3,226,569.48	\$3,067,558.00	5.2%
Other Income						
Grants	\$0.00	\$0.00		\$0.00	\$88,750.00	-100.0%
Sundry Income	\$0.00	\$0.00		\$23,063.32	\$0.00	
Total Other Income	\$0.00	\$0.00		\$23,063.32	\$88,750.00	-74.0%
Total Income	\$127,127.14	\$800.00	15790.9%	\$3,249,632.80	\$3,156,308.00	3.0%
Less Cost of Sales						
1-OPERATIONAL EXPENSES						
Administration Expenses						
0800 Number	\$45.51	\$0.00		\$584.87	\$0.00	
Accounting Assistance	\$18.00	\$50.00	-64.0%	\$2,223.25	\$5,840.00	-61.9%
Audit Fees	\$0.00	\$70,000.00	-100.0%	\$2,000.00	\$70,000.00	-97.1%
Bad Debts	\$0.00	\$0.00		\$24,769.21	\$0.00	
Bank Fees	\$0.00	\$20.00	-100.0%	\$112.48	\$340.00	-66.9%
Insurance	\$0.00	\$0.00		\$338,477.14	\$4,500.00	7421.7%
Legal Costs	\$522.15	\$2,000.00	-73.9%	\$15,455.72	\$56,000.00	-72.4%
Mail Redirection	\$0.00	\$0.00		\$0.00	\$300.00	-100.0%
Postage (2115)	\$327.48	\$1,100.00	-70.2%	\$2,784.41	\$11,300.00	-75.4%
Resources (2130)	\$0.00	\$45.00	-100.0%	\$0.00	\$640.00	-100.0%
Stationery & Photocopying (2151)	\$605.88	\$0.00		\$4,444.43	\$0.00	
Storage Unit Costs	\$143.48	\$188.00	-23.7%	\$2,508.69	\$2,880.00	-12.9%
Subscriptions & Regns	\$1,803.52	\$1,900.00	-5.1%	\$6,217.10	\$6,123.00	1.5%
Sundry Expenses (2160)	\$0.00	\$0.00		\$52.17	\$0.00	
Technical Support	\$0.00	\$1,000.00	-100.0%	\$0.00	\$12,000.00	-100.0%
Telecommunications - National	\$178.58	\$1,290.00	-86.2%	\$2,981.59	\$10,861.00	-72.5%
Website Maintenance & Hosting	\$0.00	\$0.00		\$1,749.35	\$350.00	399.8%
Xero Subscription - National	\$0.00	\$263.00	-100.0%	\$0.00	\$1,125.00	-100.0%
Total Administration Expenses	\$3,644.60	\$77,856.00	-95.3%	\$404,360.41	\$182,259.00	121.9%
Communication Expenses						
Advertising	\$0.00	\$0.00		\$0.00	\$12,000.00	-100.0%
Communication Support	\$3,792.28	\$0.00		\$4,154.78	\$2,500.00	66.2%
Media Database/ Clipping Service	\$284.00	\$350.00	-18.9%	\$5,211.06	\$6,300.00	-17.3%
Playcentre Awareness Week	\$0.00	\$0.00		\$0.00	\$5,000.00	-100.0%
Visual Identity	\$0.00	\$50.00	-100.0%	\$0.00	\$600.00	-100.0%
Total Communication Expenses	\$4,076.28	\$400.00	919.1%	\$9,365.84	\$26,400.00	-64.5%
Employee Expenses						
ACC Levies	\$0.00	\$314.00	-100.0%	\$1,839.20	\$2,167.00	-15.1%
Home Office Expenses - National Staff	\$2,535.00	\$3,795.00	-33.2%	\$33,330.00	\$44,078.00	-24.4%
Salaries - National Staff	\$33,548.15	\$45,707.00	-26.6%	\$372,641.13	\$459,086.00	-18.8%
Salary Casual/Contract Staff	\$5,791.23	\$5,000.00	15.8246%	\$41,566.23	\$82,500.00	-49.6%
