

## **TRUSTEE BOARD MEETING 23<sup>RD</sup> – 24<sup>TH</sup> JUNE 2017** **(AUCKLAND AIRPORT HOTEL, AUCKLAND)**

### **Present**

Alaine Tamati-Aubrey, Susan Bailey, Ann Langis, Avis Stewart, Clare Ferguson, Alasdair Finnie (General Manager), and Veronica Pitt (Operations Manager)

### **Friday 23rd June**

The meeting commenced at 11.30am with a karakia.

Present: *Alaine Tamati-Aubrey, Susan Bailey, Ann Langis, Clare Ferguson, Avis Stewart, Alasdair Finnie (General Manager), Veronica Pitt (Operations Manager), and Julia Frew (Human Resources)*

### **Meeting Administration**

#### **Apologies**

Cynthia Murray  
Meagan Ranby

#### **Conflict of Interest**

Alaine – Taranaki Playcentre Association Rōpū

Susan – Life Member of Hutt Playcentre Association and Naenae Playcentre project, Nāku Ēnei Tamariki board.

Ann – Employee North Shore and life member Narrowneck Playcentre

Alasdair is no longer Chair of English Language Partners.

Opening round – Would you rather ... Always have to say everything on your mind OR Never be able to speak again?

#### **Additions and prioritising the agenda**

The Trustees reviewed the agenda and what was needed to be covered during the meeting.

No additions to the agenda

### **Matters arising from the Minutes**

#### **Ring Fencing of Funds and Property Policy**

see General Managers Report

#### **NCWNZ Report on outcome**

See Susan Bailey's report.

#### **Clarification of Trustee and Co-President Terms of Office**

Te Whare Tikanga Māori agreed at Hui ā Tau Māori 2016 that the current Tāngata Whenua Trustees will remain in their positions until the end of the 2019 with election in 2020.

Susan is on the 1<sup>st</sup> year of the 2 year rotation as per clause 7.1.1 and 9.6 of the NZ Playcentre Constitution:

*7.1.1 a Tangata Whenua Co-President and a Tangata Tiriti Co-President elected in alternate years for a term of two (2) years.*

*9.6 The Co-Presidents shall retire at the completion of their two (2) year term but shall be eligible for re-election provided that the maximum term of four (4) years for any Co-President is not exceeded.*

This is good for consistency through the amalgamation.

## **Minutes of Trustee Board Meetings**

Some members have concerns related to the content and context of the minutes and wish to discuss a way forward. The purpose of the minutes is to provide a record of decision-making. We tend to use minutes internally to check for understanding within the team and ensure consistent messages over time. The minutes are also utilised as a form of external communication from the Federation to the wider organisation. In both our internal and external uses of the minutes, there is room for improvement.

### **Issue:**

Clarification and shared understanding within the Fed team (Management and Governance) needed on meaning and designation of 'in committee' and 'confidential'.

Proposed solution: Management to provide TB with a proposed framework for making these designations

### **Issue:**

Trustee attendance at TB meeting for only a portion of the time but then asked to approve minutes for the whole time. Proposed solution: clearly state the portion approved in the minutes when the situation arises?

### **Issue:**

Making decisions without quorum. Proposed solution: decisions to be ratified via loomio following the meeting? Minutes to clearly reflect that the meeting has moved into discussion rather than decision-making and has lost quorum.

### **Issue:**

Lack of consistency in format; Some points attributed to individuals and others left unattributed.

Proposed solution: Leave all statements unattributed unless the individual asks for this to be noted.

### **Issue:**

Lack of clarity, difficulty to assess the main points.

Proposed solution: Review and recommit to our new-ish report format, facilitator to support the discussion to follow the categories in our reports: background, impacts, concerns, considerations, recommendations/decisions, next steps. GM asked to use the same format. TB take responsibility for staying on topic so that minutes can be clear. If the TB go off topic, state this clearly for the benefit of the minute taker.

Meeting noted that updates may not need the full report format, as are not seeking a recommendation.

### **Issue:**

Lack of shared understanding on the TB - upon reading minutes differences of opinion arise. Proposed solution: Re-instate mid-month TB skype meetings and include review of draft minutes in the agenda. Minute process- 1<sup>st</sup> draft to GM and Co-Presidents, they review. 2<sup>nd</sup> Draft on Loomio. Discuss at Skype meeting, and then approve via Loomio following that. If can approve at Skype meeting will do.

### **Next Steps:**

- Ann & Alaine to work on clarifying the report format categories.
- General Manager and Co-Presidents to approve 1<sup>st</sup> draft of minutes, 2<sup>nd</sup> draft circulated on Loomio.
- Trial mid-meeting Trustee Board Skypes for next 2 meetings. Skype meeting to be held on 21<sup>st</sup> July

*Lunch 12.00pm – 12.30pm*

Meeting entered in committee at 12.35pm, to discuss human relations issues

Meeting went out of committee at 1.13pm

*Liang Wells, CFO, joined the meeting*

### **Approval of Previous Minutes:**

These had been circulated prior to the meeting and discussed on Loomio. Further discussion needed, so postponed to later in the meeting.

### **Correspondence (April 2017)**

The correspondence had been circulated prior to the meeting and discussed on Loomio.

*Meeting ratified the Loomio approval of the April 2017 incoming and outgoing correspondence and distribution.*

**Next Steps:**

- Secretary to distribute April 2017 correspondence.

**Ratification of Loomio Decisions**

**Tāngata Tiriti Hui Planning Day** – did not reach quorum on Loomio. Meeting agreed to decision as follows (*Loomio proposal*):

*A planning day for Tangata Tiriti Trustee's and our facilitator, Bronwen Olds. Bronwen will work with us for the morning, and the Trustees will continue for the afternoon.*

*The plan is to hold the event in Wellington, at the the Petone Community Centre, on the 29th June.*

*The budget for the day:*

*Flights/mileage for Ann: \$148 + \$36 (Akld) + \$24*

*Mileage for Susan & Clare: \$20 approx. Room Hire: \$25.00 Food/drink: \$60.00 Total = \$313.00*

**Employment Structure** – ratified

*Meeting ratified the Loomio approval of the final employee structure for Playcentre Aotearoa.*

**Insurance Quote** - ratified

*Meeting ratified the Loomio approval of the Insurance contract for 2017-2018.*

**Financials (April 2017)**

The April 2017 financials had been circulated prior to the meeting and discussed on Loomio.

*Meeting ratified the Loomio approval of the April 2017 financials and distribution.*

**Next Steps:**

- Secretary to distribute April 2017 Financials.

**Reports**

**General Manager Report**

Overall feeling enthused about what has been achieved. Very significant that the Education programme has been approved with no changes.

Telecommunications progress is still of concern. Extra resource is needed, to contact each centre and look at progress on variety of topics.

Affidavit – is going out on Monday to all Associations. Associations will have the opportunity to respond as it goes out.

**Playcentre Insurance**

Acknowledge that on 12<sup>th</sup> June the General Manager signed the group policy proposals and appointment documents with Crombie Lockwood required to put the Trustee Board's approval of the new national insurance contract for two years in place.

**AGM/Conference**

Recommended that it be held over 3 days, as currently scheduled.

Discussed the structure of the meeting and what we are trying to achieve at the meeting.

At Conference will need to acknowledge that the Education Co-convenors, Te Whare Tikanga Māori Kaiwhakahaere and Tāngata Tiriti Administrator positions are being disestablished. Ensure a good farewell.

Information paper – on ensuring Associations send in details of their life members, to be added as Associate members of the amalgamated organisation.

Ideally 2 days Conference 1 day AGM,  
Discussed the venue.  
Management to work on agenda.

**Decision:**

*Meeting agreed the Conference for 2017 will be held over 3 days as currently scheduled.*

**Bank Signatories**

There are currently three employees that the Trustee Board have approved to get on-line bank approval access. These are Rachael Harrison (Accounts Manager), Liang Wells (CFO) and Veronica Pitt (Operations Manager).

Veronica Pitt is still in the process of effecting the approval for online access. This means that currently, there is no back-up for any emergency or scheduled payments if either the Accounts Manager or CFO are unavailable to approve payments.

Even with 3 employees having on-line access, given the amount of travel (work and pleasure) that employees are undertaking, it would be prudent to have a second back-up.

It is recommended that Julia Frew, Human Relationships Manager, be given approval to have access to approve payments in online banking.

**Decision:**

*All agreed for Julia Frew to continue as signatory onto the NZPF General and the PD bank accounts.*

*All agreed to approve Julia Frew as an Administrator to this account with a user limit of \$600,000.00 and full access.*

**Charities**

Noted that Liang Wells and Veronica Pitt met with Charities Services on 26 May 2017. The following was agreed:

- For the period 1 March 2016 to 31 August 2016 – The Federation will prepare a single entity financial statement (i.e. unconsolidated) in accordance with the old reporting standards.
- For the period 1 September 2016 to 31 August 2017, a set of consolidated financial statements prepared in accordance with new financial reporting standards, no comparatives are required.
- If all Charities Services filings are up to date, Playcentre Federation Inc may have all Associations and Centres go onto 1 single Charities Number, which means that Association and Centres will **not** need to prepare and have audited, their own financial statements for filing on the Charities Services website.

Key items to finalise before communication to Centres and Associations:

- The Ministry of Education and Tertiary Education Commission will accept consolidated financial statements to satisfy their requirements. We expect certain disclosures will be required.
- Key funding/granting bodies can confirm that having consolidated financial statements will not hinder chances of obtaining grants. We have done this for a couple of bodies already.

Trustee Board discussed the impacts of moving to one charities number. Benefits in terms of lower auditing costs nationally. Should still be able to apply for local grant funds.

Is there a risk in centres not being audited? Monthly accounts will be checked by centre admins etc. Random selection of centres as part of consolidation audit. National rolling review on reporting to ensure it is continuing to meet standards. Regions can implement peer review systems. Will have strong financial policies in place also.

Association constitutions may still require centres and/or association to have an audit. Associations could hold an Special General Meeting to change the constitution if they wish to.

Question to look at – if centres get a local grant, which requires audited accounts? Should be able to provide national audited accounts, with a section showing the expenditure in question.

### **Ring Fencing of Funds and Property Policy**

Amended policy had been circulated previously.

Changes that were previously suggested:

- Add in “In consultation with General Manager, Trustee Board and community” in relation to sale of property.
- References to constitution added
- Where there is funding for specific areas – Māori, Pasifika, Special needs, it will be ring-fenced

Considered the principle of whether we should ring-fence Rōpū funds. If there is a purpose for the fund to be ring-fenced, a specific goal to be achieved this could be done through the policy. For example: Learning and support for Tamariki Māori within Playcentre.

Further amendments:

2<sup>nd</sup> bullet page 2 – Māori or Pasifika initiatives (remove Rōpū funds), Learning Support (Special Needs)..... Delete group of people, and leave the reference to specific purpose.

In the future there will be a budget line, overseen by Māori Development Manager.

Information shared regarding Western Bay of Plenty, Northland, North Shore Rōpū - concern over giving up their funds. Want it ring-fenced for their Centres specifically to reflect where the funding came from. Te Whare Tikanga Māori are currently holding initiatives - where will they go? Need to look at the future structure, and that these things will be held by different roles when we are there.

Policy to be reviewed 23 June 2020

Policy last reviewed: not applicable

### **Decision:**

*Meeting approved the Policy with these amendments.*

### **Financial Discussions**

Liang talked through the update to the Draft budget.

Discussed the Centres in Need/Individual Learning Support - Now being budgeted at \$225,000 combined. Suggestion to increase it up to \$300,000.

Further feedback – split out the budget for new IT and make it visible that this amount is variable based on current assets available. Show the service delivery component, make it obvious. This is what your centres levy is paying for.

Consideration of moving to one day Trustee Board meetings from December. – removes accommodation and meeting allowance. But there will be increased meeting room costs at airports etc. Also look at using video conferencing at local Centres. Meet face to face at least quarterly. Provision in budget for 11 face to face meetings, but make them 1 day.

*The meeting went in committee at 4.31pm. to discuss the upcoming meeting with Auckland Playcentre Association*

*The meeting came out of committee at 5.30pm*

*Liang and Julia left the meeting at 5.45pm*

*Alaine Tamati-Aubrey left the meeting at 6pm*

Meeting at 7.00pm with Auckland Playcentre Assn

Meeting closed at 9.45pm

## Saturday 24th June

**Attending:** *Alaine Tamati-Aubrey, Susan Bailey, Clare Ferguson, Avis Stewart, Ann Langis, Alasdair Finnie (General Manager), Veronica Pitt (Operations Manager), and Liang Wells (CFO)*

### **Welcome, Opening and Karakia**

The meeting opened at 8.30am.

### **Additions and prioritising the agenda**

The Trustees reviewed the agenda and what was needed to be covered during the meeting.

*Liang Wells left the meeting 10.00am*

Morning tea 10.00am - 10.20am

## **Report – Susan Bailey**

### **NCWNZ Conference**

#### **Background:**

NZPF is an "Organisational Member" of NCWNZ. Susan would like to attend their upcoming conference in Christchurch in September.

#### **Impacts:**

Continuity of networking & relationship building – input recently in the new governance structure for NCWNZ (see report below)

#### **Concerns:**

Cost \$260 + flights Wellington to Christchurch.

#### **Considerations:**

Continuing relationship & support – opportunities for PLD & networking. Still need to draw up standard info on how to decide if it is worth attending various conference opportunities. Well-being concerns regarding lots of work being undertaken. Susan would find this a positive and invigorating experience, a form of PLD.

#### **Recommendation/Decision:**

That the meeting agree to Susan Bailey attending the National Council of Woman AGM and Conference Sept 15<sup>th</sup>-16<sup>th</sup>, 2017 in Christchurch and to cover costs of registration and travel.

#### **Next steps:**

- Register when notification received

*Meeting agreed to Susan Bailey attending the National Council of Women NZ AGM and Conference Sept 15<sup>th</sup> -16<sup>th</sup>, 2017 in Christchurch and to cover costs of registration and travel.*

**Tāngata Tiriti Hui Planning** – already agreed (as above)

### **Political Messaging – Comms**

This recommendation falls under the PR/Communications person.

### **Te Whāriki 2017 Implementations**

ITE providers getting separate contract to include implementation of Te Whāriki in their programmes. Don't know what implementation will look like. How do we ensure our people/Playcentre is included in the roll-out? Not overlooked. ERO will be reviewing on new version. To incorporate 2017 version of Te Whāriki.

### **Grief Relief**

Confirmed that a 2 hour session for the Trustee Board August meeting will cost \$500.

#### **Decision:**

*Meeting agreed to engage the facilitator to provide this workshop at the next Trustee Board meeting, at a cost of \$500.*

**Next Steps:**

- Susan will follow up with facilitator

**Report - Tāngata Whenua**

***Regional boundaries***

Clarified regional boundaries are currently based on Association boundaries. Centres will have some options for moving if they are on the boundary. However, we don't want to bind rōpū or clusters to the regional area, as we will all be one organisation.

***Kawai Kumara***

Ann to write the messages for now to November, and put on Loomio for approval. Follow the events in the handbook. Ann to put up July one by Tuesday this week. Message to deliver is to support operations, and how to look after members. Marry with what is in the Cluster kit - How to take care of our people.

***Cluster ToolKit***

Cluster Toolkit has been developed by Clare, Cynthia and Cissy. It has almost been approved to be released, but there are a couple of remaining points to be clarified.

Philosophical question: do we want to allow centre paid staff to go along to cluster meeting to represent the centre? – Happens currently in Association meetings. If we say no, some centres may not be represented at cluster. How do we make cluster meetings attractive to people – so that they want to go? What are we trying to achieve? Centres receive benefits of cluster meetings, networking.

Problem – don't always have someone to go, people are busy.

How does this enable emergent leadership?

If it is an employee, do they need to be empowering centre members to get them to attend?

Long term the governance content of cluster meetings will get smaller. Will mostly be training, PLD and networking.

Agreed that it is not preferable, but is ok for centre paid supervisors to attend while a centre member is introduced or emerged into that role. As a temporary measure. Centre needs to budget for attendance at clusters –this may include mileage and/or wages for supervisor.

***Interactions with Operational Staff***

Clarity on the interactions between clusters and operational employees. Clusters won't be engaging with operational arm as such. Centres will be. Operations might want to present information to centres at cluster meetings. There will be clear processes for how centres will access and engage with the services. Centres as customers, but need to follow agreed processes. Also need to ensure clusters are clear that decisions between governance and management are not happening at cluster meetings. Information sharing or gathering at those meetings. Decisions happen at Trustee Board table. Consultation or Communication, but not collaboration.

Regional staff carry out tasks that align with the operational plan that falls out of the strategic plan adopted at AGM every 3 or 4 years.

AGM agrees the strategic plan. Strategic plan drives operational plan. Regional staff carry out the operational plan.

Pathways for engagement – feedback, complaint or concern, concern over how being implemented, new initiatives.

Processes to be clear to enable effective interactions.

**Next Steps:**

- Clare to add these items to the toolkit and put back on Loomio for approval.

**Approval of the Minutes Cont.**

***5<sup>th</sup> - 6<sup>th</sup> May 2017 Trustee Board Meeting Minutes –***

Proposed way forward for these minutes is to make following adjustments:

Ring fencing & Education licensing agreement decision – make it confidential.

Need to state quorum was lost on Saturday.

Make it clear that people only approved the part of the minutes they were there for.  
Length of term for co-presidents.

Acknowledge Te Akoranga decision shouldn't have happened, as quorum lost. Also the decision to change the TB meeting date. Suggest that a note is added that quorum was lost and a list of topics discussed.

Remit needed for constitution – this section has no heading, sounds like it's a decision, has next steps.

**Next Steps:**

- Secretary and Operations Manager to update the minutes and put on Loomio for approval.

Meeting closed at 12.05pm

**Next Trustee Board meeting:**

*Fed News due date: 29<sup>th</sup> June 2017*

*Next meeting: 11-12 August - Wellington*

*Reports due: 3<sup>rd</sup> August*

True and accurate record:

Signed: ..... Date: .....

Signed: ..... Date: .....





