



Te Whare Tikanga Māori

DRAFT- Minutes for Hui ā-Tau Māori

Minutes 19 – 21 Haratua / May 2017

Held at Rehua Marae, Christchurch



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Rāmere / Friday, 19 Haratua 2017

1.00pm Pōwhiri

Mihi Whakatau led by Rehua marae Whānau

Marae – Tāhuhu Kōrero

2.30 pm Kapu Ti / Settling In

3.30 pm Housekeeping – Hazards, First Aid Kit, Emergencies

Kei konei / Present

Ngā Kaitūao / NZPF Volunteers

<i>Ingoa / Name</i>	<i>Nohonga / Position of Responsibility</i>	<i>Mai i / From</i>
Alaine Tamati-Aubrey	Takirua Perehitana / Trustee Board	Puriri Whakamaru o Taranaki
Ruth Jones	TWTM Kaiwhakahaere	Hutt Playcentre Association
Avis Stewart	Kaitiaki / Trustee Board	Te Waewae Koukou o Hau Raro
Char Martin	Kaiwhakahaere Kapa Mātauranga	Puriri Whakamaru o Taranaki
Marion Pilkington	Life Member	New Zealand Playcentre Federation

Rōpū Māori Taraketī / Delegates

#	<i>Ingoa / Name</i>	<i>Mai i / From</i>
1	Liz Cribb	Tauranga Moana Whānau Group
2	Siobhan Moran	Tauranga Moana Whānau Group
3	Ranee Davies	Counties Playcentre Association
4	Mandy Coleman	Te Whare Kura Kori Rōpū o Kawatiri Tai Poutini
5	Amy Smith & Sarah Smith	Puriri Whakamaru o Otago
6	Wai Miller	Kapa Tautoko ki Whanganui-a-Tara
7	Erana Rattray & tamariki	He Waka Eke Noa
8	Racheal Reade	Puriri Whakamaru o Taranaki
9	Carol Tarrant	East Waikato
10	Emilee Middleton-Wood	Puriri Whakamaru o Waikato
11	Sharon Brown	Tairāwhiti
12	Cojana Spears & Heath Tuapawa	Counties Playcentre Association
13	Kaye Connolly	Puriri Whakamaru o Waikato
14	Pip Brunn	Central Districts
15	Euphymy Ngapo Lavelle	Mahi Ngā Tahī Puāwai
16	Paia Terepo & Eru Witana	Kia Puāwai o Tāmaki
17	Polly Curel	Te Rōpū Whakaaro Kotahi
18	Faith Tupou	Puriri Whakamaru o Awakairangi

Apologies

#	<i>Ingoa / Name</i>	<i>Mai i / From</i>
	Polly Paul & Pip Wirihana	Te Puāwai Ki Murihiku Whānau Rōpū
	Adelle Hori & Elizabeth Petrie	Eastern Bay of Plenty Māori Rōpū
	Cynthia Murray – Kaitiaki/Trustee Board	Eastern Bay Of Plenty Māori Rōpū

Saturday arrivals

#	<i>Ingoa / Name</i>	<i>Mai i / From</i>
	Sophie Carty	WellSouth - Little Lungs

6.00 pm Kai o te Pō / Dinner

7.45 pm Whakawhānaungatanga

Alaine shared that there were two apologies for Hui - Adelle Hori, due to her father passing away; and Cynthia, who is having some time off due to health reasons. There will be cards for people to sign available later this weekend.

Alaine then shared some of her Playcentre journey so far.

Wai – 4 bilingual sessions running now in Whanganui-a-Tara, it's blossoming.

Faith – at marae, Playcentre and Kōhanga Reo from Wainuiomata together, and looking to do more together.

Sharon – at centre, being the kuia for the centre, it's good.

Avis – Important to me that our rural centres survive, these are what hold our rural communities together.