Total Employee Expenses	\$41,874.38	\$54,816.00	-23.6%	\$449,376.56	\$587,831.00	-23.6%
Other Employment / Volunteer Expenses						
Employee & Manufacturers Assn	\$0.00	\$0.00		\$1,880.00	\$0.00	
Employee Assistance Programme/Superviso	\$0.00	\$0.00		\$595.00	\$0.00	
Employment Advice	\$1,260.00	\$0.00		\$3,060.00	\$5,000.00	-38.8%
Employment Costs (Appraisals/Interviews)	\$0.00	\$3,000.00	-100.0%	\$36,698.48	\$64,200.00	-42.8%
Professional Development for Staff	\$0.00	\$0.00		\$2,504.13	\$2,000.00	25.2%
Total Other Employment / Volunteer Expenses	\$1,260.00	\$3,000.00	-58.0%	\$44,737.61	\$71,200.00	-37.2%
Policy / Relationships Expenses						
Early Education Federation membership	\$0.00	\$0.00		\$456.52	\$0.00	
External Conferences	\$0.00	\$0.00		\$0.00	\$1,800.00	-100.0%
Gifts / Donations	\$196.51	\$250.00	-21.4%	\$689.86	\$3,000.00	-77.0%
Total Policy / Relationships Expenses	\$196.51	\$250.00	-21.4%	\$1,146.38	\$4,800.00	-76.1%
Property / Asset Expenses						
Depreciation	\$205.94	\$334.00	-38.3%	\$3,983.45	\$6,002.00	-33.6%
Loss on Sale/Disposal of Assets	\$0.00	\$0.00		\$321.24	\$0.00	
Repairs & Maintenance (2049.6)	\$0.00	\$250.00	-100.0%	\$104.35	\$3,300.00	-96.8%
Total Property / Asset Expenses	\$205.94	\$584.00	-64.7%	\$4,409.04	\$9,302.00	-52.6%
Travel / Meeting Expenses						
Accommodation - National Staff	\$238.84	\$200.00	19.4%	\$3,224.71	\$3,750.00	-14.0%

Profit & Loss
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	Month Actual August 2017	Month Budget August 2017	Var %	YTD Actual Mar 16 - August 17	YTD Forecast Mar 16 - August 17	Var %
Conference	\$0.00	\$0.00		\$13,426.76	\$26,000.00	-48.4%
Federation Support/Bi-Cult Dev	\$0.00	\$0.00		\$11,853.01	\$28,700.00	-58.7%
Meals - National Staff	\$52.49	\$210.00	-75.0%	\$1,264.73	\$2,640.00	-52.1%
Meeting Allowances	\$0.00	\$0.00		\$100.00	\$400.00	-75.0%
Meetings - National Staff	\$0.00	\$0.00		\$306.09	\$0.00	
National Executive Mtg additional expens	\$36.06	\$0.00		\$6,409.97	\$12,000.00	-46.6%
Registrations - National Staff	\$293.92	\$0.00		\$5,543.07	\$2,800.00	98.0%
Travel - National Staff	\$4,541.13	\$1,850.00	145.5%	\$32,017.93	\$29,750.00	7.6%
Travel Card Operator Expenses	\$52.17	\$63.00	-17.1905%	\$260.85	\$1,500.00	-82.6%
Total Travel / Meeting Expenses	\$5,214.61	\$2,323.00	124.5%	\$74,407.12	\$107,540.00	-30.8%
Total 1-OPERATIONAL EXPENSES	\$56,472.32	\$139,229.00	-59.4%	\$987,802.96	\$989,332.00	-0.2%
CENTRE SERVICES						
CS Information Technology						