**General Manager's Report**  
**Report to the Trustee Board**  
**June 2017**

	<b><i>Note: content derived from material supplied by Federation staff as well as GM</i></b>
<b>Amalgamation project</b>	
<b>Overview</b>	<p>It has been an outstanding period with some major milestones completed. A successful national insurance tender process resulted in substantial premium savings and superior comprehensive cover for all Associations and Centres locked in for two years with brokers Crombie Lockwood. The final staff consultation and final staff structure announcement was completed with generally positive feedback that, wherever possible within budget constraints, ideas had been adopted or noted for possible consideration in the future. NZQA has approved our new Education programme enabling us to now work on a new licensing agreement with the Ministry of Education. A very successful roadshow was held by the Change Programme Manager providing excellent feedback and ideas for enhancing Playcentre's future.</p>
<b>Change Programme</b>	<p>Cissy Rock, Change Programme Manager, reports:</p> <ul style="list-style-type: none"> <li>• Association support - Have made contact with Associations I had initially offered support to. Pleased to report on the whole going better than before, largely due to Associations seeing the end in sight.</li> <li>• Main focus has been getting ready to feedback from Roadshows, theming and creating actions to take Playcentre forward in change.</li> <li>• A mail out via Mail Chimp, in week beginning 19 June, called "Change Chat" will include Roadshow and Survey Monkey feedback, plus a graphic of the timeline and dates when key fact sheet information on a variety of topics will be provided to help advise and inform Associations and Centres.</li> <li>• Federation Team - Facilitated a very useful Federation</li> </ul>

	<p>Team meeting in Wellington on 9 June: covered good ground and identified where more resource is needed. Detailed Transition Plan for Federation staff created to guide work needed to November 2017.</p>
<b>Telecommunications</b>	<p>Meagan Ranby, Secretary, reports:</p> <p>I have sent Callplus a list of requirements that I need from them by my return to work on 19 June. I shall upload an update to the GM's report on Loomio at the beginning of that week.</p>
<b>Playcentre Property</b>	<p>A report by Alan Taylor, Property Fund Manager, is attached, which includes information provided by Jerry Janssen as well.</p> <p><b>It would be appropriate for the Trustee Board to formally acknowledge in the minutes that on 12 June the General Manager signed the group policy proposals and appointment documents with Crombie Lockwood required to put the Trustee Board's approval of the new national insurance contract for two years in place.</b></p> <p>One update to the report relating to Rawene Playcentre is that Brent Stephen, Regional Property Advisor, Northern Region, Ministry of Education (MOE), has confirmed that MOE:</p> <ul style="list-style-type: none"> <li>• would be supportive of us relocating an existing building onto the current site at Rawene,</li> <li>• would not be willing to pay for (or contribute funds towards) the demolition of the existing building.</li> </ul>
<b>Xero</b>	<p>Veronica Pitt, Operations Manager, reports:</p> <p>Consideration is being given as to how to assist the remaining Centres to get on board and up-to-date. Euphymya Ngapo Lavelle has agreed to provide some support and Centres will be contacted directly as part of a wider check-in on various aspects of the restructure.</p>
<b>ELI/Junior Logs</b>	<p>Veronica Pitt reports:</p> <p>ELI rollout is well underway; however, we have faced a number</p>

	<p>of issues.</p> <p>As we were about to go live, the Ministry of Education found an issue with how some data was being transferred to it. This put a halt on the roll-out for a week while the fault(s) were found, fixed and re-tested. Since going live there have also been issues with the software being quite glitchy. Some of the issues are user error, and not following the instructions properly, but the majority are software-related. These all appear to be temporary and the most common is the system being slow, and/or not saving data that has been entered. I had understood that the majority of these issues had been resolved during the pilot, and through the addition of extra servers. It is very frustrating therefore for both myself and the users of the system to have these issues surfacing now.</p> <p>I have contacted Mace IT and expressed our concerns, and am seeking solutions. This situation does pose a risk to our financial situation, as it is taking the data entry people many more hours to enter the data than anticipated - due to the system glitches. I have created a facebook group for the data entry users to share their concerns and assist each other. The Mace IT owners and support people are also in that group and providing support there.</p> <p>I have had good feedback regarding the training videos and handouts providing clear instructions and being easy to follow. All Associations should be connected through Juniorlogs now, except East Waikato, who I am resolving an issue with regarding who will do the work, and North Shore, which has expressed some concerns that I will address with them.</p>
<b>Legal</b>	<p>We have received the final draft affidavit that was required. These documents will now be circulated to all Associations for their information and any factual corrections needed. A short timeframe will be given for the Associations to notify us of concerns and then the lawyers will be able to submit them to the Crown Law Office.</p>
<b>AGM/Conference 2017</b>	<p>Veronica Pitt, Operations Manager, reports:</p>

	<p>The venue in Auckland is in the process of being finalised. However, we need to confirm if we are looking to run the meeting over 3 days or 4, and our expectations of numbers. On the calendar of events it is currently scheduled as from Friday 24-Sunday 26 November 2017 (3 days).</p> <p><b>It is recommended the AGM/Conference is held over the 3 days currently scheduled.</b></p>
<p><b>Bank Signatories</b></p>	<p>There are currently three employees that the Trustee Board have approved to get on-line bank approval access. These are Rachael Harrison (Accounts Manager), Liang Wells (CFO) and Veronica Pitt (Operations Manager).</p> <p>Veronica Pitt is still in the process of effecting the approval for online access. This means that currently, there is no back-up for any emergency or scheduled payments if either the Accounts Manager or CFO are unavailable to approve payments.</p> <p>Even with 3 employees having on-line access, given the amount of travel (work and pleasure) that employees are undertaking, it would be prudent to have a second back-up.</p> <p><b>It is recommended that Julia Frew, Human Relationships Manager, be given approval to have access to approve payments in online banking.</b></p>
<p><b>Financial Statement Preparation Update</b></p>	<p>Liang Wells and Veronica Pitt met with Charities Services on 26 May 2017. The following was agreed:</p> <ul style="list-style-type: none"> <li>• For the period 1 March 2016 to 31 August 2016 – The Federation will prepare a single entity financial statement (i.e. unconsolidated) in accordance with the old reporting standards.</li> <li>• For the period 1 September 2016 to 31 August 2017, a set of consolidated financial statements prepared in accordance with new financial reporting standards, no comparatives are required.</li> <li>• If all Charities Services filings are up to date, Playcentre Federation Inc may have all Associations and Centres go</li> </ul>

	<p>onto 1 single Charities Number, which means that Association and Centres will <b>not</b> need to prepare and have audited, their own financial statements for filing on the Charities Services website.</p> <p>Key items to finalise before communication to Centres and Associations:</p> <ul style="list-style-type: none"> <li>• The Ministry of Education and Tertiary Education Commission will accept consolidated financial statements to satisfy their requirements. We expect certain disclosures will be required.</li> <li>• Key funding/granting bodies can confirm that having consolidated financial statements will not hinder chances of obtaining grants. We have done this for a couple of bodies already.</li> </ul> <p>However, assuming \$1,000 audit fee for Centres and \$5,000 for Associations, this could save Playcentre Aotearoa \$610,000.</p>
<p><b>Ring-fencing of Funds and Property Policy</b></p>	<p>Liang Wells, Chief Financial Officer, has updated the policy on this topic for the Trustee Board based on the feedback received at the last meeting.</p> <p><b>It is recommended that the Ring-fencing of Funds and Property Policy be approved.</b></p> <p>Note: it is proposed to use this policy document and application form to provide Associations with advance notice of how funds/property will be used in future and the criteria for ring-fencing decisions being made.</p>
<p><b>Education Overview</b></p>	<p>Gillian Croad, Training Co-ordinator, reports:</p> <p><i>Business as Usual</i></p> <p>The next step post programme approval by the New Zealand Qualifications Authority (NZQA) is to inform the Ministry of Education (MoE) that the new qualifications have been approved and that we are ready to work upon a new licensing agreement.</p>

I attended the Tertiary Education Commission (TEC) audit which was held at the Wellington Association rooms on 12 and 13 June.

The NZQA attestation documents have been signed off and sent to NZQA. I shall be finalising the invoice for funding which is also due now.

#### *Amalgamation*

Glenda and I have been working on draft job descriptions for the regional Education Administrator and Education Co-ordinators to ensure that they are in line with the PTE framework requirements. We have also given advice on timing, so that as a PTE we will be able to meet compliance requirement deadlines with TEC.

I shall have to begin work on the final revision of the QMS to adjust to the new amalgamated structure.

Glenda Caradus, Tertiary Education Funding Manager, reports

#### *Business as Usual*

I have managed to persuade TEC that because our old qualification is expiring that we should not be required to have the KIS [Key Information Set: link to careers NZ, NZQA and TEC course registers and outcomes] information linked to our website. We shall need this for the new qualification but it avoids work which will shortly be redundant and can be achieved for the new qualification when relevant.

In progress - working with TEC to seek course approval for funding from TEC for the new qualifications.

I have planned to work with the CFO on the financial viability requirements for TEC and for the upcoming budget. We also have to check whether the agreement with the Charities Commission for developing consolidated accounts will be acceptable to TEC for the transition period and then design reporting acceptable to TEC for the accounting processes in the new amalgamated structure. This will be also involve working with the CFO and Accounts Manager to work out a potential

	<p>template for TEC funding usage to be incorporated in a Xero template.</p> <p>At the end of the TEC audit on 13 June, the auditor indicated that there were no findings, no comments and no recommendations. Fully satisfied with documentation of process and procedure for curriculum match with TEC course register, enrolment, student record keeping and SDR – all evidence fully supported SDR submitted. Auditor particularly remarked on evidential documentation for domestic student status that was found in all sampled students and all copies had been signed and dated by person verifying with an original.</p> <p>TEC don't have a copy of the NZQA approval for 2000 curriculum and asked if we could supply but if not, not a problem – this is 17 years ago and was 321 grant funded or 321 + ACE until 2006 when we moved to efts. And TEC didn't exist in 2000!</p> <p>We will receive a report in due course and are able to feedback on factual inaccuracy before it becomes final. It is not a public document but TEC shares the outcome with NZQA.</p>
<p><b><i>Other Business of Note</i></b></p>	
<p><b>Financial Results Overview</b></p>	<p><b>Profit and Loss</b></p> <p>There was an operating loss for the month of April of \$281k. The main reason for this is that the Federation levy income on the March bulk funding round will be issued in June 2017. The expenses for the month were mostly Business as Usual.</p> <p>The reason that the Federation levy from the March bulk funding round is issued in June, is because the last receipt from the Ministry of Education (MoE) for the March bulk funding round was received on 1 June. This is due to either Associations querying the Child Funded Hours used in the MoE calculations or a delay in their submission of RS 7. Using the total bulk funding receipts where the final amount was received on 1 June, the Accounts Manager then performs the calculation of the National Equity Scheme, and then issues our Federation levy invoices.</p>

	<p>The main items to note for the month are :</p> <ul style="list-style-type: none"> <li>• \$72k income – this is the monthly TEC funding</li> <li>• \$75k income – this is for Milestone 7 for SELO 3 earned by the PLD team</li> <li>• \$312k expense – these are the payments to Associations paid from TEC funding, based on course deliveries. These payments are calculated and paid 3 times a year to Associations.</li> </ul> <p><b>Balance Sheet</b></p> <p>The cash balance for the Admin Account is \$1.8m.</p> <p>The debtors balance is \$103k. There are many negative balances on the debtors’ ledger due to the TEC training funds that are payable to Associations being accounted for as a negative debtor.</p> <p>The debtors &gt; 3 months total \$218K. The main debtors in this category are:</p> <ul style="list-style-type: none"> <li>• Auckland Association - \$112k</li> <li>• Central Districts Association - \$57k – paid in May</li> <li>• East Waikato Association - \$16k – to be written off, previously reported to Trustee Board</li> <li>• King Country Association - \$19k – to be written off previously reported to Trustee Board</li> <li>• Mid North Association - \$14k – to be assessed after equity calculations as to whether this will be recoverable.</li> </ul> <p>The accounts payable balance of \$145k mostly relates to recent invoices. There is only one payable to note of \$3,888, which is due to Auckland Association.</p>
<p><b>Professional Learning and Development Overview</b></p>	<p>Dalene Mactier, PD Contract Project Co-Director, reports:</p> <ul style="list-style-type: none"> <li>• The current SELO 3 contract will end on 30 June 2017. The team is currently wrapping up the PLD work and the final milestone is due on 15 July 2017. The programme was delivered effectively, with all outcomes being met on time and on budget.</li> </ul>



	<ul style="list-style-type: none"><li>• We have recently provided feedback on the current PLD contract for the MOE evaluation process.</li><li>• We have been contacted by the MOE indicating that the SELO 3 funding will be extended for one term to allow the MOE design a future SELO programme. This extension has not yet been confirmed. The MOE intends to meet with us in week beginning 19 June to discuss extending the programme.</li><li>• We discussed how we can use extended funding and we agreed the money will be best used to support centres at risk and centres that are not receiving effective support from an association.</li><li>• If timelines allow funding will also be used to provide PLD to Playcentre staff in new roles.</li><li>• As reported in April, Carole Kennerley resigned from her role as Project Director with effect from 15 July 2017. She has been an extremely efficient and valuable Co-Director and will be greatly missed. Once the extension of the programme is confirmed, we will discuss how we can best manage the vacancy.</li><li>• Sally Couper resigned from her role as a PLD facilitator. She has since taken on a permanent employment role.</li></ul>
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## Trustee Board Meeting: 23-24 June 2017

<b>Date</b>	<b>No</b>	<b>Code</b>	<b>Method</b>	<b>From / To</b>	<b>Subject</b>	<b>Copied/Fwd. to</b>	<b>How</b>
1/04/2017		Misc	Email	GETS	Tender Notification	Ops Mgr	Email
3/04/2017		Misc	Email	EEF	Early Education Federation - News Update 3 April 2017	Trustee Board, Ops Mgr, General Manager	Email
3/04/2017		Misc	Email	NZARC	Non Profit Matters - Is your NFP living up to Expectations?	Trustee Board, Ops Mgr, General Manager	Email
4/04/2017		Misc	Email	GETS	Tender Notification	Ops Mgr	Email
4/04/2017		Misc	Email	Isentia	Media Alert	Media Monitors	Email
4/04/2017		Misc	Email	Hui E!	P nui – Paengawh wh - April 2017	Trustee Board, Ops Mgr, General Manager	Email
4/04/2017		Fin	Email	CallPlus	CallPlus Invoice and Online Reporting Notification	Accnts Mgr	Email
5/04/2017		Misc	Email	GETS	Tender Notification	Ops Mgr	Email
5/04/2017		Fin	Email	Roe Print Services	Invoice - Playcentre Journal _ Autumn	Accnts Mgr	Email
5/04/2017		Misc	Email	Te Akoranga Association / General Manager	Letter regarding Te Akoranga Playcentre Association Office		
5/04/2017		Fin	Email	Auckland University	The First Years Journal 2017 Subscription	Accnts Mgr, Ops Mgr	Email
5/04/2017		Misc	Email	Ministry of Education / SB	Fw: ECAC	ATA	Email
6/04/2017		Misc	Email	GETS	Tender Notification	Ops Mgr	Email
6/04/2017		Misc	Email	Home Based Childcare Association	NZHBCA Conference 2017 Call for Abstracts	Ed Team, PLD Dirs, Trustee Board, GM, Ops Mgr	Email
7/04/2017		Misc	Email	Isentia	Media Alert	Media Monitors	Email
7/04/2017		Fin	Email	NCWNZ	NCWNZ Annual Membership Renewal - Due 20 April	Accnts Mgr, Ops Mgr	Email
8/04/2017		Misc	Email	GETS	Tender Notification	Ops Mgr	Email
10/04/2017		Misc	Email	Education Gazette	Volume 96 Number 6	Federation Officers	Email
11/04/2017		Misc	Email	GETS	Tender Notification	Ops Mgr	Email
11/04/2017		Misc	Email	Isentia	Media Alert	Media Monitors	Email
12/04/2017		Misc	Email	GETS	Tender Notification	Ops Mgr	Email
12/04/2017		Misc	Email	Ministry of Education / SB	Te Wh riki Release EMBARGOED UNTIL 11.00AM TODAY	Ed Team, PLD Dirs, Trustee Board, GM, Ops Mgr	Email
12/04/2017		Misc	Email	Early Learning Bulletin	Early Learning Bulletin Special Edition: Te Wh riki update launched	Federation Officers	Email
12/04/2017		Misc	Email	EEF	Media Statement - Updated early childhood curriculum welcomed by advocates	Trustee Board, Ops Mgr, General Manager	Email
13/04/2017		Misc	Email	GETS	Tender Notification	Ops Mgr	Email

## Trustee Board Meeting: 23-24 June 2017

13/04/2017	Misc	Email	ERO	ERO report release: Food, Nutrition and Physical Activity in New Zealand Schools and Early Learning Services	Federation Officers	Email
14/04/2017	Misc	Email	GETS	Tender Notification	Ops Mgr	Email
14/04/2017	Misc	Email	Isentia	Media Alert	Media Monitors	Email
18/04/2017	Misc	Email	Isentia	Media Alert	Media Monitors	Email
19/04/2017	Misc	Email	GETS	Tender Notification	Ops Mgr	Email
21/04/2017	Misc	Email	NCWNZ	NCWNZ Ballot on Proposed Governance Changes May 2017 – R	Trustee Board, Ops Mgr, General Manager	Email
22/04/2017	Misc	Email	GETS	Tender Notification	Ops Mgr	Email
25/04/2017	Misc	Email	GETS	Tender Notification	Ops Mgr	Email
25/04/2017	Misc	Email	Isentia	Media Alert	Media Monitors	Email
26/04/2017	Misc	Email	Charities Services	Charities Services Newsletter - April 2017	Trustee Board, Ops Mgr, General Manager	Email
27/04/2017	Misc	Email	GETS	Tender Notification	Ops Mgr	Email
28/04/2017	Misc	Email	GETS	Tender Notification	Ops Mgr	Email
28/04/2017	Misc	Email	Isentia	Media Alert	Media Monitors	Email
28/04/2017	Misc	Email	Parliament	Invitation to Breakfast at Parliament	Trustee Board, Ops Mgr, General Manager	Email
28/04/2017	Misc	Email	NZARC	Non Profit Matters - Financial Skillsets for Non-profits	Trustee Board, Ops Mgr, General Manager	Email
28/04/2017	Misc	Email	NCWNZ	NCWNZ Ballot of Proposed Governance Changes: Proposed Motions and Rationale	SB	Email
28/04/2017	Misc	Email	NCWNZ	NCWNZ The Circular May 2017	Trustee Board, Ops Mgr, General Manager	Email
29/04/2017	Misc	Email	GETS	Tender Notification	Ops Mgr	Email

Outgoing Correspondence: 1 - 30 April 2017

Date of Report: 20 June 2017

Trustee Board Meeting: 23-24 June 2017

<b>Date</b>	<b>No</b>	<b>Code</b>	<b>Method</b>	<b>From</b>	<b>To</b>	<b>Subject</b>	<b>Copied to</b>	<b>How</b>
6/04/2017		Misc	Email	Sec	Te Akoranga Association	Correspondence from the Trustee Board		

## Regional Capital Works Reconciliations

**DRAFT**

as at 30 APRIL 2017

(Prepared by Accounts Manager from Info on hand)