Carol – Started in Playcentre as a Porse Educator, wish I had known about it when my kids were younger. You are all doing good mahi, as rōpū.

Kaye – here to support Emilee, Waikato Māori whānau, and Māori whānau throughout Playcentre, in any way I can.

Emilee – I'm involved in Puriri Whakamaru o Waikato so my Māori children would learn about Te Ao Māori. I am last standing member of Waikato Association

Mandy – I have come because Buller-Westland struggles to support our Whanau Māori, I am Māori in my heart.

Ruth – I am honoured to be your Kaiwhakahaere, want to support Māori Whanau, all Playcentre.

Pip – pleased to be here now, where I belong. Really appreciates our whānau being included.

Erana – Just started bilingual sessions in Canterbury, there has been lots of interest. More momentum which is cool.

Ranee – started with eldest children, didn't get involved. Then started to get involved in running centre and then Association

Paia – it feels heavy in here, a lot of mamae. I want to acknowledge Avis and Emilee, the hurt they are feeling now. I want to acknowledge whānau that have come in Mandy, Ruth, Pip, Kaye, to support Māori whānau. I come from a long line of healers, I speak truth to bring healing. Paia then shared her daughters' whakapapa, as she asked.

Racheal – went to Playcentre as a child, went with my children. I have been with Puriri Whakamaru o Taranaki for 6 years. I have spent my life realising that I can whakapapa Māori. I am passionate about Te Ao Māori, although I don't feel like I know a lot.

Euphymy – been in Playcentre for 14 years, have been coming to national meetings for 13! I stay involved because I see a niche for Playcentre and that Playcentre delivers something to society that nothing else does. Aware we are in a time of change, which is a scary time but also a time of opportunities.

Marion – Like many I started for my children, I stayed for me and children everywhere. I hear talk of "time of change" I remember 20 years ago when the idea started!! Don't throw history out, don't forget our history as we go through change now. Keep our children and families at fore front of all decisions, we can't go wrong.

Siobhan – Joined Tauranga Moana to help my girls learn their culture. Excited to be part of changes to come.

Liz – Still at Playcentre for my children, but do the Association stuff, these meetings for me. Like doing things for the greater good. What I like about this whare, we are brought together through Playcentre, we are connected because we are Māori.

Cojana – started in Tairāwhiti, moved to Auckland, kids love it. Our Playcentre has become our family.

Polly – been with rōpū for a while, seen changes, seen rōpū be successful and now down to 1,2,3 people. My heart has always been there for our rōpū.

Char – 10 years as Kaiwhakahaere of our rōpū, we all do the mahi together. I enjoy my work, didn't think I'd still be here. I enjoy watching the growth of our babies and you guys too. I was looking forward to slowing down this year but amalgamation has taken longer than expected. I am prepared to keep going.

I see lots of mamae happening lately, so I want to share with you, a blessing, to help you settle for the weekend.

Char then shared her story of the last year, her journey of learning more te reo, wanting to get a moko kauae, and how it is coming to pass that she is getting moko done in June this year.

Meeting closed: 9.00pm for the day with Karakia.

9.00 pm Kapu Ti

Cojana and Ranee are amazing kitchen elves ☺

Rāhoroi / Saturday, 20 Haratua / May 2015

Meeting opened: 9.12am, Liz offered a Karakia.

Waiata: Maku Ra Pea

9.15 am Distinguishing Governance from Management

See Appendix 1 for slide.

9.45am Operations

- Mahi Ngātahi /Working Together

What is operations?

Employment. Ensuring we are adhering to policy. Managing finances. Day to day operations. Being a voice for the rōpū.

Let's look at Education – what are the things you need to do to keep the cogs functioning?

Communicating. Accounts. President to oversee. Workers. Running sessions. Property. Education. Policies. Maori Representation.

Do the same things happen at Association/Federation? Aye. Aye.

What parts in centre and in Association and Federation would we do for Education?