CS MemberConnex Subscription	\$2,800.00	\$2,800.00	0.0%	\$50,400.00	\$50,400.00	0.0%
CS Student Management System - Implementation	\$43,281.62	\$58,500.00	-26.0%	\$143,058.36	\$428,100.00	-66.6%
CS Student Management System - Ongoing Costs	\$10,625.00	\$11,270.00	-5.7%	\$58,825.00	\$74,740.00	-21.3%
CS Telecommunications (Phone & Internet)	\$15,179.11	\$27,428.00	-44.7%	\$84,338.06	\$312,124.00	-73.0%
CS Xero for Playcentres	\$7,177.74	\$7,000.00	2.5%	\$71,225.23	\$84,000.00	-15.2%
Total CS Information Technology	\$79,063.47	\$106,998.00	-26.1%	\$407,846.65	\$949,364.00	-57.0%
CS Other Income						
CS XERO Upgrade Income	-\$92.57	\$0.00		-\$2,731.98	\$0.00	
Total CS Other Income	-\$92.57	\$0.00		-\$2,731.98	\$0.00	
CS Property						
CS Insurance Claims OUT	\$365.22	\$0.00		\$365.22	\$0.00	
CS Insurance Claims IN	-\$365.22	\$0.00		-\$365.22	\$0.00	
Total CS Other Income	\$0.00	\$0.00		\$0.00	\$0.00	
CS Targeted Support						
CS Special Support Fund (Centres in Need)	\$0.00	\$10,000.00	-100.0%	\$0.00	\$130,000.00	-100.0%
Total CS Targeted Support	\$0.00	\$10,000.00	-100.0%	\$0.00	\$130,000.00	-100.0%
Total CENTRE SERVICES	\$78,970.90	\$116,998.00	-32.5%	\$405,114.67	\$1,079,364.00	-62.5%
EDUCATION TEAM EXPENSES						
ED Administration Expenses						
ED Photocopying & Stationery	\$0.00	\$50.00	-100.0%	\$37.04	\$1,050.00	-96.5%
Total ED Administration Expenses	\$0.00	\$50.00	-100.0%	\$37.04	\$1,050.00	-96.5%
ED Travel / Meeting Expenses						
ED Accom / Meals / Regn Team Mtgs	\$0.00	\$500.00	-100.0%	\$349.33	\$2,500.00	-86.0%
ED Registration Nat Exec Mtgs	\$0.00	\$0.00		\$424.35	\$0.00	
ED Registration National Mtgs	\$0.00	\$0.00		\$2,454.08	\$0.00	
ED Travel Nat Executive Mtgs	\$0.00	\$0.00		\$581.33	\$2,600.00	-77.6%
ED Travel National Mtgs	\$0.00	\$3,500.00	-100.0%	\$1,465.07	\$10,800.00	-86.4%
ED Travel Other Meetings	\$0.00	\$0.00		\$659.88	\$1,000.00	-34.0%
ED Travel Team Mtgs	\$0.00	\$0.00		\$865.13	\$7,500.00	-88.5%
Total ED Travel / Meeting Expenses	\$0.00	\$4,000.00	-100.0%	\$6,799.17	\$24,400.00	-72.1%
ED Volunteer Expenses						
ED Childcare Costs	\$0.00	\$0.00		\$0.00	\$500.00	-100.0%
ED Honorary Education Convenor(s)	\$4,000.00	\$4,000.00	0.0%	\$16,090.06	\$16,000.00	0.6%
ED Meeting Allowances	\$0.00	\$0.00		\$1,300.00	\$4,500.00	-71.1%
ED Professional Development	\$0.00	\$0.00		\$276.83	\$2,350.00	-88.2%
ED Telecommunications Costs	\$43.48	\$0.00		\$391.32	\$0.00	
Total ED Volunteer Expenses	\$4,043.48	\$4,000.00	1.1%	\$18,058.21	\$23,350.00	-22.7%