	NORTHERN			MIDLAND			CENTRAL			SOUTHERN		
<b>Accumulated Funds</b>	233,289.95			488,489.62			288,461.48			667,779.59		
Plus Equity 75 levies invoiced	83,807.10			55,178.77			74,871.70			74,329.89		
Plus Equity 76 levies invoiced	56,887.22			39,614.74			50,788.27			50,701.94		
LESS Debtors owing	0.00			34,992.24			19,569.80			0.00		
PLUS Creditors due	0.00			0.00			5,164.80			0.00		
<b>Funds Available in Bank Accounts</b>	<b>373,984.27</b>			<b>548,290.89</b>			<b>399,716.45</b>			<b>792,811.42</b>		
LESS Creditors due	0.00			0.00			5,164.80			0.00		
LESS Allocations still to uplift	86,196.22			205,872.00			122,802.23			110,825.26		
LESS Contingencies Held	47,075.75			21,992.82			46,128.43			87,038.18		
<b>Funds to Allocate</b>	<b>240,712.30</b>			<b>320,426.07</b>			<b>225,620.99</b>			<b>594,947.98</b>		
Funds to hold	0.00			100.00			40,000.00			130,000.00		
Funds Available to Allocate	196,861.33			175,666.56			150,000.00			58,825.91		
Funds Available to Allocate	50,000.00			126,074.47			0.00			345,504.75		
	-6,149.03						35,620.99			General A/c		
	<u>240,712.30</u>			<u>301,841.03</u>			<u>225,620.99</u>			<u>534,330.66</u>		
Bank Balances	373,984.27			548,290.89			399,716.45			792,811.42		
Variance	0.00			0.00			0.00			0.00		
<b>Made up of:</b>												
<b>BANK BALANCES:</b>	03a/c	817.60	Cheque a/c	04a/c	1,921.38	Cheque a/c	05a/c	3,221.75	Cheque a/c	06a/c	613.02	Cheque a/c
	51a/c	117,702.98	Business Saver a/c	54a/c	378,582.96	Business Saver a/c	52a/c	57,702.39	Business Saver a/c	50a/c	505,282.43	Business Saver a/c
	79a/c	155,463.69	Investment - Maturity 2 Nov 2017	81a/c	167,786.55	Investment - Maturity 18 Oct 2017	86a/c	178,792.31	Investment - Maturity 15 Sep 2017	82a/c	124,804.95	Investment - Maturity 18 October 2017
	89a/c	100,000.00	Term Deposit - Maturity 2 June 2017				88 a/c	160,000.00	Term Deposit - Maturity 15 M 2017	72a/c	162,111.02	Investment - Maturity 30 October 2017
<b>TOTALS</b>		<u>373,984.27</u>			<u>548,290.89</u>			<u>399,716.45</u>			<u>792,811.42</u>	
<b>DEBTORS:</b>	Inv #	Amount	Assn	Inv #	Amount	Assn	Inv #	Amount	Assn	Inv #	Amount	Assn
			Auckland	144 22	3,908.99	East Waikato	17 1013	11,698.06	Central Districts EQ75			Buller Westland
			Counties	154 03	3,800.09	East Waikato	17 2013	7,871.74	Central Districts EQ76			Canterbury
			Far North (1.5%)	154 10	2,542.39	East Waikato						Marlborough
			Mid Northland	154 17	3,684.60	East Waikato						Mid Canterbury
			Northland	164 02	815.17	East Waikato						Nelson
			North Shore	164 09	634.99	East Waikato			Hawkes Bay			Otago
			Tamaki	164 17	914.17	East Waikato			Tairawhiti			South Canterbury
			Te Akoranga			EBOP			Taranaki			Southland
				154 05	5,557.77	King Country			Wairarapa			
				154 12	3,841.95	King Country			Wanganui			
				154 19	5,553.07	King Country			Wellington			
				164 04	1,376.96	King Country						
				164 11	943.60	King Country						
				164 19	1,418.49	King Country						
						Rotorua						
						Thames Valley						
						Waikato						
						WBoP						
<b>TOTALS</b>		<u>0.00</u>			<u>34,992.24</u>			<u>19,569.80</u>			<u>0.00</u>	
<b>CREDITORS:</b>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
					0.00		Martinbor	5,164.80	Wairarapa			
					0.00							

## Regional Capital Works Reconciliations

**DRAFT**

as at 30 APRIL 2017

(Prepared by Accounts Manager from Info on hand)

	<u>NORTHERN</u>			<u>MIDLAND</u>			<u>CENTRAL</u>			<u>SOUTHERN</u>		
<b>TOTALS</b>	<u>0.00</u>			<u>0.00</u>			<u>5,164.80</u>			<u>0.00</u>		
<b><u>SURPLUS TO STILL INVOICE:</u></b>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
<b>TOTALS</b>	<u>0.00</u>			<u>0.00</u>			<u>0.00</u>			<u>0.00</u>		
<b><u>ALLOCATIONS STILL TO UPLIFT:</u></b>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
	Freeman:	5,400.00	Auckland	Raglan - I	200,000.00	Cat 1 Waikato	Terrace E	0.00	Central Districts	Dunsandel -	0.00	B Canterbury
	Te Kauwh	4,925.41	Counties	St Andrew	0.00	Cat 1 Waikato	Belmont -	16,372.58	Hutt	Paroa	0.00	B Buller Westland
	Peria	5,026.93	Far North	River Dov	5,872.00	Cat 1 Waikato	Awatuna	6,045.65	Taranaki	Parkside - K	5,086.31	B South Canterbury
	Kaitaia	70,843.88	Far North	Atiamuri	0.00	Cat 1 Waikato	Waitara	384.00	Taranaki	Parkside	1,021.00	B South Canterbury
	Parkland	0.00	Northland				Westside	0.00	Wairarapa	Queenstowr	6,000.00	B Otago
	Parkland	0.00	Northland				Carterton	100,000.00	Wairarapa	Omakau & I	86,707.95	A Otago
	Pakurang	0.00	Tamaki				Martinbor	0.00	Wairarapa	Weston - In	0.00	B Otago
	Glendene	0.00	Te Akoranga							Waikouaiti	0.00	A Otago
										Gleniti - fen	12,010.00	B South Canterbury
										Weston - Kit	0.00	B Otago
<b>TOTALS</b>	<u>86,196.22</u>			<u>205,872.00</u>			<u>122,802.23</u>			<u>110,825.26</u>		
<b><u>CONTINGENCIES STILL TO UPLIFT:</u></b>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
(Note: Figures still to be confirmed)	Freeman:	675.78	Auckland	Mamaku	217.91	Cat 1 Rotorua	Terrace E	1,112.26	Central Districts	Queenstowr	1,807.84	B FL Otago
	Morningsi	2,420.15	Auckland	Raglan - I	20,000.00	Cat 1 Waikato	Opunake	0.00	Taranaki	Parkside - I	0.00	B South Canterbury
	Papakura	3,273.89	Counties	Tamahere	1,774.91	Cat 1 Waikato	Awatuna	806.09	Taranaki	Queenstowr	620.18	B Otago
	Pukekohe	5,362.50	Counties				Waitara	789.40	Taranaki	South Bright	4,364.60	B Canterbury
	Te Kauwh	615.67	Counties				Westside	0.00	Wairarapa	Oxford - He	1,073.61	B Canterbury
	Peria	3,186.60	Far North				Carterton	39,551.01	Wairarapa	Dunsandel -	10,000.00	B Canterbury
	Kaitaia	7,500.03	Far North				Belmont -	2,046.57	Hutt	Redwood - f	2,202.49	B Canterbury
	Hukerenu	15,000.00	Northland				Martinbor	962.30	Wairarapa	Parkside - K	699.64	B South Canterbury
	Parkland	2,136.13	Northland				Martinbor	860.80	Wairarapa	Parkside - r	3,302.48	B South Canterbury
	Parkland	0.00	Northland							Gleniti - Fen	1,929.37	B South Canterbury
	Pakurang	0.00	Tamaki							Queenstowr	750.00	B Otago
	Glendene	6,905.00	Te Akoranga							TaiTapu	36,656.68	A Canterbury
										Weston - In	684.90	B Otago
										Weston - Kit	637.75	B Otago
										Omakau & I	17,341.59	A Otago
										Waikouaiti	3,902.30	A Otago
										Parora	1,064.75	B Buller Westland
<b>TOTALS</b>	<u>47,075.75</u>			<u>21,992.82</u>			<u>46,128.43</u>			<u>87,038.18</u>		

(Next Meetings : 6-7 Aug, 5 Nov? & April?)

(Next Meetings : 21 August, November? & April?)

(Next Meetings : 11-12 November? April? July?)

(Next Meetings : 16-18 Sept, 18-20 Nov? & April? June?)

# Aged Payables Summary

New Zealand Playcentre Federation

As at 30 April 2017

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
<b>Aged Payables</b>							
Air New Zealand	8,084.00	0.00	0.00	0.00	0.00	0.00	8,084.00
ASB Bank	96.75	0.00	0.00	0.00	0.00	0.00	96.75
Auckland Playcentre Assn	0.00	0.00	0.00	3,888.98	0.00	0.00	3,888.98
BAILEY Susan	157.25	0.00	0.00	0.00	0.00	0.00	157.25
DALY Kara	2,795.04	0.00	0.00	0.00	0.00	0.00	2,795.04
Express Badges	54.00	0.00	0.00	0.00	0.00	0.00	54.00
HARRISON Rachael	33.00	0.00	0.00	0.00	0.00	0.00	33.00
HART Karina	1,756.03	0.00	0.00	0.00	0.00	0.00	1,756.03
HJERTQUIST Sarah	794.72	0.00	0.00	0.00	0.00	0.00	794.72
HOGG Carolyn	577.62	0.00	0.00	0.00	0.00	0.00	577.62
Inland Revenue Department - PAYE	27,958.16	0.00	0.00	0.00	0.00	0.00	27,958.16
iSentia Limited	326.60	0.00	0.00	0.00	0.00	0.00	326.60
JONES Ruth	49.90	0.00	0.00	0.00	0.00	0.00	49.90
KELLY Olivia	814.18	0.00	0.00	0.00	0.00	0.00	814.18
KENNERLEY Carole	10,140.48	0.00	0.00	0.00	0.00	0.00	10,140.48
KPMG Auckland	88.56	0.00	0.00	0.00	0.00	0.00	88.56
Mace IT Services Limited	2,156.25	0.00	0.00	0.00	0.00	0.00	2,156.25
MACTIER Dalene	2,194.79	0.00	0.00	0.00	0.00	0.00	2,194.79
MORIARTY Kathleen	1,381.13	0.00	0.00	0.00	0.00	0.00	1,381.13
Mt Wellington Playcentre	199.00	0.00	0.00	0.00	0.00	0.00	199.00
MURRAY Cynthia	526.76	0.00	0.00	0.00	0.00	0.00	526.76
National Council of Women NZ	77.00	0.00	0.00	0.00	0.00	0.00	77.00
Nielsen Law Barristers & Solicitors	585.20	0.00	0.00	0.00	0.00	0.00	585.20
PITT Veronica	679.20	0.00	0.00	0.00	0.00	0.00	679.20
RANBY Meagan	125.17	0.00	0.00	0.00	0.00	0.00	125.17
Spark	50.72	0.00	0.00	0.00	0.00	0.00	50.72
SQUIRES Keri	1,701.71	0.00	0.00	0.00	0.00	0.00	1,701.71
Strategic Pay Limited	621.00	0.00	0.00	0.00	0.00	0.00	621.00
TAMATI-AUBREY Alaine	297.00	0.00	0.00	0.00	0.00	0.00	297.00
TEPANIA Iris	1,228.64	0.00	0.00	0.00	0.00	0.00	1,228.64
TUPOU Faith	669.06	0.00	0.00	0.00	0.00	0.00	669.06
Waikato Playcentre Assn	90.70	0.00	0.00	0.00	0.00	0.00	90.70
Wairarapa Playcentre Assn	5,164.80	0.00	0.00	0.00	0.00	0.00	5,164.80
WALKER Desi	798.54	0.00	0.00	0.00	0.00	0.00	798.54
Warehouse Stationery Ltd	151.99	0.00	0.00	0.00	0.00	0.00	151.99
WELLS Liang	284.90	0.00	0.00	0.00	0.00	0.00	284.90
Westgate Baptist Church	200.00	0.00	0.00	0.00	0.00	0.00	200.00
WISHNOWSKY Nadine	1,365.41	0.00	0.00	0.00	0.00	0.00	1,365.41
Xero (NZ) Limited	0.00	0.00	0.00	0.00	0.00	23.19	23.19
<b>Total Aged Payables</b>	<b>74,275.26</b>	<b>0.00</b>	<b>0.00</b>	<b>3,888.98</b>	<b>0.00</b>	<b>23.19</b>	<b>78,187.43</b>
<b>Total</b>	<b>74,275.26</b>	<b>0.00</b>	<b>0.00</b>	<b>3,888.98</b>	<b>0.00</b>	<b>23.19</b>	<b>78,187.43</b>





Thames Valley Coromandel P/c Assn - TEC Funds	(6,829.40)	0.00	0.00	0.00	0.00	0.00	(6,829.40)
Waikato P/c Assn - TEC Funds	(36,533.16)	0.00	0.00	0.00	0.00	0.00	(36,533.16)
Waikato Playcentre Assn	718.50	0.00	0.00	0.00	0.00	0.00	718.50
Wairarapa P/c Assn - TEC Funds	(1,907.02)	0.00	0.00	0.00	0.00	0.00	(1,907.02)
Wairarapa Playcentre Assn	93.40	0.00	0.00	0.00	0.00	0.00	93.40
Wanganui Playcentre Assn	0.00	0.00	0.00	(332.82)	0.00	0.00	(332.82)
Waterloo Playcentre	23.29	0.00	0.00	0.00	0.00	0.00	23.29
Wellington P/c Assn - TEC Funds	(38,935.33)	0.00	0.00	0.00	0.00	0.00	(38,935.33)
Wellington Playcentre Assn	46.50	0.00	0.00	0.00	0.00	0.00	46.50
Western Bay of Plenty P/c Assn - TEC Funds	(18,571.37)	0.00	0.00	0.00	0.00	0.00	(18,571.37)
Western Bay of Plenty Playcentre Assn	1,757.00	0.00	0.00	0.00	0.00	0.00	1,757.00
Weston Playcentre	6.90	0.00	0.00	0.00	0.00	0.00	6.90
Whakamaru Playcentre	121.00	0.00	0.00	0.00	0.00	0.00	121.00
<b>Total</b>	<b>(257,681.33)</b>	<b>147,770.43</b>	<b>(5,999.97)</b>	<b>(163.77)</b>	<b>1,501.00</b>	<b>217,987.29</b>	<b>103,413.65</b>

**Balance Sheet**  
**New Zealand Playcentre Federation**  
**As at 30 April 2017**

**30 Apr 2017**

**Assets**

**Bank**

**ASB Cheque Accounts**

Admin Cheque a/c	\$652,913.32
CRCW Cheque a/c	\$3,221.75
Ed Tertiary Funding Chq a/c	\$253,782.70
Gwen Somerset Trust Chq a/c	\$3,533.24
MRCW Cheque a/c	\$1,921.38
National Meetings Chq a/c	\$27,074.73
NRCW Cheque a/c	\$817.60
PD Contract Cheque a/c	\$138,092.20
SRCW Cheque a/c	\$613.02
<b>Total ASB Cheque Accounts</b>	<b>\$1,081,969.94</b>

**Business Saver Accounts**

Admin Business Saver a/c	\$877,504.38
CRCW Business Saver a/c	\$57,702.39
Ed Tertiary Business Saver a/c	\$221,164.42
MRCW Business Saver a/c	\$378,582.96
NRCW Business Saver a/c	\$117,702.98
SRCW Business Saver a/c	\$505,282.43
<b>Total Business Saver Accounts</b>	<b>\$2,157,939.56</b>

**Term Deposit Accounts**

Admin Investment a/c	\$356,312.90
CRCW Investment a/c	\$178,792.31
CRCW Term Deposit a/c	\$160,000.00
Ed Tertiary Investment a/c	\$162,787.64
Gwen Somerset Investment a/c	\$53,778.11
MRCW Investment a/c	\$167,786.55
NRCW Investment a/c	\$155,463.69
NRCW Term Deposit a/c	\$100,000.00
SRCW Investment a/c	\$124,804.95
SRCW Term Deposit a/c	\$162,111.02
<b>Total Term Deposit Accounts</b>	<b>\$1,621,837.17</b>

**Total Bank**

**\$4,861,746.67**

**Current Assets**

Debtors	\$103,413.65
Promotional Stock	\$10,234.58
<b>Total Current Assets</b>	<b>\$113,648.23</b>

**Fixed Assets**

Accumulated Depreciation	-\$38,569.23
Fixed Assets (at Cost)	\$45,326.15
<b>Total Fixed Assets</b>	<b>\$6,756.92</b>

**Total Assets** **\$4,982,151.82**

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**Liabilities**

**Current Liabilities**

Creditors	\$78,187.43
GST	\$40,188.31
PAYE Clearing Account	\$5,730.26
Rounding	\$0.43
Suspense Account	\$19.57

**FUNDS HELD ON BEHALF**

**CENTRAL REGION CAPITAL WORKS FUNDS**

CRCW Accumulated Funds	\$452,218.96
CRCW Administration Costs	-\$3,631.58
CRCW Allocations	-\$181,961.64
CRCW Bank Fees	-\$5.00
CRCW Interest	\$14,138.62
CRCW Project Surplus	\$7,602.11
<b>Total CENTRAL REGION CAPITAL WORKS FUNDS</b>	<b>\$288,361.47</b>

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**GWEN SOMERSET TRUST FUNDS**

Gwen Somerset Accumulated Funds	\$55,374.57
Gwen Somerset Interest	\$1,936.78
<b>Total GWEN SOMERSET TRUST FUNDS</b>	<b>\$57,311.35</b>

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**MID NORTHLAND FUNDING**

Mid Northland funding distributed to centres	-\$44,223.31
Mid Northland MoE Funding Received	\$142,433.67
<b>Total MID NORTHLAND FUNDING</b>	<b>\$98,210.36</b>

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**MIDLAND REGION CAPITAL WORKS FUNDS**

MRCW Accumulated Funds	\$535,393.76
MRCW Administration costs	-\$764.30
MRCW Allocations	-\$59,833.60
MRCW Honoraria	-\$200.00
MRCW Interest	\$9,821.57
MRCW Project Surplus	\$4,111.12
<b>Total MIDLAND REGION CAPITAL WORKS FUNDS</b>	<b>\$488,528.55</b>

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**NORTHERN REGION CAPITAL WORKS FUNDS**

NRCW Accumulated Funds	\$789,959.81
NRCW Administration & Meeting Costs	-\$4,531.68
NRCW Allocations	-\$572,018.08
NRCW Interest	\$12,589.01
NRCW Project Surplus	\$7,290.89
<b>Total NORTHERN REGION CAPITAL WORKS FUNDS</b>	<b>\$233,289.95</b>

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**SOUTHERN REGION CAPITAL WORKS FUNDS**

SRCW Accumulated Funds	\$881,191.48
SRCW Allocations	-\$230,112.41
SRCW Interest	\$16,700.52
<b>Total SOUTHERN REGION CAPITAL WORKS FUNDS</b>	<b>\$667,779.59</b>

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**Total FUNDS HELD ON BEHALF** **\$1,833,481.27**

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<b>Total Current Liabilities</b>	<b>\$1,957,607.27</b>
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<b>Total Liabilities</b>	<b>\$1,957,607.27</b>
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<b>Net Assets</b>	<b>\$3,024,544.55</b>
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**Equity**

Admin Accumulated Funds	\$1,215,126.17
Current Year Earnings	\$62,811.09
Ed Tertiary Accumulated Funds	\$33,200.58
PDC Accumulated Funds	\$153,048.79
Retained Earnings	\$1,410,946.90

**SPECIAL PROJECT FUNDS**

**Asset Replacement Fund**

AR Accumulated Funds	\$62,269.83
AR Trf to General Federation a/c	-\$2,271.04
<b>Total Asset Replacement Fund</b>	<b>\$59,998.79</b>

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**Conference and Convention Fund**

CC Accumulated Funds	\$4,643.00
CC Loan Granted	-\$5,845.50
<b>Total Conference and Convention Fund</b>	<b>-\$1,202.50</b>