Encouraging Education. Points cover. Coordinate the workshops, facilitators, commentators, resources, who are they answerable to? Back to Federation, to Gillian and Glenda. Making sure that centres are still doing their part, and that Federation are still doing their part too.

See Appendix 3 for results of Group Work.

10.30 am Kapu Ti

Continuing the small group work.

- Tagged Funds description

Summary of Ring Fencing Policy

- Principle of this policy is that Playcentre Aotearoa will act as custodian of funds and assets for the benefit of tamariki and their parents, not only for now, but also into the future.
- The aim is to maximize the benefits of assets to service as many Centres and enrolled children as possible.
- Key aspects of policy:-
 - The majority of funds are managed based on national strategic priorities without limitation to geographical area to ensure that all hubs and Centres are given a chance to flourish
 - Playcentre Aotearoa will respect the need for certain funds to be ring-fenced.
- Main reasons for ring-fencing
 - Assets (e.g. grants, gifts, funding) have been explicitly given to Playcentre for a specific purpose or specific geographical area.
- Ring-fencing of funds existing at the point of amalgamation will require an application for those funds to be ring-fenced. A policy and application form has been written, and is currently before the Trustee Board for approval.
- Examples of ring-fencing
 - An Association has been bequeathed their building from an estate with the expressed wish that the building be used in the community for the purposes of Playcentre. This property will be ring-fenced to remain in the community.
 - An Association has received a grant from an organisation to purchase play equipment for the children; these funds will be ring-fenced for the purposes of purchasing play equipment for children nationally.

- Funding has been received from a Ministry or Agency for a Māori Initiative, this funding will be ring-fenced for that purpose.
Associations or Centre members have carried out fundraisers to contribute to their Rōpū funds and these have not been spent at the time of amalgamation. These funds will be ring-fenced for that purpose.

Discussion points summary – Playcentre doesn't have the money for Māori initiatives, it won't be in the budget. If your rōpū has money spend it on your centres, on your babies. One way is to ensure every centre has the Māori Equipment List completed.

If you are wanting to ring fence funds, if you have some already tagged (it means the same thing) then you need to have evidence of the decision made, need the paper trail. This policy is referring to Association funds and upwards, not centre funds.

The national budget needs to have flexibility to be able to shift to where the centres needs are. Different rōpū have differing access to funds, and differing autonomy over funds for their use.

12.55pm Role of the Māori Development Manager

What does this role look like, the role is described as?

This role is for one person nationally, and proposes an estimate of 30 working hours per week to fulfil the following.

- Develop and coordinate service delivery to meet the needs of Whānau Māori;
- Provide Te Ao Māori professional development and engagement for all employees;
- Develop plans and initiate enquiries into funding for Māori programmes;
- Network with national agencies for Māori;
- Work closely with Adult Education team on including and increasing Te Ao Māori content;
- Ensure completion of Te Whare Tikanga Māori administration;
- Work closely with, and have dotted line management of Regional Managers and Centre Administrators and Te Ao Māori Support roles;
- To ensure and assist in networking with local Iwi to facilitate relationship with Centres;
- Will involve some travel nationally.

***Note** this is not the Job description.

When will they be hired?

Provisional timeline is that the role will be recruited for in September, to start in late October.

What do you as General Manager see the Māori Development Manager doing for our Whānau Māori and organisation?

To assist the General Manager in leading the implementation of Playcentre Aotearoa vision to honour Te Tiriti o Waitangi, and carry out the functions of the role (as described in these answers) to a high standard so that Playcentre is respected externally for its bicultural commitment.

How can the whare access this person? What is the line of communication?

Members would be able to contact the Māori Development Manager directly, but if the Māori Development Manager finds there are too many demands on their time/questions they cannot answer

they may need to escalate these/work with other National roles to get to answers/solutions. I would imagine the Māori Development Manager needing to manage their time and workload proactively.

What do you envisage our Rōpū to be doing in future when the Māori Development Manager is hired?