Total EDUCATION TEAM EXPENSES	\$4,043.48	\$8,050.00	-49.8%	\$24,894.42	\$48,800.00	-49.0%
NATIONAL GOVERNANCE EXPENSES						
NG Administration Expenses						
NG Photocopying & Stationery	\$89.95	\$45.00	99.9%	\$781.11	\$1,040.00	-24.9%
NG Postage	\$0.00	\$5.00	-100.0%	\$86.00	\$110.00	-21.8%
NG Trustee Advice & Support	\$0.00	\$1,000.00	-100.0%	\$0.00	\$8,000.00	-100.0%
Total NG Administration Expenses	\$89.95	\$1,050.00	-91.4%	\$867.11	\$9,150.00	-90.5%
NG Travel / Meeting Expenses						
NG Accom / Meals / Regn Other Mtgs	\$31.74	\$170.00	-81.3%	\$269.08	\$2,340.00	-88.5%
NG Accom / Meals / Regn Team Mtgs	\$1,110.65	\$1,920.00	-42.2%	\$17,355.29	\$30,800.00	-43.7%
NG Registration Nat Exec Mtgs	\$0.00	\$0.00		\$5,367.83	\$4,200.00	27.8%

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	Month Actual August 2017	Month Budget August 2017	Var %	YTD Actual Mar 16 - August 17	YTD Forecast Mar 16 - August 17	Var %
NG Registration National Mtgs	\$0.00	\$700.00	-100.0%	\$617.13	\$2,000.00	-69.1%
NG Travel Nat Executive Mtgs	\$0.00	\$0.00		\$4,150.25	\$4,200.00	-1.2%
NG Travel National Mtgs	\$0.00	\$800.00	-100.0%	\$2,491.15	\$1,950.00	27.8%
NG Travel Other Meetings	\$92.93	\$0.00		\$1,761.48	\$4,400.00	-60.0%
NG Travel Team Mtgs	\$2,450.16	\$2,100.00	16.7%	\$21,298.33	\$30,900.00	-31.1%
Total NG Travel / Meeting Expenses	\$3,685.48	\$5,690.00	-35.2%	\$53,310.54	\$80,790.00	-34.0%
NG Volunteer Expenses						
NG Childcare Costs	\$210.00	\$292.00	-28.1%	\$2,415.00	\$5,187.00	-53.4%
NG Honorary President(s)	\$7,509.32	\$7,334.00	2.3905%	\$29,888.95	\$29,502.00	1.3%
NG Honorary Trustee Board Members	\$5,336.00	\$5,332.00	0.075%	\$21,556.20	\$21,496.00	0.3%
NG Meeting Allowances	\$400.00	\$800.00	-50.0%	\$9,200.00	\$11,800.00	-22.0%
NG Professional Development	\$0.00	\$0.00		\$226.09	\$2,300.00	-90.2%
NG Telecommunications Costs	\$130.44	\$300.00	-56.5%	\$2,254.97	\$4,600.00	-51.0%
Total NG Volunteer Expenses	\$13,585.76	\$14,058.00	-3.4%	\$65,541.21	\$74,885.00	-12.5%
Total NATIONAL GOVERNANCE EXPENSES	\$17,361.19	\$20,798.00	-16.5%	\$119,718.86	\$164,825.00	-27.4%
REGIONAL SERVICES						
RS Administration Expenses						
Telecommunications - Regional	\$0.00	\$3,114.00		\$0.00	\$3,114.00	
Total RS Administration Expenses	\$0.00	\$3,114.00		\$0.00	\$3,114.00	
RS Employee Expenses						
Salaries - Regional Offices	\$2,048.08	\$27,424.00	-92.5318%	\$2,048.08	\$27,424.00	-92.5%
Total RS Employee Expenses	\$2,048.08	\$27,424.00	-92.5%	\$2,048.08	\$27,424.00	-92.5%