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**Federation Contingency Fund**

FC Accumulated Funds	\$21,035.52
FC National Meeting Surplus	-\$1,969.36
<b>Total Federation Contingency Fund</b>	<b>\$19,066.16</b>

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**Public Relations Initiatives Fund**

PR Accumulated Funds	\$2,491.00
<b>Total Public Relations Initiatives Fund</b>	<b>\$2,491.00</b>

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**Research Fund**

RF Accumulated Funds	\$56,780.00
<b>Total Research Fund</b>	<b>\$56,780.00</b>

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**Special Maori Education Fund**

SME Accumulated Funds	\$7,067.57
<b>Total Special Maori Education Fund</b>	<b>\$7,067.57</b>

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**World Indigenous Peoples Conference Fund**

WIPC Accumulated Funds	\$5,210.00
<b>Total World Indigenous Peoples Conference Fund</b>	<b>\$5,210.00</b>

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<b>Total SPECIAL PROJECT FUNDS</b>	<b>\$149,411.02</b>
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<b>Total Equity</b>	<b>\$3,024,544.55</b>
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**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 30 April 2017**

	Month Actual April 2017	Month Budget April 2017	Var %	YTD Actual Mar 16 - April 17	YTD Forecast Mar 16 - April 17	Var %
<b>Income</b>						
<b>Admin Income</b>						
Affiliation Levy	\$0.00	\$0.00		\$1,802,099.95	\$2,083,856.00	-69.6%
Interest (Admin)	\$887.30	\$800.00	10.9%	\$24,641.91	\$11,400.00	-52.0%
<b>Total Admin Income</b>	<b>\$887.30</b>	<b>\$800.00</b>	<b>10.9%</b>	<b>\$1,826,741.86</b>	<b>\$2,095,256.00</b>	<b>-69.5%</b>
<b>Other Income</b>						
Grants	\$0.00	\$0.00		\$0.00	\$88,750.00	-100.0%
Sundry Income	\$45.00	\$0.00		\$23,063.08	\$0.00	
<b>Total Other Income</b>	<b>\$45.00</b>	<b>\$0.00</b>		<b>\$23,063.08</b>	<b>\$88,750.00</b>	<b>-99.9%</b>
<b>Total Income</b>	<b>\$932.30</b>	<b>\$800.00</b>	<b>16.5%</b>	<b>\$1,849,804.94</b>	<b>\$2,184,006.00</b>	<b>-71.1%</b>
<b>Less Cost of Sales</b>						
<b>1-OPERATIONAL EXPENSES</b>						
<b>Administration Expenses</b>						
0800 Number	\$44.10	\$0.00		\$389.74	\$0.00	
Accounting Assistance	\$77.00	\$50.00	54.0%	\$2,089.75	\$5,640.00	-98.6%
Audit Fees	\$0.00	\$0.00		\$2,000.00	\$0.00	
Bad Debts	\$0.00	\$0.00		\$24,769.21	\$0.00	
Bank Fees	\$10.00	\$20.00	-50.0%	\$70.00	\$260.00	-95.5%
Insurance	\$0.00	\$0.00		\$895.64	\$4,500.00	-100.0%
Legal Costs	\$508.87	\$5,000.00	-89.8%	\$1,190.18	\$48,000.00	-98.8%
Mail Redirection	\$0.00	\$0.00		\$0.00	\$300.00	-100.0%
Postage (2115)	\$28.70	\$200.00	-85.7%	\$1,970.73	\$5,700.00	-99.3%
Resources (2130)	\$0.00	\$45.00	-100.0%	\$0.00	\$460.00	-100.0%
Stationery & Photocopying (2151)	\$179.11	\$0.00		\$2,897.04	\$0.00	
Storage Unit Costs	\$139.13	\$188.00	-26.0%	\$1,947.82	\$2,128.00	-84.1%
Subscriptions & Regns	\$146.96	\$35.00	319.9%	\$4,142.14	\$2,568.00	-84.8%
Sundry Expenses (2160)	\$0.00	\$0.00		\$52.17	\$0.00	
Technical Support	\$0.00	\$1,000.00	-100.0%	\$0.00	\$8,000.00	-100.0%
Telecommunications - National	\$422.28	\$894.00	-52.8%	\$2,292.08	\$6,493.00	-87.5%
Website Maintenance & Hosting	\$0.00	\$0.00		\$1,749.35	\$300.00	-66.7%
Xero Subscription - National	\$0.00	\$38.00	-100.0%	\$0.00	\$525.00	-100.0%
<b>Total Administration Expenses</b>	<b>\$1,556.15</b>	<b>\$7,470.00</b>	<b>-79.2%</b>	<b>\$46,455.85</b>	<b>\$84,874.00</b>	<b>-62.3%</b>
<b>Communication Expenses</b>						
Advertising	\$0.00	\$0.00		\$0.00	\$7,000.00	-100.0%
Communication Support	\$0.00	\$0.00		\$0.00	\$2,500.00	-100.0%
Media Database/ Clipping Service	\$284.00	\$350.00	-18.9%	\$4,075.06	\$4,900.00	-86.48%
Playcentre Awareness Week	\$0.00	\$0.00		\$0.00	\$5,000.00	-100.0%
Visual Identity	\$0.00	\$50.00	-100.0%	\$0.00	\$400.00	-100.0%
<b>Total Communication Expenses</b>	<b>\$284.00</b>	<b>\$400.00</b>	<b>-29.0%</b>	<b>\$4,075.06</b>	<b>\$19,800.00</b>	<b>-95.9%</b>
<b>Employee Expenses</b>						
ACC Levies	\$0.00	\$137.00	-100.0%	\$453.07	\$1,363.00	-100.0%
Home Office Expenses - National Staff	\$2,235.00	\$2,780.00	-19.6%	\$23,910.00	\$30,603.00	-82.2%
Salaries - National Staff	\$28,356.42	\$31,861.00	-11.0%	\$242,458.15	\$299,479.00	-76.4%
Salary Casual/Contract Staff	\$5,400.00	\$9,000.00	-40.0%	\$16,875.00	\$59,500.00	-76.8%
<b>Total Employee Expenses</b>	<b>\$35,991.42</b>	<b>\$43,778.00</b>	<b>-17.8%</b>	<b>\$283,696.22</b>	<b>\$390,945.00</b>	<b>-77.0%</b>
<b>Other Employment / Volunteer Expenses</b>						
Employee & Manufacturers Assn	\$0.00	\$0.00		\$940.00	\$0.00	
Employee Assistance Programme/Supervision	\$0.00	\$0.00		\$595.00	\$0.00	
Employment Advice	\$540.00	\$0.00		\$1,560.00	\$4,000.00	-86.5%
Employment Costs (Appraisals/Interviews)	\$0.00	\$4,000.00	-100.0%	\$36,698.48	\$56,200.00	-100.0%
Professional Development for Staff	\$0.00	\$0.00		\$1,211.95	\$2,000.00	-100.0%
<b>Total Other Employment / Volunteer Expenses</b>	<b>\$540.00</b>	<b>\$4,000.00</b>	<b>-86.5%</b>	<b>\$41,005.43</b>	<b>\$62,200.00</b>	<b>-99.1%</b>
<b>Policy / Relationships Expenses</b>						
Early Education Federation membership	\$0.00	\$0.00		\$456.52	\$0.00	
External Conferences	\$0.00	\$0.00		\$0.00	\$1,200.00	-100.0%
Gifts / Donations	\$0.00	\$250.00	-100.0%	\$493.35	\$2,000.00	-98.1%
<b>Total Policy / Relationships Expenses</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>-100.0%</b>	<b>\$949.87</b>	<b>\$3,200.00</b>	<b>-99.0%</b>
<b>Property / Asset Expenses</b>						
Depreciation	\$208.11	\$334.00	-37.7%	\$3,126.28	\$4,668.00	-89.6%
Loss on Sale/Disposal of Assets	\$0.00	\$0.00		\$321.24	\$0.00	
Repairs & Maintenance (2049.6)	\$0.00	\$250.00	-100.0%	\$104.35	\$2,300.00	-100.0%
<b>Total Property / Asset Expenses</b>	<b>\$208.11</b>	<b>\$584.00</b>	<b>-64.4%</b>	<b>\$3,551.87</b>	<b>\$6,968.00</b>	<b>-92.8%</b>
<b>Travel / Meeting Expenses</b>						

**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 30 April 2017**

	Month Actual April 2017	Month Budget April 2017	Var %	YTD Actual Mar 16 - April 17	YTD Forecast Mar 16 - April 17	Var %
Accommodation - National Staff	\$0.00	\$200.00	-100.0%	\$2,440.44	\$2,950.00	-100.0%
Conference	\$0.00	\$0.00		\$13,426.76	\$26,000.00	-100.0%
Federation Support/Bi-Cult Dev	\$0.00	\$0.00		\$11,853.01	\$14,000.00	-100.0%
Meals - National Staff	\$0.00	\$210.00	-100.0%	\$717.60	\$1,800.00	-100.0%
Meeting Allowances	\$0.00	\$0.00		\$100.00	\$400.00	-100.0%
National Executive Mtg additional expens	\$0.00	\$0.00		\$6,373.91	\$12,000.00	-96.1%
Registrations - National Staff	\$0.00	\$0.00		\$5,172.85	\$2,800.00	211.7%
Travel - National Staff	\$3,673.99	\$1,400.00	162.4%	\$21,098.95	\$19,800.00	-66.7%
Travel Card Operator Expenses	\$0.00	\$63.00	-100.0%	\$156.51	\$1,250.00	-100.0%
<b>Total Travel / Meeting Expenses</b>	<b>\$3,673.99</b>	<b>\$1,873.00</b>	<b>96.2%</b>	<b>\$61,340.03</b>	<b>\$81,000.00</b>	<b>-86.8%</b>
<b>Total 1-OPERATIONAL EXPENSES</b>	<b>\$42,253.67</b>	<b>\$58,355.00</b>	<b>-27.6%</b>	<b>\$441,074.33</b>	<b>\$648,987.00</b>	<b>-79.5%</b>
<b>CENTRE SERVICES</b>						
<b>CS Information Technology</b>						
CS MemberConnex Subscription	\$2,800.00	\$2,800.00	0.0%	\$39,200.00	\$39,200.00	-83.3%
CS Student Management System - Implementation	\$0.00	\$52,050.00	-100.0%	\$33,577.35	\$183,800.00	-87.4%
CS Student Management System - Ongoing Costs	\$1,875.00	\$8,645.00	-78.3%	\$16,875.00	\$29,660.00	-75.6%
CS Telecommunications (Phone & Internet)	\$5,562.71	\$27,428.00	-79.7%	\$30,511.58	\$202,414.00	-93.2%
CS Xero for Playcentres	\$7,188.80	\$7,000.00	2.7%	\$42,540.63	\$56,000.00	-65.9%
<b>Total CS Information Technology</b>	<b>\$17,426.51</b>	<b>\$97,923.00</b>	<b>-82.2%</b>	<b>\$162,704.56</b>	<b>\$511,074.00</b>	<b>-86.3%</b>
<b>CS Other Income</b>						
CS XERO Upgrade Income	-\$279.00	\$0.00		-\$1,802.41	\$0.00	
<b>Total CS Other Income</b>	<b>-\$279.00</b>	<b>\$0.00</b>		<b>-\$1,802.41</b>	<b>\$0.00</b>	
<b>CS Targeted Support</b>						
CS Special Support Fund (Centres in Need)	\$0.00	\$10,000.00	-100.0%	\$0.00	\$90,000.00	-100.0%
<b>Total CS Targeted Support</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>-100.0%</b>	<b>\$0.00</b>	<b>\$90,000.00</b>	<b>-100.0%</b>
<b>Total CENTRE SERVICES</b>	<b>\$17,147.51</b>	<b>\$107,923.00</b>	<b>-84.1%</b>	<b>\$160,902.15</b>	<b>\$601,074.00</b>	<b>-88.8%</b>
<b>EDUCATION TEAM EXPENSES</b>						
<b>ED Administration Expenses</b>						
ED Photocopying & Stationery	\$0.00	\$100.00	-100.0%	\$37.04	\$850.00	-100.0%
<b>Total ED Administration Expenses</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>-100.0%</b>	<b>\$37.04</b>	<b>\$850.00</b>	<b>-100.0%</b>
<b>ED Travel / Meeting Expenses</b>						
ED Accom / Meals / Regn Team Mtgs	\$0.00	\$0.00		\$349.33	\$2,000.00	-100.0%
ED Registration Nat Exec Mtgs	\$0.00	\$0.00		\$424.35	\$0.00	
ED Registration National Mtgs	\$0.00	\$0.00		\$2,454.08	\$0.00	
ED Travel Nat Executive Mtgs	\$0.00	\$0.00		\$487.73	\$1,200.00	-100.0%
ED Travel National Mtgs	\$0.00	\$0.00		\$1,058.05	\$7,300.00	-100.0%
ED Travel Other Meetings	\$0.00	\$0.00		\$703.08	\$2,400.00	-90.6%
ED Travel Team Mtgs	\$0.00	\$0.00		\$865.13	\$6,500.00	-100.0%
<b>Total ED Travel / Meeting Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$6,341.75</b>	<b>\$19,400.00</b>	<b>-96.9%</b>
<b>ED Volunteer Expenses</b>						
ED Childcare Costs	\$0.00	\$0.00		\$0.00	\$500.00	-100.0%
ED Honorary Education Convenor(s)	\$4,000.00	\$4,000.00	0.0%	\$12,090.06	\$12,000.00	-50.0%
ED Meeting Allowances	\$0.00	\$0.00		\$1,200.00	\$4,200.00	-97.2%
ED Professional Development	\$0.00	\$0.00		\$276.83	\$2,350.00	-100.0%
ED Telecommunications Costs	\$0.00	\$0.00		\$282.62	\$0.00	
<b>Total ED Volunteer Expenses</b>	<b>\$4,000.00</b>	<b>\$4,000.00</b>	<b>0.0%</b>	<b>\$13,849.51</b>	<b>\$19,050.00</b>	<b>-71.5%</b>
<b>Total EDUCATION TEAM EXPENSES</b>	<b>\$4,000.00</b>	<b>\$4,100.00</b>	<b>-2.4%</b>	<b>\$20,228.30</b>	<b>\$39,300.00</b>	<b>-85.9%</b>
<b>NATIONAL GOVERNANCE EXPENSES</b>						
<b>NG Administration Expenses</b>						
NG Photocopying & Stationery	\$4.13	\$45.00	-90.8%	\$691.16	\$860.00	-63.7%
NG Postage	\$0.00	\$5.00	-100.0%	\$74.70	\$90.00	-100.0%
NG Trustee Advice & Support	\$0.00	\$1,500.00	-100.0%	\$0.00	\$7,000.00	-100.0%
<b>Total NG Administration Expenses</b>	<b>\$4.13</b>	<b>\$1,550.00</b>	<b>-99.7%</b>	<b>\$765.86</b>	<b>\$7,950.00</b>	<b>-95.6%</b>
<b>NG Travel / Meeting Expenses</b>						
NG Accom / Meals / Regn Other Mtgs	\$6.52	\$170.00	-96.2%	\$181.60	\$1,660.00	-96.4%
NG Accom / Meals / Regn Team Mtgs	\$0.00	\$1,920.00	-100.0%	\$12,704.47	\$23,120.00	-96.0%
NG Registration Nat Exec Mtgs	\$0.00	\$0.00		\$5,367.83	\$4,200.00	31.7%
NG Registration National Mtgs	\$0.00	\$0.00		\$617.13	\$1,300.00	-100.0%
NG Travel Nat Executive Mtgs	\$0.00	\$0.00		\$4,111.12	\$4,200.00	-30.4%
NG Travel National Mtgs	\$0.00	\$0.00		\$2,491.15	\$1,150.00	-100.0%
NG Travel Other Meetings	\$91.92	\$0.00		\$1,413.21	\$1,800.00	-92.0%

