

# Playcentre Aotearoa's Medicine Administration Agreement Category ii



**A copy of this Record must be retained on site at Centre for as long as any child listed is receiving the medicine**

Licensing Criteria for Centre-based Education and Care Services 2008 HS28. HS29

## Category ii Medicines

**Definition** - a prescription (such as antibiotics, eye/ear drops etc) or non-prescription (such as paracetamol liquid, cough syrup etc) medicine that is:

- used for a specific period of time to treat a specific condition or symptom; and
- provided by a parent for the use of that child only or, in relation to Rongoa Māori (Māori plant medicines), that is prepared by other adults at the service.

**Authority required** - a written authority from a parent given at the **beginning of each day** the medicine is administered, detailing what (name of medicine), how (method and dose), and when (time or specific symptoms/circumstances) medicine is to be given.

### ACTIONS

1. *Where category ii Prescription/ Non-prescription medicine is administered on session this Medicine Administration Agreement MUST be completed at the BEGINNING of each day. This needs to be completed even if the parent or whānau member is administering the medicine themselves*
2. *The Medicine Administration Register needs to be completed at the time of administration of the medicine noted here.*

| Date | Name of Child | Medicine | Directions for Administering the medicine, incl method, dose & timing | Person authorised to administer Medicine | Training provided to person authorised (By Whom/date) | Parent Signature authorising administration of medicine |
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