RS Travel/ Meeting Expenses						
Accommodation - Regional Staff	\$52.17	\$0.00		\$52.17	\$0.00	
Travel - Regional Staff	\$28.29	\$0.00		\$28.29	\$0.00	
Total RS Travel/ Meeting Expenses	\$80.46	\$0.00		\$80.46	\$0.00	
Total REGIONAL SERVICES	\$2,128.54	\$30,538.00	-93.0%	\$2,128.54	\$30,538.00	-93.0%
TWTM & TT EXPENSES						
TT Travel/ Meeting Expenses						
TT Fed Officers Mtgs	\$0.00	\$0.00		\$821.74	\$0.00	
TT Minute Taker Nat Exec (Regn & Koha)	\$0.00	\$0.00		\$0.00	\$1,050.00	-100.0%
TT National Hui	\$5,393.06	\$0.00		\$22,087.37	\$40,000.00	-44.8%
TT National Hui - Associations Travel	\$0.00	\$0.00		\$7,464.29	\$0.00	
TT Travel Administrator	\$241.74	\$0.00		\$1,082.00	\$1,200.00	-9.8%
Total TT Travel/ Meeting Expenses	\$5,634.80	\$0.00		\$31,455.40	\$42,250.00	-25.5%
TT Volunteer Expenses						
TT Administrator Meeting Allowances	\$0.00	\$0.00		\$200.00	\$400.00	-50.0%
TT Administrators Telecommunication Costs	\$0.00	\$50.00	-100.0%	\$0.00	\$600.00	-100.0%
TT Honorary Administrator	\$1,000.00	\$1,000.00	0.0%	\$3,500.00	\$3,750.00	-6.7%
TT Professional Development Administrator	\$0.00	\$0.00		\$460.87	\$600.00	-23.2%
Total TT Volunteer Expenses	\$1,000.00	\$1,050.00	-4.8%	\$4,160.87	\$5,350.00	-22.2%
TWTM & TT Miscellaneous Expenses						
TWTM & TT Koha for Meetings	\$0.00	\$0.00		\$0.00	\$400.00	-100.0%
TWTM & TT Other Costs	\$0.00	\$0.00		\$0.00	\$1,500.00	-100.0%
TWTM & TT Photocopying & Stationery	\$5.57	\$50.00	-88.86%	\$45.45	\$900.00	-95.0%
Total TWTM & TT Miscellaneous Expenses	\$5.57	\$50.00	-88.9%	\$45.45	\$2,800.00	-98.4%
TWTM Travel / Meeting Expenses						
TWTM Registrations Administrator	\$0.00	\$0.00		\$928.70	\$750.00	23.8%
TWTM Accom/Meals MFO Mtgs	\$0.00	\$0.00		\$1,709.68	\$2,500.00	-31.6%
TWTM Hui-a-tau Maori	\$372.00	\$0.00		\$32,934.40	\$30,000.00	9.8%
TWTM Maori Education Initiatives	\$0.00	\$0.00		\$0.00	\$3,000.00	-100.0%
TWTM Travel Administrator	\$0.00	\$0.00		\$1,274.20	\$1,650.00	-22.8%
TWTM Travel Maori Fed Officers Meetings	\$0.00	\$0.00		\$1,600.39	\$2,400.00	-33.3%
TWTM Travel Maori Fed Officers to Hui-a-tau	\$0.00	\$0.00		\$831.84	\$0.00	
Total TWTM Travel / Meeting Expenses	\$372.00	\$0.00		\$39,279.21	\$40,300.00	-2.5%
TWTM Volunteer Expenses						
TWTM Administrator Meeting Allowances	\$0.00	\$0.00		\$400.00	\$600.00	-33.3%
TWTM Administrators Telecommunication Costs	\$0.00	\$50.00	-100.0%	\$65.22	\$900.00	-92.8%
TWTM Honorary Administrator	\$1,000.00	\$1,000.00	0.0%	\$4,000.00	\$4,000.00	0.0%