**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 30 April 2017**

	Month Actual April 2017	Month Budget April 2017	Var %	YTD Actual Mar 16 - April 17	YTD Forecast Mar 16 - April 17	Var %
NG Travel Team Mtgs	\$1,712.11	\$2,100.00	-18.5%	\$16,508.38	\$22,500.00	-89.0%
<b>Total NG Travel / Meeting Expenses</b>	<b>\$1,810.55</b>	<b>\$4,190.00</b>	<b>-56.8%</b>	<b>\$43,394.89</b>	<b>\$59,930.00</b>	<b>-85.4%</b>
<b>NG Volunteer Expenses</b>						
NG Childcare Costs	\$70.00	\$292.00	-76.0%	\$1,990.00	\$4,019.00	-91.8%
NG Honorary President(s)	\$7,334.00	\$7,334.00	0.0%	\$22,379.63	\$22,168.00	-50.6%
NG Honorary Trustee Board Members	\$5,332.00	\$5,332.00	0.0%	\$16,220.20	\$16,164.00	-50.2%
NG Meeting Allowances	\$200.00	\$600.00	-66.7%	\$8,300.00	\$9,200.00	-83.8%
NG Professional Development	\$0.00	\$0.00		\$0.00	\$1,800.00	-100.0%
NG Telecommunications Costs	\$176.87	\$300.00	-41.0%	\$1,811.47	\$3,400.00	-87.8%
<b>Total NG Volunteer Expenses</b>	<b>\$13,112.87</b>	<b>\$13,858.00</b>	<b>-5.4%</b>	<b>\$50,701.30</b>	<b>\$56,751.00</b>	<b>-64.9%</b>
<b>Total NATIONAL GOVERNANCE EXPENSES</b>	<b>\$14,927.55</b>	<b>\$19,598.00</b>	<b>-23.8%</b>	<b>\$94,862.05</b>	<b>\$124,631.00</b>	<b>-77.4%</b>
<b>TWTM &amp; TT EXPENSES</b>						
<b>TT Travel/ Meeting Expenses</b>						
TT Fed Officers Mtgs	\$0.00	\$0.00		\$800.00	\$0.00	
TT Minute Taker Nat Exec (Regn & Koha)	\$0.00	\$0.00		\$0.00	\$1,050.00	-100.0%
TT National Hui	\$0.00	\$0.00		\$16,556.92	\$40,000.00	-100.0%
TT National Hui - Associations Travel	\$0.00	\$0.00		\$5,464.35	\$0.00	
TT Travel Administrator	\$0.00	\$0.00		\$840.26	\$900.00	-55.8%
<b>Total TT Travel/ Meeting Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$23,661.53</b>	<b>\$41,950.00</b>	<b>-99.4%</b>
<b>TT Volunteer Expenses</b>						
TT Administrator Meeting Allowances	\$0.00	\$0.00		\$200.00	\$300.00	-50.0%
TT Administrators Telecommunication Costs	\$0.00	\$50.00	-100.0%	\$0.00	\$400.00	-100.0%
TT Honorary Administrator	\$1,000.00	\$1,000.00	0.0%	\$2,500.00	\$2,750.00	-42.9%
TT Professional Development Administrator	\$0.00	\$0.00		\$460.87	\$600.00	-23.2%
<b>Total TT Volunteer Expenses</b>	<b>\$1,000.00</b>	<b>\$1,050.00</b>	<b>-4.8%</b>	<b>\$3,160.87</b>	<b>\$4,050.00</b>	<b>-45.2%</b>
<b>TWTM &amp; TT Miscellaneous Expenses</b>						
TWTM & TT Koha for Meetings	\$0.00	\$0.00		\$0.00	\$200.00	-100.0%
TWTM & TT Other Costs	\$0.00	\$0.00		\$0.00	\$1,500.00	-100.0%
TWTM & TT Photocopying & Stationery	\$21.65	\$50.00	-56.7%	\$39.88	\$700.00	-96.4%
<b>Total TWTM &amp; TT Miscellaneous Expenses</b>	<b>\$21.65</b>	<b>\$50.00</b>	<b>-56.7%</b>	<b>\$39.88</b>	<b>\$2,400.00</b>	<b>-99.1%</b>
<b>TWTM Travel / Meeting Expenses</b>						
TWTM Registrations Administrator	\$0.00	\$0.00		\$928.70	\$750.00	31.7%
TWTM Accom/Meals MFO Mtgs	\$0.00	\$0.00		\$1,709.68	\$2,500.00	-100.0%
TWTM Hui-a-tau Maori	\$1,945.20	\$10,000.00	-80.5%	\$18,380.51	\$20,000.00	
TWTM Maori Education Initiatives	\$0.00	\$2,000.00	-100.0%	\$0.00	\$3,000.00	-100.0%
TWTM Travel Administrator	\$307.83	\$0.00		\$1,116.25	\$1,350.00	-58.3%
TWTM Travel Maori Fed Officers Meetings	\$0.00	\$0.00		\$1,600.39	\$2,400.00	-100.0%
TWTM Travel Maori Fed Officers to Hui-a-tau	\$986.96	\$0.00		\$1,119.23	\$0.00	
<b>Total TWTM Travel / Meeting Expenses</b>	<b>\$3,239.99</b>	<b>\$12,000.00</b>	<b>-73.0%</b>	<b>\$24,854.76</b>	<b>\$30,000.00</b>	<b>-9.9%</b>
<b>TWTM Volunteer Expenses</b>						
TWTM Administrator Meeting Allowances	\$0.00	\$0.00		\$300.00	\$500.00	-75.0%
TWTM Administrators Telecommunication Costs	\$21.74	\$50.00	-56.5%	\$65.22	\$700.00	-92.8%
TWTM Honorary Administrator	\$1,000.00	\$1,000.00	0.0%	\$3,000.00	\$3,000.00	-50.0%
TWTM Professional Development Administrator	\$0.00	\$0.00		\$50.00	\$600.00	-100.0%
TWTM Professional Development Maori	\$0.00	\$0.00		\$0.00	\$1,500.00	-100.0%
<b>Total TWTM Volunteer Expenses</b>	<b>\$1,021.74</b>	<b>\$1,050.00</b>	<b>-2.7%</b>	<b>\$3,415.22</b>	<b>\$6,300.00</b>	<b>-72.1%</b>
<b>Total TWTM &amp; TT EXPENSES</b>	<b>\$5,283.38</b>	<b>\$14,150.00</b>	<b>-62.7%</b>	<b>\$55,132.26</b>	<b>\$84,700.00</b>	<b>-87.0%</b>
<b>Total Cost of Sales</b>	<b>\$83,612.11</b>	<b>\$204,126.00</b>	<b>-59.0%</b>	<b>\$772,199.09</b>	<b>\$1,498,692.00</b>	<b>-83.2%</b>
<b>Gross Profit</b>	<b>-\$82,679.81</b>	<b>-\$203,326.00</b>	<b>59.3%</b>	<b>\$1,077,605.85</b>	<b>\$685,314.00</b>	<b>-47.1%</b>
<b>Plus Other Income</b>						
Surplus Funds received from Playcentre Publications Ltd	\$0.00	\$0.00		\$7,182.31	\$0.00	
<b>JOURNAL FUNDING</b>						
<b>1-JOURNAL INCOME</b>						
Journal Income Assn-Annual Subscriptions	\$0.00	\$0.00		\$22,925.23	\$0.00	
Journal Income Public-Annual Subscriptions	\$282.61	\$0.00		\$1,949.63	\$0.00	
<b>Total 1-JOURNAL INCOME</b>	<b>\$282.61</b>	<b>\$0.00</b>		<b>\$24,874.86</b>	<b>\$0.00</b>	
<b>2-JOURNAL EXPENSES</b>						
Journal Honoraria Editor	-\$1,000.00	-\$1,000.00	0.0%	-\$3,000.00	-\$3,000.00	50.0%
Journal Honoraria Proof Readers	\$0.00	-\$100.00	100.0%	-\$300.00	-\$400.00	33.3%
Journal Postage	\$0.00	\$0.00		-\$47.39	\$0.00	

**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 30 April 2017**

	Month Actual April 2017	Month Budget April 2017	Var %	YTD Actual Mar 16 - April 17	YTD Forecast Mar 16 - April 17	Var %
Journal Printing, Art Prep, Scans & Freight	\$0.00	\$0.00		-\$23,067.00	\$0.00	
<b>Total 2-JOURNAL EXPENSES</b>	<b>-\$1,000.00</b>	<b>-\$1,100.00</b>	<b>9.1%</b>	<b>-\$26,414.39</b>	<b>-\$3,400.00</b>	<b>-310.3%</b>
<b>Total JOURNAL FUNDING</b>	<b>-\$717.39</b>	<b>-\$1,100.00</b>	<b>34.8%</b>	<b>-\$1,539.53</b>	<b>-\$3,400.00</b>	<b>-297.1%</b>
<b>PROMOTIONS FUNDING</b>						
Promotional Material Expenses	\$0.00	\$0.00		-\$6,283.20	\$0.00	
Promotional Material Income	\$1,170.48	\$0.00		\$13,127.05	\$0.00	
<b>Total PROMOTIONS FUNDING</b>	<b>\$1,170.48</b>	<b>\$0.00</b>		<b>\$6,843.85</b>	<b>\$0.00</b>	
<b>STRATEGIC PLANNING FUNDING</b>						
SP Todd Foundation Grant	\$0.00	\$0.00		\$71,952.00	\$0.00	
SP Trf from Admin Accumulated Funds	\$0.00	\$0.00		\$18,916.02	\$0.00	
<b>STRATEGIC PLANNING EXPENSES</b>						
SP Technology Infrastructure Implementation	\$0.00	\$0.00		-\$8,000.00	\$0.00	
<b>Total STRATEGIC PLANNING EXPENSES</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$8,000.00</b>	<b>\$0.00</b>	
<b>Total STRATEGIC PLANNING FUNDING</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$82,868.02</b>	<b>\$0.00</b>	
<b>Total Other Income</b>	<b>\$453.09</b>	<b>-\$1,100.00</b>	<b>141.2%</b>	<b>\$95,354.65</b>	<b>-\$3,400.00</b>	<b>-246.6%</b>
<b>Operating Profit</b>	<b>-\$82,226.72</b>	<b>-\$204,426.00</b>	<b>59.8%</b>	<b>\$1,172,960.50</b>	<b>\$681,914.00</b>	<b>-48.3%</b>
<b>Non-operating Income</b>						
Admin Transfer from Asset Replacement Fund	\$0.00	\$0.00		\$2,271.04	\$0.00	
Admin Transfer from/(to) Special Projects Fund	\$0.00	\$0.00		-\$18,916.02	\$0.00	
Donations	\$0.00	\$0.00		\$72.70	\$0.00	
Gain on Sale/Disposal of Asset	\$0.00	\$0.00		-\$333.01	\$0.00	
<b>EDUCATION TERTIARY FUNDING</b>						
<b>1-TEC Funding Income</b>						
Interest Ed Tert. Funding A/c	\$1,545.49	\$1,250.00	23.6%	\$9,843.39	\$17,500.00	-87.7%
TEC SAC Training Funds In	\$71,827.83	\$0.00		\$1,102,501.44	\$800,136.00	-90.1%
<b>Total 1-TEC Funding Income</b>	<b>\$73,373.32</b>	<b>\$1,250.00</b>	<b>5769.9%</b>	<b>\$1,112,344.83</b>	<b>\$817,636.00</b>	<b>-90.1%</b>
<b>2-TEC Funds Distributed</b>						
TEC SAC Training Funds Out	-\$311,553.01	\$0.00		-\$728,701.71	-\$709,648.00	56.1%
<b>Total 2-TEC Funds Distributed</b>	<b>-\$311,553.01</b>	<b>\$0.00</b>		<b>-\$728,701.71</b>	<b>-\$709,648.00</b>	<b>56.1%</b>
<b>TEC Administration Expenses</b>						
Repairs and Maintenance (6200.5005)	\$0.00	\$0.00		-\$402.61	-\$240.00	100.0%
Stationery & Photocopying (6200.5006)	\$0.00	\$0.00		-\$643.08	-\$750.00	83.8%
<b>Total TEC Administration Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$1,045.69</b>	<b>-\$990.00</b>	<b>87.7%</b>
<b>TEC Employee Expenses</b>						
ACC Levies (6200.7003)	\$0.00	\$0.00		-\$196.17	-\$500.00	100.0%
Meeting Allowances (6200.7005)	\$0.00	\$0.00		-\$200.00	-\$600.00	100.0%
Professional Development (6200.7004)	\$0.00	\$0.00		\$0.00	-\$1,000.00	100.0%
Salaries - TR Coord & TEFM	-\$6,628.05	\$0.00		-\$77,253.23	-\$86,896.00	84.7%
Support Admin/IT Data Entry	\$0.00	\$0.00		-\$510.57	-\$2,500.00	100.0%
Use of Office Equipment (6200.7009)	-\$640.00	\$0.00		-\$8,320.00	-\$8,760.00	85.4%
<b>Total TEC Employee Expenses</b>	<b>-\$7,268.05</b>	<b>\$0.00</b>		<b>-\$86,479.97</b>	<b>-\$100,256.00</b>	<b>85.5%</b>
<b>TEC National Compliance Expenses</b>						
Copyright Licence	\$0.00	\$0.00		\$0.00	-\$1,530.00	100.0%
Membership / Affiliation Fees (6200.4008)	\$0.00	\$0.00		-\$2,158.20	-\$700.00	100.0%
Nat Course Evaluation Costs	\$0.00	\$0.00		\$0.00	-\$750.00	100.0%
National Education Postage	\$0.00	\$0.00		-\$834.79	-\$700.00	100.0%
National Education Stationery	\$0.00	\$0.00		\$0.00	-\$1,500.00	100.0%
NZQA External Evaluation & Review	\$0.00	\$0.00		-\$9,675.00	\$0.00	
NZQA QA Audit Support Costs	\$0.00	\$0.00		\$0.00	-\$1,200.00	100.0%
NZQA Quality Assurance Audits	\$0.00	\$0.00		\$0.00	-\$9,000.00	100.0%
NZQA Re-registration Costs	\$0.00	\$0.00		\$0.00	-\$6,800.00	100.0%
Resource Development Costs	\$0.00	\$0.00		\$0.00	-\$4,700.00	100.0%
Student Mangmnt System Costs	\$0.00	\$0.00		-\$1,210.00	-\$1,998.00	100.0%
<b>Total TEC National Compliance Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$13,877.99</b>	<b>-\$28,878.00</b>	<b>100.0%</b>
<b>TEC Travel / Meeting Expenses</b>						
Accommodation/Meal/Regn Costs (6200.6001)	\$0.00	\$0.00		-\$591.04	-\$2,100.00	100.0%
Travel Costs (6200.6008)	\$0.00	\$0.00		-\$1,057.76	-\$2,500.00	100.0%
<b>Total TEC Travel / Meeting Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$1,648.80</b>	<b>-\$4,600.00</b>	<b>100.0%</b>
<b>Total EDUCATION TERTIARY FUNDING</b>	<b>-\$245,447.74</b>	<b>\$1,250.00</b>	<b>-19735.8%</b>	<b>\$280,590.67</b>	<b>-\$26,736.00</b>	<b>-739.3%</b>



**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 30 April 2017**

	Month Actual April 2017	Month Budget April 2017	Var %	YTD Actual Mar 16 - April 17	YTD Forecast Mar 16 - April 17	Var %
<b>NATIONAL MEETINGS FUNDING</b>						
<b>CONFERENCE MAY 2015 FUNDS</b>						
Conference May 2015 EXPENSES	\$0.00	\$0.00		-\$300.00	\$0.00	
<b>Total CONFERENCE MAY 2015 FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$300.00</b>	<b>\$0.00</b>	
<b>CONFERENCE MAY 2016 FUNDS</b>						
Conference May 2016 EXPENSES	\$0.00	\$0.00		-\$52,718.91	\$0.00	
Conference May 2016 INCOME	\$0.00	\$0.00		\$55,153.37	\$0.00	
<b>Total CONFERENCE MAY 2016 FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$2,434.46</b>	<b>\$0.00</b>	
<b>NATIONAL EXECUTIVE MARCH 2016 FUNDS</b>						
National Executive March 2016 EXPENSES	\$0.00	\$0.00		-\$32,408.93	\$0.00	
National Executive March 2016 INCOME	\$0.00	\$0.00		\$32,869.61	\$0.00	
<b>Total NATIONAL EXECUTIVE MARCH 2016 FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$460.68</b>	<b>\$0.00</b>	
<b>NATIONAL EXECUTIVE MARCH 2017 FUNDS</b>						
National Executive March 2017 EXPENSES	-\$480.00	\$0.00		-\$2,970.82	\$0.00	
National Executive March 2017 INCOME	\$4,739.13	\$0.00		\$23,895.67	\$0.00	
<b>Total NATIONAL EXECUTIVE MARCH 2017 FUNDS</b>	<b>\$4,259.13</b>	<b>\$0.00</b>		<b>\$20,924.85</b>	<b>\$0.00</b>	
<b>Total NATIONAL MEETINGS FUNDING</b>	<b>\$4,259.13</b>	<b>\$0.00</b>		<b>\$23,519.99</b>	<b>\$0.00</b>	
<b>Total Non-operating Income</b>	<b>-\$199,092.34</b>	<b>\$1,250.00</b>	<b>-16027.4%</b>	<b>\$300,849.58</b>	<b>-\$26,736.00</b>	<b>-682.4%</b>
<b>Non-operating Expenses</b>						
<b>EQUITY SHARING FUNDS</b>						
Equity In	\$0.00	\$0.00		-\$274,390.94	\$0.00	
Equity Out	\$0.00	\$0.00		\$274,390.94	\$0.00	
Travel Card Out	\$0.00	\$0.00		\$51,881.32	\$0.00	
Travel Card In	\$0.00	\$0.00		-\$51,829.19	\$0.00	
Travel Pool In	\$0.00	\$0.00		-\$15,446.54	\$0.00	
Travel Pool Out	\$0.00	\$0.00		\$15,446.50	\$0.00	
<b>Total EQUITY SHARING FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$52.09</b>	<b>\$0.00</b>	
<b>Total Non-operating Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$52.09</b>	<b>\$0.00</b>	
<b>Net Profit</b>	<b>-\$281,319.06</b>	<b>-\$203,176.00</b>	<b>-38.5%</b>	<b>\$1,473,757.99</b>	<b>\$655,178.00</b>	<b>-88.2%</b>

## Regional Capital Works Reconciliations

DRAFT

as at 31 MARCH 2017

(Prepared by Accounts Manager from Info on hand)

	NORTHERN			MIDLAND			CENTRAL			SOUTHERN		
<b>Accumulated Funds</b>	248,427.41			492,866.55			307,522.26			667,561.19		
Plus Equity 75 levies invoiced	83,807.10			55,178.77			74,871.70			74,329.89		
Plus Equity 76 levies invoiced	56,887.22			39,614.74			50,788.27			50,701.94		
LESS Debtors owing	0.00			34,992.24			19,569.80			0.00		
PLUS Creditors due	0.00			0.00			0.00			0.00		
<b>Funds Available in Bank Accounts</b>	<b>389,121.73</b>			<b>552,667.82</b>			<b>413,612.43</b>			<b>792,593.02</b>		
LESS Creditors due	0.00			0.00			0.00			0.00		
LESS Allocations still to uplift	86,196.22			205,872.00			122,802.23			110,825.26		
LESS Contingencies Held	47,075.75			21,992.82			45,267.63			87,038.18		
<b>Funds to Allocate</b>	<b><u>255,849.76</u></b>			<b><u>324,803.00</u></b>			<b><u>245,542.57</u></b>			<b><u>594,729.58</u></b>		
Funds to hold	0.00			100.00			40,000.00			130,000.00		
Funds Available to Allocate	@Nov Mtg 196,861.33			Minute Taker New Building A/c 175,501.80			@ Nov Mtg 150,000.00 Minute Taker Cat 1 (60% of levies plus @ Nov Mtg 150,000.00 Cat 2 (40% of levies)			@Nov Mtg 58,607.51 Emergency Land/Buildings Fund Cat A - Add 60% of Levies plus int @Nov Mtg 345,504.75 Category B - Other Income		
Funds Available to Allocate	50,000.00			126,074.47			0.00			345,504.75		
	8,988.43			301,676.27			55,542.57			534,112.26		
	<u>255,849.76</u>			<u>301,676.27</u>			<u>245,542.57</u>			<u>534,112.26</u>		
Bank Balances	389,121.73			552,667.82			413,612.43			792,593.02		
Variance	0.00			0.00			0.00			0.00		
<b>Made up of:</b>												
<b>BANK BALANCES:</b>	03a/c	904.54	Cheque a/c	04a/c	1,960.92	Cheque a/c	05a/c	631.53	Cheque a/c	06a/c	612.39	Cheque a/c
	51a/c	134,632.04	Business Saver a/c	54a/c	382,920.35	Business Saver a/c	52a/c	74,188.59	Business Saver a/c	50a/c	505,064.66	Business Saver a/c
	79a/c	253,585.15	Investment - Maturity 2 April 2017	81a/c	167,786.55	Investment - Maturity 18 October 2017	86a/c	178,792.31	Investment - Maturity 15 September 2017	82a/c	124,804.95	Investment - Maturity 18 October 2017
							88 a/c	160,000.00	Term Deposit - Maturity 15 March 2017	72a/c	162,111.02	Investment - Maturity 30 October 2017
<b>TOTALS</b>		<u>389,121.73</u>			<u>552,667.82</u>			<u>413,612.43</u>			<u>792,593.02</u>	
<b>DEBTORS:</b>	Inv #	Amount	Assn	Inv #	Amount	Assn	Inv #	Amount	Assn	Inv #	Amount	Assn
			Auckland	144 22	3,908.99	East Waikato	17 1013	11,698.06	Central Districts EQ75			Buller Westland
			Counties	154 03	3,800.09	East Waikato	17 2013	7,871.74	Central Districts EQ76			Canterbury
			Far North (1.5%)	154 10	2,542.39	East Waikato						Marlborough
			Mid Northland	154 17	3,684.60	East Waikato						Mid Canterbury
			Northland	164 02	815.17	East Waikato						Nelson
			North Shore	164 09	634.99	East Waikato						Otago
			Tamaki	164 17	914.17	East Waikato						South Canterbury
			Te Akoranga			EBOP						Southland
				154 05	5,557.77	King Country						
				154 12	3,841.95	King Country						
				154 19	5,553.07	King Country						
				164 04	1,376.96	King Country						
				164 11	943.60	King Country						
				164 19	1,418.49	King Country						
						Rotorua						
						Thames Valley						
						Waikato						
						WBoP						
<b>TOTALS</b>		<u>0.00</u>			<u>34,992.24</u>			<u>19,569.80</u>			<u>0.00</u>	
<b>CREDITORS:</b>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
					0.00			0.00				
					0.00							