This is still being worked through. The work we have done is more in regards to the structure of employees, whereas there is ongoing work on what the Rōpū and Clusters etc. may look like and how they will work.

How will the Māori Development Manager work with the regional Te Ao Māori workers?

The Māori Development Manager would set a national plan and key tasks or responsibilities, then the Regional Te Ao Māori workers would help enact this in their regions. They will work closely together, and need to have open communication between National and Regional roles.

Where will you be searching for the Māori Development Manager?

Within current Playcentre employees (Association and Federation). As this is a legal obligation.

What types of qualities do you envisage this person will have? Playcentre background?

We do not have a finalised job description. Key qualities would be Playcentre knowledge (covered by recruiting Playcentre employee), ECE understanding, good interpersonal skills (able to build rapport with wide range of people), able to speak and communicate in written form in Te Reo Māori, good understanding of Tikanga Māori its history and Te Tiriti o Waitangi. A passion for sharing knowledge and educating other Federation and Regional personnel.

How will the Māori Development Manager support rōpū?

As above, this is still being worked through. Any suggestions or ideas are very welcome.

How will Whānau Māori be supported at centre level?

All roles should be looking to support whānau Māori within centres. The Regional Te Ao Māori workers may help with some aspects, but the Session Facilitators should also be looking for ways to include and support whānau Māori to feel included and valued within centres.

1.00 pm Kai o te poupoutanga o te rā / Lunch

2.15pm - Approval of Minutes

1. Hui ā-Tau Māori 2016

Amendment: Kaye Connolly (Puriri Whakamaru o Waikato) attended.

Does the hui accept Hui ā-Tau Maori 2016 minutes with the amendment?

Whare – ae!

2. March 2017 National Executive meeting

Does the hui accept Te Whare Tikanga Māori minutes for March 2017 National Executive minutes?

Whare – ae!

2.30 pm Awheawhe / Workshop Little Lungs – Smokefree Waka

Little Lungs – Pūkahukahu Iti provides best practice workshops to the early childhood sector on the Smokefree Aotearoa target. The workshops are run by The Southern District Health Board and WellSouth.

Early childhood educators are comfortable talking to parents about sleep, toileting and nutrition but for many, discussing the need for Smokefree cars and homes is “a bridge too far”. The identification of this common problem was the platform for the development of the Little Lungs – Pūkahukahu Iti programme. We also recognised that to achieve the Government’s goal of a Smokefree Aotearoa by 2025 we need to engage the support of other sectors.

The programmes aims are to provide the teaching community with simple ideas and tools to deliver and promote Smokefree cars and homes messages to parents and caregivers. The core component of the programme is a workshop delivered at a staff meeting along with a follow up meeting a month later. On-going support is provided on an as requested basis. In addition, we have some helpful resources that can be downloaded from this website:

www.littlelungs.co.nz.

The programme is supported locally by representatives from the Ministry of Education. Early childhood providers can request and use Little Lungs – Pūkahukahu Iti for free, and receive some great resources for participating in the programme. [Please contact us for more information](#).

We would love your help to reach centres and also to improve the programme to help us engage and work with Māori (incorporate more of a Māori world view). If you are interested please get in touch.

3.30 pm Kapu Ti

4.45 pm Rōpū Takiwā

Avis - These are Regional Hub lines, but is that where the rōpū lines go? Which rōpū is going to cover each area? We need to start the conversation around what it will look like in the future. How do we define names of the rōpū – by waka, by maunga? Does the Mana Whenua take the name? But does where the hub is located really matter to the rōpū?

It’s about a support system, for the rōpū.

Euphymya - I thought the regions would feed into the governance structure, but it seems like this isn’t what will happen now. We did work last HaTM, but now it looks like we won’t need that.

Liz - I feel it important before we decide where rōpū are, we need to decide what rōpū functions are. Rōpū function differently now. Our rōpū feels they will not function any differently under the amalgamation; they don’t want it to change.