TWTM Professional Development Administrator	\$0.00	\$0.00		\$50.00	\$600.00	-91.7%
TWTM Professional Development Maori	\$0.00	\$0.00		\$0.00	\$1,500.00	-100.0%
Total TWTM Volunteer Expenses	\$1,000.00	\$1,050.00	-4.8%	\$4,515.22	\$7,600.00	-40.6%

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Total TWTM & TT EXPENSES	\$8,012.37	\$2,150.00	272.7%	\$79,456.15	\$98,300.00	-19.2%
Total Cost of Sales	\$166,988.80	\$317,763.00	-47.4%	\$1,619,115.60	\$2,411,159.00	-32.8%
Gross Profit	-\$39,861.66	-\$316,963.00	87.4%	\$1,630,517.20	\$745,149.00	118.8%
Plus Other Income						
Surplus Funds received from Playcentre Publications Ltd	\$0.00	\$0.00		\$7,182.31	\$0.00	
JOURNAL FUNDING						
1-JOURNAL INCOME						
Journal Income Assn-Annual Subscriptions	\$0.00	\$0.00		\$23,273.05	\$0.00	
Journal Income Public-Annual Subscriptions	\$0.00	\$0.00		\$2,601.84	\$0.00	
Total 1-JOURNAL INCOME	\$0.00	\$0.00		\$25,874.89	\$0.00	
2-JOURNAL EXPENSES						
Journal Honoraria Editor	-\$1,000.00	-\$1,000.00	0.0%	-\$4,000.00	-\$4,000.00	0.0%
Journal Honoraria Proof Readers	\$0.00	-\$100.00	100.0%	-\$300.00	-\$500.00	40.0%
Journal Postage	\$0.00	\$0.00		-\$47.39	\$0.00	
Journal Printing, Art Prep, Scans & Freight	-\$7,404.00	\$0.00		-\$30,471.00	\$0.00	
Total 2-JOURNAL EXPENSES	-\$8,404.00	-\$1,100.00	-664.0%	-\$34,818.39	-\$4,500.00	-673.7%
Total JOURNAL FUNDING	-\$8,404.00	-\$1,100.00	-664.0%	-\$8,943.50	-\$4,500.00	-98.7%
PROMOTIONS FUNDING						
Promotional Material Expenses	\$0.00	\$0.00		-\$8,938.20	\$0.00	
Promotional Material Income	\$7,573.47	\$0.00		\$20,726.62	\$0.00	
Total PROMOTIONS FUNDING	\$7,573.47	\$0.00		\$11,788.42	\$0.00	
STRATEGIC PLANNING FUNDING						
SP Todd Foundation Grant	\$0.00	\$0.00		\$71,952.00	\$0.00	
SP Trf from Admin Accumulated Funds	\$0.00	\$0.00		\$18,916.02	\$0.00	
STRATEGIC PLANNING EXPENSES						
SP Technology Infrastructure Implementation	\$0.00	\$0.00		-\$8,000.00	\$0.00	
Total STRATEGIC PLANNING EXPENSES	\$0.00	\$0.00		-\$8,000.00	\$0.00	
Total STRATEGIC PLANNING FUNDING	\$0.00	\$0.00		\$82,868.02	\$0.00	
Total Other Income	-\$830.53	-\$1,100.00	24.5%	\$92,895.25	-\$4,500.00	2164.3%
Operating Profit	-\$40,692.19	-\$318,063.00	87.2%	\$1,723,412.45	\$740,649.00	132.7%
Non-operating Income						
Admin Transfer from Asset Replacement Fund	\$0.00	\$0.00		\$2,271.04	\$0.00	
Admin Transfer from/(to) Special Projects Fund	\$0.00	\$0.00		-\$18,916.02	\$0.00	
Donations	\$0.00	\$0.00		\$72.70	\$0.00	