## Regional Capital Works Reconciliations

**DRAFT**

as at 31 MARCH 2017

(Prepared by Accounts Manager from Info on hand)

	<u>NORTHERN</u>			<u>MIDLAND</u>			<u>CENTRAL</u>			<u>SOUTHERN</u>		
<b>TOTALS</b>	<u><b>0.00</b></u>			<u><b>0.00</b></u>			<u><b>0.00</b></u>			<u><b>0.00</b></u>		
<b><u>SURPLUS TO STILL INVOICE:</u></b>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
<b>TOTALS</b>	<u><b>0.00</b></u>			<u><b>0.00</b></u>			<u><b>0.00</b></u>			<u><b>0.00</b></u>		
<b><u>ALLOCATIONS STILL TO UPLIFT:</u></b>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
	Freeman:	5,400.00	Auckland	Raglan - I	200,000.00	Cat 1 Waikato	Terrace E	0.00	Central Districts	Dunsandel -	0.00	B Canterbury
	Te Kauwh	4,925.41	Counties	St Andrew	0.00	Cat 1 Waikato	Belmont -	16,372.58	Hutt	Paroa	0.00	B Buller Westland
	Peria	5,026.93	Far North	River Dov	5,872.00	Cat 1 Waikato	Awatuna	6,045.65	Taranaki	Parkside - K	5,086.31	B South Canterbury
	Kaitaia	70,843.88	Far North	Atiamuri	0.00	Cat 1 Waikato	Waitara	384.00	Taranaki	Parkside	1,021.00	B South Canterbury
	Parkland	0.00	Northland				Westside	0.00	Wairarapa	Queenstowr	6,000.00	B Otago
	Parkland	0.00	Northland				Carterton	100,000.00	Wairarapa	Omakau & I	86,707.95	A Otago
	Pakurang	0.00	Tamaki							Weston - In	0.00	B Otago
	Glendene	0.00	Te Akoranga							Waikouaiti	0.00	A Otago
										Gleniti - fen	12,010.00	B South Canterbury
										Weston - Kit	0.00	B Otago
<b>TOTALS</b>	<u><b>86,196.22</b></u>			<u><b>205,872.00</b></u>			<u><b>122,802.23</b></u>			<u><b>110,825.26</b></u>		
<b><u>CONTINGENCIES STILL TO UPLIFT:</u></b>	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn	Centre	Amount	Assn
(Note: Figures still to be confirmed)	Freeman:	675.78	Auckland	Mamaku -	217.91	Cat 1 Rotorua	Terrace E	1,112.26	Central Districts	Queenstowr	1,807.84	B FL Otago
	Morningsi	2,420.15	Auckland	Raglan - I	20,000.00	Cat 1 Waikato	Opunake	0.00	Taranaki	Parkside - F	0.00	B South Canterbury
	Papakura	3,273.89	Counties	Tamahere	1,774.91	Cat 1 Waikato	Awatuna	806.09	Taranaki	Queenstowr	620.18	B Otago
	Pukekohe	5,362.50	Counties				Waitara	789.40	Taranaki	South Bright	4,364.60	B Canterbury
	Te Kauwh	615.67	Counties				Westside	0.00	Wairarapa	Oxford - He	1,073.61	B Canterbury
	Peria	3,186.60	Far North				Carterton	39,551.01	Wairarapa	Dunsandel -	10,000.00	B Canterbury
	Kaitaia	7,500.03	Far North				Belmont -	2,046.57	Hutt	Redwood - F	2,202.49	B Canterbury
	Hukerenu	15,000.00	Northland							Parkside - K	699.64	B South Canterbury
	Parkland	2,136.13	Northland				Martinbor	962.30	Wairarapa	Parkside - r	3,302.48	B South Canterbury
	Parkland	0.00	Northland							Gleniti - Fen	1,929.37	B South Canterbury
	Birkenhe	0.00	North Shore							Queenstowr	750.00	B Otago
	Pakurang	0.00	Tamaki							TaiTapu	36,656.68	A Canterbury
	Glendene	6,905.00	Te Akoranga							Weston - In	684.90	B Otago
										Weston - Kit	637.75	B Otago
										Omakau & I	17,341.59	A Otago
										Waikouaiti	3,902.30	A Otago
										Parora	1,064.75	B Buller Westland
<b>TOTALS</b>	<u><b>47,075.75</b></u>			<u><b>21,992.82</b></u>			<u><b>45,267.63</b></u>			<u><b>87,038.18</b></u>		

(Next Meetings : 6-7 Aug, 5 Nov? & April?)

(Next Meetings : 21 August, November? & April?)

(Next Meetings : 11-12 November? April? July?)

(Next Meetings : 16-18 Sept, 18-20 Nov? & April? June?)

**Aged Payables**  
**New Zealand Playcentre Federation**  
**March 2017**

	Current	February	January	December	Older	Total
<b>Payables</b>						
Adprint Limited	\$224.25	\$0.00	\$0.00	\$0.00	\$0.00	\$224.25
Air New Zealand	\$16,944.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,944.00
ANSTEY Anna	\$134.00	\$0.00	\$0.00	\$0.00	\$0.00	\$134.00
ASB Bank	\$1,452.37	\$0.00	\$0.00	\$0.00	\$0.00	\$1,452.37
Auckland Playcentre Assn	\$0.00	\$0.00	\$3,888.98	\$0.00	\$0.00	\$3,888.98
BAILEY Susan	\$376.61	\$0.00	\$0.00	\$0.00	\$0.00	\$376.61
BALICH Stacey	\$54.50	\$0.00	\$0.00	\$0.00	\$0.00	\$54.50
Central Districts Playcentre Assn	\$61.05	\$0.00	\$0.00	\$0.00	\$0.00	\$61.05
DALY Kara	\$5,567.96	\$0.00	\$0.00	\$0.00	\$0.00	\$5,567.96
HARPER Pip	\$99.28	\$0.00	\$0.00	\$0.00	\$0.00	\$99.28
HART Karina	\$4,198.93	\$0.00	\$0.00	\$0.00	\$0.00	\$4,198.93
HJERTQUIST Sarah	\$1,210.69	\$0.00	\$0.00	\$0.00	\$0.00	\$1,210.69
HOGG Carolyn	\$2,034.94	\$0.00	\$0.00	\$0.00	\$0.00	\$2,034.94
Inland Revenue Department - PAYE	\$15,407.78	\$0.00	\$0.00	\$0.00	\$0.00	\$15,407.78
iSentia Limited	\$326.60	\$0.00	\$0.00	\$0.00	\$0.00	\$326.60
JONES Ruth	\$222.08	\$0.00	\$0.00	\$0.00	\$0.00	\$222.08
KELLY Olivia	\$1,636.72	\$0.00	\$0.00	\$0.00	\$0.00	\$1,636.72
KENNERLEY Carole	\$11,529.12	\$0.00	\$0.00	\$0.00	\$0.00	\$11,529.12
LANGIS Ann	\$509.70	\$0.00	\$0.00	\$0.00	\$0.00	\$509.70
Mace IT Services Limited	\$2,156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$2,156.25
MACTIER Dalene	\$3,699.29	\$0.00	\$0.00	\$0.00	\$0.00	\$3,699.29
MARTIN Charmaine	\$185.60	\$0.00	\$0.00	\$0.00	\$0.00	\$185.60
Mid Canterbury Playcentre Assn	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
MORIARTY Kathleen	\$5,290.37	\$0.00	\$0.00	\$0.00	\$0.00	\$5,290.37
MURRAY Cynthia	\$451.52	\$0.00	\$0.00	\$0.00	\$0.00	\$451.52
NEILL Liz	\$2,126.31	\$0.00	\$0.00	\$0.00	\$0.00	\$2,126.31
New Zealand Post Limited	\$9.50	\$0.00	\$0.00	\$0.00	\$0.00	\$9.50
Northland Playcentre Assn	\$17,089.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,089.00
NZ Playcentre Federation Inc	\$3,330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,330.00
Pegasus Rental Cars	\$164.50	\$0.00	\$0.00	\$0.00	\$0.00	\$164.50
RANBY Meagan	\$153.24	\$0.00	\$0.00	\$0.00	\$0.00	\$153.24
ROE Print Services Ltd	\$9,419.02	\$0.00	\$0.00	\$0.00	\$0.00	\$9,419.02
Spark	\$70.63	\$0.00	\$0.00	\$0.00	\$0.00	\$70.63
SQUIRES Keri	\$2,892.35	\$0.00	\$0.00	\$0.00	\$0.00	\$2,892.35
STEWART, Avis	\$501.00	\$0.00	\$0.00	\$0.00	\$0.00	\$501.00
TAMATI-AUBREY Elaine	\$431.00	\$0.00	\$0.00	\$0.00	\$0.00	\$431.00
TAYLOR Alan	\$526.80	\$0.00	\$0.00	\$0.00	\$0.00	\$526.80
TEPANIA Iris	\$2,536.91	\$0.00	\$0.00	\$0.00	\$0.00	\$2,536.91
THOMAS Karen	\$4,019.57	\$0.00	\$0.00	\$0.00	\$0.00	\$4,019.57
Tourism Transport Ltd	\$79.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79.00
TUPOU Faith	\$1,824.68	\$0.00	\$0.00	\$0.00	\$0.00	\$1,824.68
Waikato Playcentre Assn	\$14,880.94	\$0.00	\$0.00	\$0.00	\$0.00	\$14,880.94
WALKER Desi	\$637.25	\$0.00	\$0.00	\$0.00	\$0.00	\$637.25
Warehouse Stationery Ltd	\$1,638.68	\$0.00	\$0.00	\$0.00	\$0.00	\$1,638.68
Wellington Playcentre Assn	\$2,199.23	\$0.00	\$0.00	\$0.00	\$0.00	\$2,199.23
WISHNOWSKY Nadine	\$1,997.89	\$0.00	\$0.00	\$0.00	\$0.00	\$1,997.89
Xero (NZ) Limited	\$0.00	\$0.00	\$0.00	\$0.00	\$23.19	\$23.19
<b>Total Payables</b>	<b>\$141,141.11</b>	<b>\$0.00</b>	<b>\$3,888.98</b>	<b>\$0.00</b>	<b>\$23.19</b>	<b>\$145,053.28</b>

	Current	February	January	December	Older	Total
<b>Total Expense Claims</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$141,141.11</b>	<b>\$0.00</b>	<b>\$3,888.98</b>	<b>\$0.00</b>	<b>\$23.19</b>	<b>\$145,053.28</b>
	97.3029%	0.0%	2.6811%	0.0%	0.016%	

**Aged Receivables**  
**New Zealand Playcentre Federation**  
**March 2017**

	Current	February	January	December	Older	Total
<b>Receivables</b>						
Auckland Playcentre Assn	\$57,093.46	\$11.24	\$0.00	\$0.00	\$111,626.50	\$168,731.20
Birkenhead Playcentre	\$23.29	\$0.00	\$0.00	\$0.00	\$0.00	\$23.29
Blenheim Playcentre	\$23.29	\$0.00	\$0.00	\$0.00	\$0.00	\$23.29
Buller Westland Playcentre Assn	-\$1,089.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,089.71
Canterbury Playcentre Assn	\$71,793.52	\$0.00	\$0.00	\$0.00	\$0.00	\$71,793.52
Central Districts Playcentre Assn	\$22,284.39	\$0.00	\$0.00	\$0.00	\$57,541.73	\$79,826.12
Central Hawkes Bay Playcentre	-\$2,179.85	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,179.85
Counties Playcentre Assn	\$14,560.89	\$0.00	\$0.00	\$53.00	\$0.00	\$14,613.89
East Waikato Playcentre Assn	\$868.29	\$0.00	\$0.00	\$0.00	\$16,300.40	\$17,168.69
Eastern Bay of Plenty Playcentre	\$4,932.73	\$0.00	\$0.00	\$0.00	\$0.00	\$4,932.73
Far North Playcentre Assn	-\$1,589.94	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,589.94
FREW Julia	\$628.50	\$0.00	\$0.00	\$0.00	\$0.00	\$628.50
Hawkes Bay Playcentre Assn	\$3,338.19	\$0.00	\$0.00	\$0.00	\$0.00	\$3,338.19
Hutt Playcentre Assn	\$37,195.49	\$0.00	\$0.00	\$0.00	\$0.00	\$37,195.49
Kaeo Playcentre	-\$2,710.78	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,710.78
Karatia Bilingual Playcentre	-\$4,918.10	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,918.10
Kawakawa Playcentre	-\$1,234.30	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,234.30
Kerikeri Playcentre	-\$10,232.34	\$0.00	\$0.00	\$0.00	\$0.00	-\$10,232.34
King Country Playcentre Assn	\$6,326.37	\$0.00	\$0.00	\$0.00	\$18,691.84	\$25,018.21
Marlborough Playcentre Assn	\$715.74	\$0.00	\$0.00	\$0.00	\$0.00	\$715.74
Mid Canterbury Playcentre Assn	\$3,141.27	\$0.00	\$0.00	\$0.00	\$0.00	\$3,141.27
Mid Northland Playcentre Assn	-\$921.70	\$0.00	\$0.00	\$0.00	\$13,826.82	\$12,905.12
Ministry of Education - Whangarei	\$6,756.25	\$0.00	\$0.00	\$0.00	\$0.00	\$6,756.25
Ministry of Education - Whangarei	\$5,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,750.00
Morningside Playcentre	\$33.64	\$0.00	\$0.00	\$0.00	\$0.00	\$33.64
Mount Maunganui Playcentre	\$23.29	\$23.29	\$0.00	\$0.00	\$0.00	\$46.58
Narrowneck Playcentre	\$23.29	\$46.58	\$46.57	\$0.00	\$0.00	\$116.44
Nelson Playcentre Assn	\$23,560.92	\$0.00	\$0.00	\$0.00	\$0.00	\$23,560.92
Newmarket Playcentre	\$33.64	\$0.00	\$0.00	\$0.00	\$0.00	\$33.64
North Shore Playcentre Assn	\$42,411.23	\$0.00	\$0.00	\$0.00	\$0.00	\$42,411.23
Northland Playcentre Assn	\$17,657.70	\$0.00	\$0.00	\$0.00	\$0.00	\$17,657.70
NZPF Professional Development	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
Ohaeawai Playcentre	-\$1,389.12	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,389.12
Okaihau Playcentre	-\$3,158.72	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,158.72
Okato Playcentre	\$33.64	\$0.00	\$0.00	\$0.00	\$0.00	\$33.64
Omapere Playcentre	-\$2,589.16	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,589.16
Otago Playcentre Assn	\$26,363.16	\$0.00	\$0.00	\$0.00	\$0.00	\$26,363.16
Papamoa Playcentre	\$23.29	\$0.00	\$0.00	\$0.00	\$0.00	\$23.29
Park Road Playcentre	\$0.00	\$66.12	\$99.19	\$0.00	\$0.00	\$165.31
Rawene Playcentre	-\$2,386.54	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,386.54
River Downs Playcentre	\$23.29	\$0.00	\$0.00	\$0.00	\$0.00	\$23.29
Rotorua Playcentre Assn	\$4,347.35	\$0.00	\$0.00	\$0.00	\$0.00	\$4,347.35
Russell Playcentre	-\$8,168.56	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,168.56
South Brighton Playcentre	\$33.64	\$33.64	\$0.00	\$0.00	\$0.00	\$67.28
South Canterbury Playcentre Assn	\$269.39	\$0.00	\$0.00	\$0.00	\$0.00	\$269.39
Southland Playcentre Assn	\$8,672.58	\$0.00	\$0.00	\$0.00	\$0.00	\$8,672.58
Taihape Playcentre	\$23.29	\$46.58	\$69.86	\$0.00	\$0.00	\$139.73
Tairāwhiti Playcentre Assn	\$2,170.44	\$0.00	\$0.00	\$0.00	\$0.00	\$2,170.44
Tamaki Playcentre Assn	\$26,837.08	\$0.00	\$0.00	\$960.00	\$0.00	\$27,797.08
Taranaki Playcentre Assn	\$24,441.44	\$204.25	\$0.00	\$0.00	\$0.00	\$24,645.69
Te Akoranga Playcentre Assn	\$35,820.73	\$0.00	\$0.00	\$488.00	\$0.00	\$36,308.73
Thames Valley Coromandel Playcentre	\$3,358.48	\$0.00	\$0.00	\$0.00	\$0.00	\$3,358.48
Waikato Playcentre Assn	\$39,692.77	\$0.00	\$0.00	\$0.00	\$0.00	\$39,692.77
Waimamaku Playcentre	-\$3,694.54	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,694.54
Wairarapa Playcentre Assn	\$191.68	\$0.00	\$0.00	\$0.00	\$0.00	\$191.68
Wanganui Playcentre Assn	\$0.00	-\$332.82	\$0.00	\$0.00	\$0.00	-\$332.82
Waterloo Playcentre	\$23.29	\$0.00	\$0.00	\$0.00	\$0.00	\$23.29
Wellington Playcentre Assn	\$59,037.60	\$0.00	\$0.00	\$0.00	\$0.00	\$59,037.60
Western Bay of Plenty Playcentre	\$36,864.51	\$0.00	\$0.00	\$0.00	\$0.00	\$36,864.51
Wintec	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
<b>Total Receivables</b>	<b>\$541,244.67</b>	<b>\$98.88</b>	<b>\$215.62</b>	<b>\$1,501.00</b>	<b>\$217,987.29</b>	<b>\$761,047.46</b>
	71.1184%	0.013%	0.0283%	0.1972%	28.6431%	

**Balance Sheet**  
**New Zealand Playcentre Federation**  
**As at 31 March 2017**

**31 Mar 2017**

**Assets**

**Bank**

**ASB Cheque Accounts**

Admin Cheque a/c	\$397,645.09
CRCW Cheque a/c	\$631.53
Ed Tertiary Funding Chq a/c	\$178,351.36
Gwen Somerset Trust Chq a/c	\$3,529.61
MRCW Cheque a/c	\$1,960.92
National Meetings Chq a/c	\$22,131.21
NRCW Cheque a/c	\$904.54
PD Contract Cheque a/c	\$183,237.95
SRCW Cheque a/c	\$612.39
<b>Total ASB Cheque Accounts</b>	<b>\$789,004.60</b>

**Business Saver Accounts**

Admin Business Saver a/c	\$877,131.90
CRCW Business Saver a/c	\$74,188.59
Ed Tertiary Business Saver a/c	\$221,070.54
MRCW Business Saver a/c	\$382,920.35
NRCW Business Saver a/c	\$134,632.04
SRCW Business Saver a/c	\$505,064.66
<b>Total Business Saver Accounts</b>	<b>\$2,195,008.08</b>

**Term Deposit Accounts**

Admin Investment a/c	\$356,312.90
CRCW Investment a/c	\$178,792.31
CRCW Term Deposit a/c	\$160,000.00
Ed Tertiary Investment a/c	\$161,592.30
Gwen Somerset Investment a/c	\$53,778.11
MRCW Investment a/c	\$167,786.55
NRCW Investment a/c	\$253,585.15
SRCW Investment a/c	\$124,804.95
SRCW Term Deposit a/c	\$162,111.02
<b>Total Term Deposit Accounts</b>	<b>\$1,618,763.29</b>

