

Playcentre Aotearoa's Minor Injury, Illness and Incident Notice



Complete form for near misses as well as minor injuries, illness or incidents.

Date and time of incident	
Name of person injured/ill	
Attention they needed, <u>and</u> who carried out these actions:	
Because:	
First Aid treatment included: (and who administered it)	
If more information needed, please see:	
Parent/Whānau signature to confirm they have been informed (if a child was the person affected).	

****A copy of this record must be retained on site at Centre for two years following the incident****