Roopu Donation	\$6,000.00	\$0.00		\$6,000.00	\$0.00	
Gain on Sale/Disposal of Asset	\$0.00	\$0.00		-\$333.01	\$0.00	
EDUCATION TERTIARY FUNDING						
1-TEC Funding Income						
Interest Ed Tert. Funding A/c	\$197.37	\$1,250.00	-84.2%	\$11,972.32	\$22,500.00	-46.8%
TEC SAC Training Funds In	\$71,827.67	\$0.00		\$1,399,119.44	\$800,136.00	74.9%
Total 1-TEC Funding Income	\$72,025.04	\$1,250.00	5662.0%	\$1,411,091.76	\$822,636.00	71.5%
2-TEC Funds Distributed						
TEC SAC Training Funds Out	-\$156,534.25	\$0.00		-\$885,235.96	-\$709,648.00	-24.7%
Total 2-TEC Funds Distributed	-\$156,534.25	\$0.00		-\$885,235.96	-\$709,648.00	-24.7%
TEC Administration Expenses						
Repairs and Maintenance (6200.5005)	\$0.00	\$0.00		-\$402.61	-\$240.00	-67.8%
Stationery & Photocopying (6200.5006)	-\$169.94	\$0.00		-\$984.49	-\$750.00	-31.3%
Total TEC Administration Expenses	-\$169.94	\$0.00		-\$1,387.10	-\$990.00	-40.1%
TEC Employee Expenses						
ACC Levies (6200.7003)	\$0.00	\$0.00		-\$196.17	-\$500.00	60.8%
Meeting Allowances (6200.7005)	\$0.00	\$0.00		-\$200.00	-\$600.00	66.7%
Professional Development (6200.7004)	\$0.00	\$0.00		\$0.00	-\$1,000.00	100.0%
Salaries - TR Coord & TEFM	-\$6,628.05	\$0.00		-\$103,765.43	-\$86,896.00	-19.4%
Support Admin/IT Data Entry	\$0.00	\$0.00		-\$735.96	-\$2,500.00	70.6%
Use of Office Equipment (6200.7009)	-\$640.00	\$0.00		-\$10,880.00	-\$8,760.00	-24.2%
Total TEC Employee Expenses	-\$7,268.05	\$0.00		-\$115,777.56	-\$100,256.00	-15.5%

Profit & Loss
New Zealand Playcentre Federation
For the month ended 31 August 2017

	Month Actual August 2017	Month Budget August 2017	Var %	YTD Actual Mar 16 - August 17	YTD Forecast Mar 16 - August 17	Var %
TEC National Compliance Expenses						
Copyright Licence	\$0.00	\$0.00		\$0.00	-\$1,530.00	100.0%
Membership / Affiliation Fees (6200.4008)	-\$1,819.50	\$0.00		-\$3,977.70	-\$700.00	-468.2%
Nat Course Evaluation Costs	\$0.00	\$0.00		\$0.00	-\$750.00	100.0%
National Education Postage	\$0.00	\$0.00		-\$848.70	-\$700.00	-21.2%
National Education Stationery	\$0.00	\$0.00		\$0.00	-\$1,500.00	100.0%
NZQA Course Approval Fees	\$0.00	\$0.00		-\$2,475.00	\$0.00	
NZQA External Evaluation & Review	\$0.00	\$0.00		-\$9,675.00	\$0.00	
NZQA QA Audit Support Costs	\$0.00	\$0.00		\$0.00	-\$1,200.00	100.0%
NZQA Quality Assurance Audits	\$0.00	\$0.00		\$0.00	-\$9,000.00	100.0%
NZQA Re-registration Costs	\$0.00	\$0.00		\$0.00	-\$6,800.00	100.0%
Resource Development Costs	\$0.00	\$0.00		\$0.00	-\$4,700.00	100.0%