**Total Bank**

**\$4,602,775.97**

**Current Assets**

Debtors	\$761,047.46
Promotional Stock	\$10,234.58
<b>Total Current Assets</b>	<b>\$771,282.04</b>

**Fixed Assets**

Accumulated Depreciation	-\$38,349.11
Fixed Assets (at Cost)	\$45,326.15
<b>Total Fixed Assets</b>	<b>\$6,977.04</b>

**Total Assets**

**\$5,381,035.05**

## Liabilities

### Current Liabilities

Creditors	\$145,053.28
GST	\$69,170.81
PAYE Clearing Account	\$11,072.60
Rounding	\$0.42
Suspense Account	\$19.57

### FUNDS HELD ON BEHALF

#### CENTRAL REGION CAPITAL WORKS FUNDS

CRCW Accumulated Funds	\$452,218.96
CRCW Administration Costs	-\$3,631.58
CRCW Allocations	-\$160,435.11
CRCW Interest	\$14,118.13
CRCW Project Surplus	\$5,151.85
<b>Total CENTRAL REGION CAPITAL WORKS FUNDS</b>	<b>\$307,422.25</b>

#### GWEN SOMERSET TRUST FUNDS

Gwen Somerset Accumulated Funds	\$55,374.57
Gwen Somerset Interest	\$1,933.15
<b>Total GWEN SOMERSET TRUST FUNDS</b>	<b>\$57,307.72</b>

#### MID NORTHLAND FUNDING

Mid Northland funding distributed to centres	-\$44,223.31
Mid Northland MoE Funding Received	\$142,433.67
<b>Total MID NORTHLAND FUNDING</b>	<b>\$98,210.36</b>

#### MIDLAND REGION CAPITAL WORKS FUNDS

MRCW Accumulated Funds	\$535,393.76
MRCW Administration costs	-\$764.30
MRCW Allocations	-\$59,833.60
MRCW Honoraria	-\$200.00
MRCW Interest	\$9,656.81
MRCW Project Surplus	\$4,111.12
<b>Total MIDLAND REGION CAPITAL WORKS FUNDS</b>	<b>\$488,363.79</b>

#### NORTHERN REGION CAPITAL WORKS FUNDS

NRCW Accumulated Funds	\$789,959.81
NRCW Administration & Meeting Costs	-\$4,531.68
NRCW Allocations	-\$572,018.08
NRCW Interest	\$10,637.47
NRCW Project Surplus	\$7,290.89
<b>Total NORTHERN REGION CAPITAL WORKS FUNDS</b>	<b>\$231,338.41</b>

#### SOUTHERN REGION CAPITAL WORKS FUNDS

SRCW Accumulated Funds	\$881,191.48
SRCW Allocations	-\$230,112.41
SRCW Interest	\$16,482.12
<b>Total SOUTHERN REGION CAPITAL WORKS FUNDS</b>	<b>\$667,561.19</b>

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<b>Total FUNDS HELD ON BEHALF</b>	<b>\$1,850,203.72</b>
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<b>Total Current Liabilities</b>	<b>\$2,075,520.40</b>
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**Total Liabilities** **\$2,075,520.40**

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**Net Assets** **\$3,305,514.65**

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**Equity**

Admin Accumulated Funds	\$1,215,126.17
Current Year Earnings	\$343,777.52
Ed Tertiary Accumulated Funds	\$33,200.58
PDC Accumulated Funds	\$153,048.79
Retained Earnings	\$1,410,950.57

**SPECIAL PROJECT FUNDS**

**Asset Replacement Fund**

AR Accumulated Funds	\$62,269.83
AR Trf to General Federation a/c	-\$2,271.04
<b>Total Asset Replacement Fund</b>	<b>\$59,998.79</b>

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**Conference and Convention Fund**

CC Accumulated Funds	\$4,643.00
CC Loan Granted	-\$5,845.50
<b>Total Conference and Convention Fund</b>	<b>-\$1,202.50</b>

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**Federation Contingency Fund**

FC Accumulated Funds	\$21,035.52
FC National Meeting Surplus	-\$1,969.36
<b>Total Federation Contingency Fund</b>	<b>\$19,066.16</b>

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**Public Relations Initiatives Fund**

PR Accumulated Funds	\$2,491.00
<b>Total Public Relations Initiatives Fund</b>	<b>\$2,491.00</b>

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**Research Fund**

RF Accumulated Funds	\$56,780.00
<b>Total Research Fund</b>	<b>\$56,780.00</b>

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**Special Maori Education Fund**

SME Accumulated Funds	\$7,067.57
<b>Total Special Maori Education Fund</b>	<b>\$7,067.57</b>

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**World Indigenous Peoples Conference Fund**

WIPC Accumulated Funds	\$5,210.00
<b>Total World Indigenous Peoples Conference Fund</b>	<b>\$5,210.00</b>

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**Total SPECIAL PROJECT FUNDS** **\$149,411.02**

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**Total Equity** **\$3,305,514.65**

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**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 28 February 2017**

	Month Actual March 2017	Month Budget March 2017	Var %	YTD Actual Mar 16 - Mar 17	YTD Forecast Mar 16 - Mar 17	Var %
<b>Income</b>						
<b>Admin Income</b>						
Affiliation Levy	\$482,883.37	\$493,669.00	-2.2%	\$1,802,099.95	\$2,083,856.00	-69.6%
Interest (Admin)	\$3,818.38	\$800.00	377.3%	\$23,754.61	\$10,600.00	-61.0%
<b>Total Admin Income</b>	<b>\$486,701.75</b>	<b>\$494,469.00</b>	<b>-1.6%</b>	<b>\$1,825,854.56</b>	<b>\$2,094,456.00</b>	<b>-69.6%</b>
<b>Other Income</b>						
Grants	\$0.00	\$0.00		\$0.00	\$88,750.00	-100.0%
Sundry Income	\$0.00	\$0.00		\$23,018.08	\$0.00	
<b>Total Other Income</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$23,018.08</b>	<b>\$88,750.00</b>	<b>-100.0%</b>
<b>Total Income</b>	<b>\$486,701.75</b>	<b>\$494,469.00</b>	<b>-1.6%</b>	<b>\$1,848,872.64</b>	<b>\$2,183,206.00</b>	<b>-71.2%</b>
<b>Less Cost of Sales</b>						
<b>1-OPERATIONAL EXPENSES</b>						
<b>Administration Expenses</b>						
0800 Number	\$61.42	\$0.00		\$345.64	\$0.00	
Accounting Assistance	\$0.00	\$50.00	-100.0%	\$2,012.75	\$5,590.00	-100.0%
Audit Fees	\$0.00	\$0.00		\$2,000.00	\$0.00	
Bad Debts	\$24,769.21	\$0.00		\$24,769.21	\$0.00	
Bank Fees	\$0.00	\$20.00	-100.0%	\$60.00	\$240.00	-100.0%
Insurance	\$0.00	\$0.00		\$895.64	\$4,500.00	-100.0%
Legal Costs	\$0.00	\$2,000.00	-100.0%	\$681.31	\$43,000.00	-100.0%
Mail Redirection	\$0.00	\$0.00		\$0.00	\$300.00	-100.0%
Postage (2115)	\$8.26	\$200.00	-95.9%	\$1,942.03	\$5,500.00	-99.8%
Resources (2130)	\$0.00	\$45.00	-100.0%	\$0.00	\$415.00	-100.0%
Stationery & Photocopying (2151)	\$489.44	\$0.00		\$2,717.93	\$0.00	
Storage Unit Costs	\$139.13	\$188.00	-26.0%	\$1,808.69	\$1,940.00	-92.1%
Subscriptions & Regns	\$233.32	\$35.00	566.6%	\$3,995.18	\$2,533.00	-90.7%
Sundry Expenses (2160)	\$0.00	\$0.00		\$52.17	\$0.00	
Technical Support	\$0.00	\$1,000.00	-100.0%	\$0.00	\$7,000.00	-100.0%
Telecommunications - National	\$165.54	\$894.00	-81.5%	\$1,869.80	\$5,599.00	-96.5%
Website Maintenance & Hosting	\$0.00	\$0.00		\$1,649.45	\$300.00	-100.0%
Xero Subscription - National	\$0.00	\$37.00	-100.0%	\$0.00	\$487.00	-100.0%
<b>Total Administration Expenses</b>	<b>\$25,866.32</b>	<b>\$4,469.00</b>	<b>478.8%</b>	<b>\$44,799.80</b>	<b>\$77,404.00</b>	<b>-64.5%</b>
<b>Communication Expenses</b>						
Advertising	\$0.00	\$5,000.00	-100.0%	\$0.00	\$7,000.00	-100.0%
Communication Support	\$0.00	\$0.00		\$0.00	\$2,500.00	-100.0%
Media Database/ Clipping Service	\$284.00	\$350.00	-18.9%	\$3,791.06	\$4,550.00	-93.24%
Playcentre Awareness Week	\$0.00	\$0.00		\$0.00	\$5,000.00	-100.0%
Visual Identity	\$0.00	\$50.00	-100.0%	\$0.00	\$350.00	-100.0%
<b>Total Communication Expenses</b>	<b>\$284.00</b>	<b>\$5,400.00</b>	<b>-94.7%</b>	<b>\$3,791.06</b>	<b>\$19,400.00</b>	<b>-98.0%</b>
<b>Employee Expenses</b>						
ACC Levies	\$0.00	\$137.00	-100.0%	\$453.07	\$1,226.00	-100.0%
Home Office Expenses - National Staff	\$2,235.00	\$2,780.00	-19.6%	\$21,675.00	\$27,823.00	-91.1%
Salaries - National Staff	\$27,276.42	\$31,861.00	-14.4%	\$214,101.73	\$267,618.00	-88.4%
Salary Casual/Contract Staff	\$5,400.00	\$4,000.00	35.0%	\$11,475.00	\$50,500.00	-88.4%
<b>Total Employee Expenses</b>	<b>\$34,911.42</b>	<b>\$38,778.00</b>	<b>-10.0%</b>	<b>\$247,704.80</b>	<b>\$347,167.00</b>	<b>-88.7%</b>
<b>Other Employment / Volunteer Expenses</b>						
Employee & Manufacturers Assn	\$0.00	\$0.00		\$940.00	\$0.00	
Employee Assistance Programme/Supervision	\$0.00	\$0.00		\$595.00	\$0.00	
Employment Advice	\$0.00	\$0.00		\$1,020.00	\$4,000.00	-100.0%
Employment Costs (Appraisals/Interviews)	\$0.00	\$0.00		\$36,698.48	\$52,200.00	-100.0%
Professional Development for Staff	\$0.00	\$0.00		\$1,211.95	\$2,000.00	-100.0%
<b>Total Other Employment / Volunteer Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$40,465.43</b>	<b>\$58,200.00</b>	<b>-100.0%</b>
<b>Policy / Relationships Expenses</b>						
Early Education Federation membership	\$0.00	\$0.00		\$456.52	\$0.00	
External Conferences	\$0.00	\$0.00		\$0.00	\$1,200.00	-100.0%
Gifts / Donations	\$27.83	\$250.00	-88.9%	\$493.35	\$1,750.00	-98.1%
<b>Total Policy / Relationships Expenses</b>	<b>\$27.83</b>	<b>\$250.00</b>	<b>-88.9%</b>	<b>\$949.87</b>	<b>\$2,950.00</b>	<b>-99.0%</b>
<b>Property / Asset Expenses</b>						
Depreciation	\$199.79	\$333.00	-40.0%	\$2,906.16	\$4,334.00	-95.0%
Loss on Sale/Disposal of Assets	\$0.00	\$0.00		\$321.24	\$0.00	
Repairs & Maintenance (2049.6)	\$0.00	\$250.00	-100.0%	\$104.35	\$2,050.00	-100.0%

**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 28 February 2017**

	Month Actual March 2017	Month Budget March 2017	Var %	YTD Actual Mar 16 - Mar 17	YTD Forecast Mar 16 - Mar 17	Var %
<b>Total Property / Asset Expenses</b>	<b>\$199.79</b>	<b>\$583.00</b>	<b>-65.7%</b>	<b>\$3,331.75</b>	<b>\$6,384.00</b>	<b>-96.6%</b>
<b>Travel / Meeting Expenses</b>						
Accommodation - National Staff	\$0.00	\$200.00	-100.0%	\$2,440.44	\$2,750.00	-100.0%
Conference	\$0.00	\$0.00		\$13,426.76	\$26,000.00	-100.0%
Federation Support/Bi-Cult Dev	\$0.00	\$0.00		\$11,853.01	\$14,000.00	-100.0%
Meals - National Staff	\$0.00	\$210.00	-100.0%	\$717.60	\$1,590.00	-100.0%
Meeting Allowances	\$0.00	\$100.00	-100.0%	\$100.00	\$400.00	-100.0%
National Executive Mtg additional expns	\$350.00	\$3,000.00	-88.3%	\$6,373.91	\$12,000.00	-96.1%
Registrations - National Staff	\$3,740.05	\$1,600.00	133.8%	\$5,172.85	\$2,800.00	211.7%
Travel - National Staff	\$1,643.17	\$2,450.00	-32.9%	\$17,424.96	\$18,400.00	-89.7%
Travel Card Operator Expenses	\$0.00	\$62.00	-100.0%	\$156.51	\$1,187.00	-100.0%
<b>Total Travel / Meeting Expenses</b>	<b>\$5,733.22</b>	<b>\$7,622.00</b>	<b>-24.8%</b>	<b>\$57,666.04</b>	<b>\$79,127.00</b>	<b>-92.0%</b>
<b>Total 1-OPERATIONAL EXPENSES</b>	<b>\$67,022.58</b>	<b>\$57,102.00</b>	<b>17.4%</b>	<b>\$398,708.75</b>	<b>\$590,632.00</b>	<b>-87.4%</b>
<b>CENTRE SERVICES</b>						
<b>CS Information Technology</b>						
CS MemberConnex Subscription	\$2,800.00	\$2,800.00	0.0%	\$36,400.00	\$36,400.00	-91.7%
CS Student Management System - Implementation	\$11,743.02	\$38,250.00	-69.3%	\$33,577.35	\$131,750.00	-87.4%
CS Student Management System - Ongoing Costs	\$1,875.00	\$5,645.00	-66.8%	\$15,000.00	\$21,015.00	-87.8%
CS Telecommunications (Phone & Internet)	\$4,417.28	\$27,427.00	-83.9%	\$24,948.87	\$174,986.00	-97.0%
CS Xero for Playcentres	\$7,128.02	\$7,000.00	1.8%	\$35,351.83	\$49,000.00	-83.0%
<b>Total CS Information Technology</b>	<b>\$27,963.32</b>	<b>\$81,122.00</b>	<b>-65.5%</b>	<b>\$145,278.05</b>	<b>\$413,151.00</b>	<b>-91.6%</b>
<b>CS Other Income</b>						
CS XERO Upgrade Income	-\$279.00	\$0.00		-\$1,523.41	\$0.00	
<b>Total CS Other Income</b>	<b>-\$279.00</b>	<b>\$0.00</b>		<b>-\$1,523.41</b>	<b>\$0.00</b>	
<b>CS Targeted Support</b>						
CS Special Support Fund (Centres in Need)	\$0.00	\$10,000.00	-100.0%	\$0.00	\$80,000.00	-100.0%
<b>Total CS Targeted Support</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>-100.0%</b>	<b>\$0.00</b>	<b>\$80,000.00</b>	<b>-100.0%</b>
<b>Total CENTRE SERVICES</b>	<b>\$27,684.32</b>	<b>\$91,122.00</b>	<b>-69.6%</b>	<b>\$143,754.64</b>	<b>\$493,151.00</b>	<b>-93.1%</b>
<b>EDUCATION TEAM EXPENSES</b>						
<b>ED Administration Expenses</b>						
ED Photocopying & Stationery	\$0.00	\$50.00	-100.0%	\$37.04	\$750.00	-100.0%
<b>Total ED Administration Expenses</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>-100.0%</b>	<b>\$37.04</b>	<b>\$750.00</b>	<b>-100.0%</b>
<b>ED Travel / Meeting Expenses</b>						
ED Accom / Meals / Regn Team Mtgs	\$0.00	\$0.00		\$349.33	\$2,000.00	-100.0%
ED Registration Nat Exec Mtgs	\$0.00	\$0.00		\$424.35	\$0.00	
ED Registration National Mtgs	\$460.87	\$0.00		\$2,454.08	\$0.00	
ED Travel Nat Executive Mtgs	\$0.00	\$0.00		\$487.73	\$1,200.00	-100.0%
ED Travel National Mtgs	\$0.00	\$0.00		\$1,058.05	\$7,300.00	-100.0%
ED Travel Other Meetings	\$93.60	\$1,400.00	-93.3%	\$703.08	\$2,400.00	-90.6%
ED Travel Team Mtgs	\$0.00	\$0.00		\$865.13	\$6,500.00	-100.0%
<b>Total ED Travel / Meeting Expenses</b>	<b>\$554.47</b>	<b>\$1,400.00</b>	<b>-60.4%</b>	<b>\$6,341.75</b>	<b>\$19,400.00</b>	<b>-96.9%</b>
<b>ED Volunteer Expenses</b>						
ED Childcare Costs	\$0.00	\$0.00		\$0.00	\$500.00	-100.0%
ED Honorary Education Convenor(s)	\$0.00	\$0.00		\$8,090.06	\$8,000.00	-100.0%
ED Meeting Allowances	\$100.00	\$600.00	-83.3%	\$1,200.00	\$4,200.00	-97.2%
ED Professional Development	\$0.00	\$0.00		\$276.83	\$2,350.00	-100.0%
ED Telecommunications Costs	\$21.74	\$0.00		\$282.62	\$0.00	
<b>Total ED Volunteer Expenses</b>	<b>\$121.74</b>	<b>\$600.00</b>	<b>-79.7%</b>	<b>\$9,849.51</b>	<b>\$15,050.00</b>	<b>-99.2%</b>
<b>Total EDUCATION TEAM EXPENSES</b>	<b>\$676.21</b>	<b>\$2,050.00</b>	<b>-67.0%</b>	<b>\$16,228.30</b>	<b>\$35,200.00</b>	<b>-98.0%</b>
<b>NATIONAL GOVERNANCE EXPENSES</b>						
<b>NG Administration Expenses</b>						
NG Photocopying & Stationery	\$275.72	\$45.00	512.7%	\$687.03	\$815.00	-64.2%
NG Postage	\$0.00	\$5.00	-100.0%	\$74.70	\$85.00	-100.0%
NG Trustee Advice & Support	\$0.00	\$0.00		\$0.00	\$5,500.00	-100.0%
<b>Total NG Administration Expenses</b>	<b>\$275.72</b>	<b>\$50.00</b>	<b>451.4%</b>	<b>\$761.73</b>	<b>\$6,400.00</b>	<b>-95.7%</b>
<b>NG Travel / Meeting Expenses</b>						
NG Accom / Meals / Regn Other Mtgs	\$41.66	\$170.00	-75.5%	\$175.08	\$1,490.00	-96.8%

