

# Playcentre Aotearoa's Medicine Administration Register



**A copy of records must be retained by the centre for 2 years after administration**

Licensing Criteria for Centre-based Education and Care Services 2008 HS28. HS29

## **ACTIONS**

1. This register must be completed EVERY TIME category ii or iii medicine is administered to a child whether this be by the parent or otherwise.
2. Medicine can only be administered if a Medicine Administration Agreement has previously been signed by the child's Parent/Guardian

Date	Time	Name of Child	Medicine given	Dosage given	Name of adult giving the medicine	Parent Signature acknowledging medication given



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