Student Mangmnt System Costs	\$0.00	\$0.00		-\$1,210.00	-\$1,998.00	39.4%
Total TEC National Compliance Expenses	-\$1,819.50	\$0.00		-\$18,186.40	-\$28,878.00	37.0%
TEC Travel / Meeting Expenses						
Accommodation/Meal/Regn Costs (6200.6001)	\$0.00	\$0.00		-\$591.04	-\$2,100.00	71.9%
Travel Costs (6200.6008)	\$0.00	\$0.00		-\$1,550.93	-\$2,500.00	38.0%
Total TEC Travel / Meeting Expenses	\$0.00	\$0.00		-\$2,141.97	-\$4,600.00	53.4%
Total EDUCATION TERTIARY FUNDING	-\$93,766.70	\$1,250.00	-7601.3%	\$388,362.77	-\$21,736.00	1886.7%
NATIONAL MEETINGS FUNDING						
CONFERENCE MAY 2015 FUNDS						
Conference May 2015 EXPENSES	\$0.00	\$0.00		-\$300.00	\$0.00	
Total CONFERENCE MAY 2015 FUNDS	\$0.00	\$0.00		-\$300.00	\$0.00	
CONFERENCE MAY 2016 FUNDS						
Conference May 2016 EXPENSES	\$0.00	\$0.00		-\$52,718.91	\$0.00	
Conference May 2016 INCOME	\$0.00	\$0.00		\$55,153.37	\$0.00	
Total CONFERENCE MAY 2016 FUNDS	\$0.00	\$0.00		\$2,434.46	\$0.00	
CONFERENCE NOVEMBER 2017 FUNDS						
Conference November 2017 EXPENSES	-\$869.57	\$0.00		-\$869.57	\$0.00	
Conference November 2017 INCOME	\$0.00	\$0.00		\$0.00	\$0.00	
Total CONFERENCE MAY 2016 FUNDS	-\$869.57	\$0.00		-\$869.57	\$0.00	
NATIONAL EXECUTIVE MARCH 2016 FUNDS						
National Executive March 2016 EXPENSES	\$0.00	\$0.00		-\$32,408.93	\$0.00	
National Executive March 2016 INCOME	\$0.00	\$0.00		\$32,869.61	\$0.00	
Total NATIONAL EXECUTIVE MARCH 2016 FUNDS	\$0.00	\$0.00		\$460.68	\$0.00	
NATIONAL EXECUTIVE MARCH 2017 FUNDS						
National Executive March 2017 EXPENSES	\$0.00	\$0.00		-\$29,447.23	\$0.00	
National Executive March 2017 INCOME	-\$5,000.00	\$0.00		\$33,118.28	\$0.00	
Total NATIONAL EXECUTIVE MARCH 2017 FUNDS	-\$5,000.00	\$0.00		\$3,671.05	\$0.00	
Total NATIONAL MEETINGS FUNDING	-\$5,869.57	\$0.00		\$5,396.62	\$0.00	
Total Non-operating Income	-\$111,868.05	\$1,250.00	-9049.4%	\$327,931.17	-\$21,736.00	1608.7%
Non-operating Expenses						
EQUITY SHARING FUNDS						
Equity In	-\$87,207.25	\$0.00		-\$428,541.68	\$0.00	
Equity Out	\$87,207.24	\$0.00		\$428,541.67	\$0.00	
Travel Card Out	\$4,904.27	\$0.00		\$57,161.68	\$0.00	
Travel Card In	-\$4,958.00	\$0.00		-\$57,003.93	\$0.00	
Travel Pool In	\$0.00	\$0.00		-\$15,446.54	\$0.00	
Travel Pool Out	\$0.00	\$0.00		\$15,446.50	\$0.00	
Total EQUITY SHARING FUNDS	-\$53.74	\$0.00		\$157.70	\$0.00	
Total Non-operating Expenses	-\$53.74	\$0.00		\$157.70	\$0.00	
Net Profit	-\$152,506.50	-\$316,813.00	51.9%	\$2,051,185.92	\$718,913.00	185.3%