**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 28 February 2017**

	Month Actual March 2017	Month Budget March 2017	Var %	YTD Actual Mar 16 - Mar 17	YTD Forecast Mar 16 - Mar 17	Var %
NG Accom / Meals / Regn Team Mtgs	\$855.38	\$0.00		\$12,704.47	\$21,200.00	-96.0%
NG Registration Nat Exec Mtgs	\$2,765.22	\$2,100.00	31.7%	\$5,367.83	\$4,200.00	31.7%
NG Registration National Mtgs	\$0.00	\$0.00		\$617.13	\$1,300.00	-100.0%
NG Travel Nat Executive Mtgs	\$1,461.55	\$2,100.00	-30.4%	\$4,111.12	\$4,200.00	-30.4%
NG Travel National Mtgs	\$0.00	\$0.00		\$2,491.15	\$1,150.00	-100.0%
NG Travel Other Meetings	\$35.40	\$200.00	-82.3%	\$1,321.29	\$1,800.00	-97.8%
NG Travel Team Mtgs	\$521.95	\$0.00		\$14,796.27	\$20,400.00	-97.4%
<b>Total NG Travel / Meeting Expenses</b>	<b>\$5,681.16</b>	<b>\$4,570.00</b>	<b>24.3%</b>	<b>\$41,584.34</b>	<b>\$55,740.00</b>	<b>-88.9%</b>
<b>NG Volunteer Expenses</b>						
NG Childcare Costs	\$210.00	\$292.00	-28.1%	\$1,920.00	\$3,727.00	-93.9%
NG Honorary President(s)	\$0.00	\$0.00		\$15,045.63	\$14,834.00	-100.0%
NG Honorary Trustee Board Members	\$62.40	\$0.00		\$10,888.20	\$10,832.00	-99.4%
NG Meeting Allowances	\$1,100.00	\$600.00	83.3%	\$8,100.00	\$8,600.00	-86.3%
NG Professional Development	\$0.00	\$0.00		\$0.00	\$1,800.00	-100.0%
NG Telecommunications Costs	\$164.35	\$300.00	-45.2%	\$1,634.60	\$3,100.00	-94.1%
<b>Total NG Volunteer Expenses</b>	<b>\$1,536.75</b>	<b>\$1,192.00</b>	<b>28.9%</b>	<b>\$37,588.43</b>	<b>\$42,893.00</b>	<b>-96.3%</b>
<b>Total NATIONAL GOVERNANCE EXPENSES</b>	<b>\$7,493.63</b>	<b>\$5,812.00</b>	<b>28.9%</b>	<b>\$79,934.50</b>	<b>\$105,033.00</b>	<b>-92.4%</b>
<b>TWTM &amp; TT EXPENSES</b>						
<b>TT Travel/ Meeting Expenses</b>						
TT Fed Officers Mtgs	\$0.00	\$0.00		\$800.00	\$0.00	
TT Minute Taker Nat Exec (Regn & Koha)	\$0.00	\$400.00	-100.0%	\$0.00	\$1,050.00	-100.0%
TT National Hui	\$0.00	\$0.00		\$16,556.92	\$40,000.00	-100.0%
TT National Hui - Associations Travel	\$0.00	\$0.00		\$5,464.35	\$0.00	
TT Travel Administrator	\$265.32	\$300.00	-11.6%	\$840.26	\$900.00	-55.8%
<b>Total TT Travel/ Meeting Expenses</b>	<b>\$265.32</b>	<b>\$700.00</b>	<b>-62.1%</b>	<b>\$23,661.53</b>	<b>\$41,950.00</b>	<b>-99.4%</b>
<b>TT Volunteer Expenses</b>						
TT Administrator Meeting Allowances	\$100.00	\$100.00	0.0%	\$200.00	\$300.00	-50.0%
TT Administrators Telecommunication Costs	\$0.00	\$50.00	-100.0%	\$0.00	\$350.00	-100.0%
TT Honorary Administrator	\$0.00	\$0.00		\$1,500.00	\$1,750.00	-100.0%
TT Professional Development Administrator	\$460.87	\$0.00		\$460.87	\$600.00	-23.2%
<b>Total TT Volunteer Expenses</b>	<b>\$560.87</b>	<b>\$150.00</b>	<b>273.9%</b>	<b>\$2,160.87</b>	<b>\$3,000.00</b>	<b>-80.3%</b>
<b>TWTM &amp; TT Miscellaneous Expenses</b>						
TWTM & TT Koha for Meetings	\$0.00	\$0.00		\$0.00	\$200.00	-100.0%
TWTM & TT Other Costs	\$0.00	\$0.00		\$0.00	\$1,500.00	-100.0%
TWTM & TT Photocopying & Stationery	\$0.00	\$50.00	-100.0%	\$18.23	\$650.00	-100.0%
<b>Total TWTM &amp; TT Miscellaneous Expenses</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>-100.0%</b>	<b>\$18.23</b>	<b>\$2,350.00</b>	<b>-100.0%</b>
<b>TWTM Travel / Meeting Expenses</b>						
TWTM Registrations Administrator	\$460.87	\$400.00	15.2%	\$928.70	\$750.00	31.7%
TWTM Accom/Meals MFO Mtgs	\$0.00	\$1,500.00	-100.0%	\$1,709.68	\$2,500.00	-100.0%
TWTM Hui-a-tau Maori	\$315.65	\$10,000.00	-96.8%	\$16,435.31	\$10,000.00	
TWTM Maori Education Initiatives	\$0.00	\$0.00		\$0.00	\$1,000.00	-100.0%
TWTM Travel Administrator	\$130.08	\$300.00	-56.6%	\$808.42	\$1,350.00	-87.6%
TWTM Travel Maori Fed Officers Meetings	\$0.00	\$1,200.00	-100.0%	\$1,600.39	\$2,400.00	-100.0%
TWTM Travel Maori Fed Officers to Hui-a-tau	\$0.00	\$0.00		\$132.27	\$0.00	
<b>Total TWTM Travel / Meeting Expenses</b>	<b>\$906.60</b>	<b>\$13,400.00</b>	<b>-93.2%</b>	<b>\$21,614.77</b>	<b>\$18,000.00</b>	<b>-80.3%</b>
<b>TWTM Volunteer Expenses</b>						
TWTM Administrator Meeting Allowances	\$100.00	\$100.00	0.0%	\$300.00	\$500.00	-75.0%
TWTM Administrators Telecommunication Costs	\$21.74	\$50.00	-56.5%	\$43.48	\$650.00	-96.4%
TWTM Honorary Administrator	\$0.00	\$0.00		\$2,000.00	\$2,000.00	-100.0%
TWTM Professional Development Administrator	\$0.00	\$0.00		\$50.00	\$600.00	-100.0%
TWTM Professional Development Maori	\$0.00	\$1,000.00	-100.0%	\$0.00	\$1,500.00	-100.0%
<b>Total TWTM Volunteer Expenses</b>	<b>\$121.74</b>	<b>\$1,150.00</b>	<b>-89.4%</b>	<b>\$2,393.48</b>	<b>\$5,250.00</b>	<b>-97.0%</b>
<b>Total TWTM &amp; TT EXPENSES</b>	<b>\$1,854.53</b>	<b>\$15,450.00</b>	<b>-88.0%</b>	<b>\$49,848.88</b>	<b>\$70,550.00</b>	<b>-96.6%</b>
<b>Total Cost of Sales</b>	<b>\$104,731.27</b>	<b>\$171,536.00</b>	<b>-38.9%</b>	<b>\$688,475.07</b>	<b>\$1,294,566.00</b>	<b>-90.7%</b>
<b>Gross Profit</b>	<b>\$381,970.48</b>	<b>\$322,933.00</b>	<b>18.3%</b>	<b>\$1,160,397.57</b>	<b>\$888,640.00</b>	<b>-32.5%</b>
<b>Plus Other Income</b>						
Surplus Funds received from Playcentre Publications Ltd	\$0.00	\$0.00		\$7,182.31	\$0.00	
<b>JOURNAL FUNDING</b>						

**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 28 February 2017**

	Month Actual March 2017	Month Budget March 2017	Var %	YTD Actual Mar 16 - Mar 17	YTD Forecast Mar 16 - Mar 17	Var %
<b>1-JOURNAL INCOME</b>						
Journal Income Assn-Annual Subscriptions	\$0.00	\$0.00		\$22,925.23	\$0.00	
Journal Income Public-Annual Subscriptions	\$21.74	\$0.00		\$1,667.02	\$0.00	
<b>Total 1-JOURNAL INCOME</b>	<b>\$21.74</b>	<b>\$0.00</b>		<b>\$24,592.25</b>	<b>\$0.00</b>	
<b>2-JOURNAL EXPENSES</b>						
Journal Honoraria Editor	\$0.00	\$0.00		-\$2,000.00	-\$2,000.00	100.0%
Journal Honoraria Proof Readers	-\$200.00	\$0.00		-\$300.00	-\$300.00	33.3%
Journal Postage	-\$47.39	\$0.00		-\$47.39	\$0.00	
Journal Printing, Art Prep, Scans & Freight	-\$8,190.45	\$0.00		-\$23,067.00	\$0.00	
<b>Total 2-JOURNAL EXPENSES</b>	<b>-\$8,437.84</b>	<b>\$0.00</b>		<b>-\$25,414.39</b>	<b>-\$2,300.00</b>	<b>-266.9%</b>
<b>Total JOURNAL FUNDING</b>	<b>-\$8,416.10</b>	<b>\$0.00</b>		<b>-\$822.14</b>	<b>-\$2,300.00</b>	<b>-265.9%</b>
<b>PROMOTIONS FUNDING</b>						
Promotional Material Expenses	\$0.00	\$0.00		-\$6,283.20	\$0.00	
Promotional Material Income	-\$8.70	\$0.00		\$11,956.57	\$0.00	
<b>Total PROMOTIONS FUNDING</b>	<b>-\$8.70</b>	<b>\$0.00</b>		<b>\$5,673.37</b>	<b>\$0.00</b>	
<b>STRATEGIC PLANNING FUNDING</b>						
SP Todd Foundation Grant	\$0.00	\$0.00		\$71,952.00	\$0.00	
SP Trf from Admin Accumulated Funds	\$0.00	\$0.00		\$18,916.02	\$0.00	
<b>STRATEGIC PLANNING EXPENSES</b>						
SP Technology Infrastructure Implementation	\$0.00	\$0.00		-\$8,000.00	\$0.00	
<b>Total STRATEGIC PLANNING EXPENSES</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$8,000.00</b>	<b>\$0.00</b>	
<b>Total STRATEGIC PLANNING FUNDING</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$82,868.02</b>	<b>\$0.00</b>	
<b>Total Other Income</b>	<b>-\$8,424.80</b>	<b>\$0.00</b>		<b>\$94,901.56</b>	<b>-\$2,300.00</b>	<b>-266.3%</b>
<b>Operating Profit</b>	<b>\$373,545.68</b>	<b>\$322,933.00</b>	<b>15.7%</b>	<b>\$1,255,299.13</b>	<b>\$886,340.00</b>	<b>-33.7%</b>
<b>Non-operating Income</b>						
Admin Transfer from Asset Replacement Fund	\$0.00	\$0.00		\$2,271.04	\$0.00	
Admin Transfer from/(to) Special Projects Fund	\$0.00	\$0.00		-\$18,916.02	\$0.00	
Donations	\$0.00	\$0.00		\$72.70	\$0.00	
Gain on Sale/Disposal of Asset	\$0.00	\$0.00		-\$333.01	\$0.00	
<b>EDUCATION TERTIARY FUNDING</b>						
<b>1-TEC Funding Income</b>						
Interest Ed Tert. Funding A/c	\$294.26	\$1,250.00	-76.5%	\$8,297.90	\$16,250.00	-98.0%
TEC SAC Training Funds In	\$7,163.63	\$0.00		\$1,030,673.61	\$800,136.00	-99.1%
<b>Total 1-TEC Funding Income</b>	<b>\$7,457.89</b>	<b>\$1,250.00</b>	<b>496.6%</b>	<b>\$1,038,971.51</b>	<b>\$816,386.00</b>	<b>-99.1%</b>
<b>2-TEC Funds Distributed</b>						
TEC SAC Training Funds Out	\$0.00	\$0.00		-\$417,148.70	-\$709,648.00	100.0%
<b>Total 2-TEC Funds Distributed</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$417,148.70</b>	<b>-\$709,648.00</b>	<b>100.0%</b>
<b>TEC Administration Expenses</b>						
Repairs and Maintenance (6200.5005)	\$0.00	\$0.00		-\$402.61	-\$240.00	100.0%
Stationery & Photocopying (6200.5006)	-\$121.74	\$0.00		-\$643.08	-\$750.00	83.8%
<b>Total TEC Administration Expenses</b>	<b>-\$121.74</b>	<b>\$0.00</b>		<b>-\$1,045.69</b>	<b>-\$990.00</b>	<b>87.7%</b>
<b>TEC Employee Expenses</b>						
ACC Levies (6200.7003)	\$0.00	\$0.00		-\$196.17	-\$500.00	100.0%
Meeting Allowances (6200.7005)	\$0.00	\$0.00		-\$200.00	-\$600.00	100.0%
Professional Development (6200.7004)	\$0.00	\$0.00		\$0.00	-\$1,000.00	100.0%
Salaries - TR Coord & TEFM	-\$6,631.05	\$0.00		-\$70,625.18	-\$86,896.00	92.4%
Support Admin/IT Data Entry	\$0.00	\$0.00		-\$510.57	-\$2,500.00	100.0%
Use of Office Equipment (6200.7009)	-\$640.00	\$0.00		-\$7,680.00	-\$8,760.00	92.7%
<b>Total TEC Employee Expenses</b>	<b>-\$7,271.05</b>	<b>\$0.00</b>		<b>-\$79,211.92</b>	<b>-\$100,256.00</b>	<b>92.7%</b>
<b>TEC National Compliance Expenses</b>						
Copyright Licence	\$0.00	\$0.00		\$0.00	-\$1,530.00	100.0%
Membership / Affiliation Fees (6200.4008)	\$0.00	\$0.00		-\$2,158.20	-\$700.00	100.0%
Nat Course Evaluation Costs	\$0.00	\$0.00		\$0.00	-\$750.00	100.0%
National Education Postage	\$0.00	\$0.00		-\$834.79	-\$700.00	100.0%
National Education Stationery	\$0.00	\$0.00		\$0.00	-\$1,500.00	100.0%
NZQA External Evaluation & Review	\$0.00	\$0.00		-\$9,675.00	\$0.00	
NZQA QA Audit Support Costs	\$0.00	\$0.00		\$0.00	-\$1,200.00	100.0%

**Profit & Loss**  
**New Zealand Playcentre Federation**  
**For the month ended 28 February 2017**

	Month Actual March 2017	Month Budget March 2017	Var %	YTD Actual Mar 16 - Mar 17	YTD Forecast Mar 16 - Mar 17	Var %
NZQA Quality Assurance Audits	\$0.00	\$0.00		\$0.00	-\$9,000.00	100.0%
NZQA Re-registration Costs	\$0.00	\$0.00		\$0.00	-\$6,800.00	100.0%
Resource Development Costs	\$0.00	\$0.00		\$0.00	-\$4,700.00	100.0%
Student Mangmnt System Costs	\$0.00	\$0.00		-\$1,210.00	-\$1,998.00	100.0%
<b>Total TEC National Compliance Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$13,877.99</b>	<b>-\$28,878.00</b>	<b>100.0%</b>
<b>TEC Travel / Meeting Expenses</b>						
Accommodation/Meal/Regn Costs (6200.6001)	\$0.00	\$0.00		-\$591.04	-\$2,100.00	100.0%
Travel Costs (6200.6008)	\$0.00	\$0.00		-\$1,057.76	-\$2,500.00	100.0%
<b>Total TEC Travel / Meeting Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$1,648.80</b>	<b>-\$4,600.00</b>	<b>100.0%</b>
<b>Total EDUCATION TERTIARY FUNDING</b>	<b>\$65.10</b>	<b>\$1,250.00</b>	<b>-94.8%</b>	<b>\$526,038.41</b>	<b>-\$27,986.00</b>	<b>100.2%</b>
<b>NATIONAL MEETINGS FUNDING</b>						
<b>CONFERENCE MAY 2015 FUNDS</b>						
Conference May 2015 EXPENSES	\$0.00	\$0.00		-\$300.00	\$0.00	
<b>Total CONFERENCE MAY 2015 FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$300.00</b>	<b>\$0.00</b>	
<b>CONFERENCE MAY 2016 FUNDS</b>						
Conference May 2016 EXPENSES	\$0.00	\$0.00		-\$52,718.91	\$0.00	
Conference May 2016 INCOME	\$0.00	\$0.00		\$55,153.37	\$0.00	
<b>Total CONFERENCE MAY 2016 FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$2,434.46</b>	<b>\$0.00</b>	
<b>NATIONAL EXECUTIVE MARCH 2016 FUNDS</b>						
National Executive March 2016 EXPENSES	\$0.00	\$0.00		-\$32,408.93	\$0.00	
National Executive March 2016 INCOME	\$0.00	\$0.00		\$32,869.61	\$0.00	
<b>Total NATIONAL EXECUTIVE MARCH 2016 FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$460.68</b>	<b>\$0.00</b>	
<b>NATIONAL EXECUTIVE MARCH 2017 FUNDS</b>						
National Executive March 2017 EXPENSES	-\$495.17	\$0.00		-\$2,490.82	\$0.00	
National Executive March 2017 INCOME	\$18,695.67	\$0.00		\$18,695.67	\$0.00	
<b>Total NATIONAL EXECUTIVE MARCH 2017 FUNDS</b>	<b>\$18,200.50</b>	<b>\$0.00</b>		<b>\$16,204.85</b>	<b>\$0.00</b>	
<b>Total NATIONAL MEETINGS FUNDING</b>	<b>\$18,200.50</b>	<b>\$0.00</b>		<b>\$18,799.99</b>	<b>\$0.00</b>	
<b>Total Non-operating Income</b>	<b>-\$30,113.17</b>	<b>\$1,250.00</b>	<b>-2509.1%</b>	<b>\$499,481.05</b>	<b>-\$27,986.00</b>	<b>-3.0%</b>
<b>Non-operating Expenses</b>						
<b>EQUITY SHARING FUNDS</b>						
Equity In	\$0.00	\$0.00		-\$274,390.94	\$0.00	
Equity Out	\$0.00	\$0.00		\$274,390.94	\$0.00	
Travel Card Out	\$12,411.30	\$0.00		\$51,881.32	\$0.00	
Travel Card In	-\$12,756.31	\$0.00		-\$51,829.19	\$0.00	
Travel Pool In	\$0.00	\$0.00		-\$15,446.54	\$0.00	
Travel Pool Out	\$0.00	\$0.00		\$15,446.50	\$0.00	
<b>Total EQUITY SHARING FUNDS</b>	<b>-\$345.01</b>	<b>\$0.00</b>		<b>\$52.09</b>	<b>\$0.00</b>	
<b>Total Non-operating Expenses</b>	<b>-\$345.01</b>	<b>\$0.00</b>		<b>\$52.09</b>	<b>\$0.00</b>	
<b>Net Profit</b>	<b>\$343,777.52</b>	<b>\$324,183.00</b>	<b>6.0%</b>	<b>\$1,754,728.09</b>	<b>\$858,354.00</b>	<b>-35.6%</b>