Siobhan – could we stand with those who need support and maybe not cover the whole region as a rōpū?

Liz – why are Māori not coming to Playcentre, to rōpū? We need the why, what are we inviting them into. The we might know why Māori are not in centres. We are not united in what we see as the purpose of our rōpū. We don’t know product we are selling.

Alaine – the product we are selling is Playcentre. In our constitution it lists where Te Whare Tikanga Māori reps come from – rōpū. How do we uphold our principles and values? There are rules and policies we can make for the whare. In time we can make these for the whole organisation. We focus on our babies – what do they need? Our purpose is our children and parents, stick with that, our rōpū will stay pure.

Paia – does your rōpū have a vision? We updated ours alongside Te Mahere, and the Principles & Values, this gave us our grounding. At every hui we go to this vision first. Our babies are at the heart, our babies.

Liz – we don’t have an annual plan. This rōpū now is good, I have been part of rōpū that are not good, haven’t got vision. I’m thinking from a centre members perspective – what do we tell our centre members? How are we engaging then? Why is it hard to get people?

Avis – the glue now for your rōpū is your Association.

Liz – our Association now has a bicultural person on the management team – me. Being a connection to rōpū is their job. When we don’t have that, how will it happen?

Alaine – that is the conversation we are having. Levy is 50%, it comes a different route but it still comes from our babies. We are on the Playcentre bus, for our babies and children. We don't have hard data why Māori come to Playcentre. Statistics NZ have only released as recently as 2013 data.

Euphymya – we're talking about people joining rūpū, not just coming to Playcentre. I've never envisaged centre members going to regional rūpū. Where's the interest for them?

Avis – we have accepted the amalgamation. We didn't put Māori whānau at grassroots, lack the people power. We agreed to MDM. How do centres continue to walk their bicultural journey? What is support going to look like for Māori? We see it coming through regions, to access funding. \$6000 set aside for this. Who accesses \$1000 per region to bring whānau Māori together? How's it going to work in different regions? Are we going to carry on in the same rūpū as now?

Euphymya – existing rūpū are a starting point, it may change. Discussion needs to happen.

Alaine – is better to have discussion at Hui ā-Tau Māori. We don't have answers.

Avis – after this, how and who do we invite from regions?

Euphymya – is that HaTM or AGM?

Alaine – that's AGM. HaTM can't cater to 100 people.

Avis – which voice do we listen to from each region? People will need to apply to MDM for \$\$\$. Groups need to get together somehow.

Alaine – we have had in the past whānau Māori register for hui without rūpū knowing. We need to ensure this doesn't happen in the future.

Liz – we are losing connection point of Association, do we need even a volunteer, a Kaiwhakahaere in each region? To help rūpū connect with each other. We are identified by associations now, we need something when associations go.

Euphymya – in reality we are identifiable by the centres we support. As long as that continues we have identity. A communication point is needed.

Liz – are we representing centres, whānau Māori, or iwi?

Alaine – the whakapapa of the centre, the mana whenua is there. We don't live the majority of us, where our iwi affiliation is. The building, the centre belongs to the space of the mana whenua.

Euphymya – I'm aware that not everyone has had input.

Whare members indicated they satisfied with ability to input to discussion.

Avis – I'm going from info put out there, job descriptions etc, we can't write for all iwi, all tikanga. How do we support centres with no Māori/rūpū? How do we get together centres crossing many iwi lines. There is a limited budget lines for this work. But this is what we have to work with.

Euphymya – function of rūpū is constitutional but also to meet needs of whānau, easier to manage geographically. \$6000 is a bare minimum to do this. Obviously there is a need for something more than just MDM.

Liz – without someone driving the ship, the clusters won't happen. We are the drivers now, what happens when they are gone.

Avis – How do we work out who to invite to HaTM? You need to tell us.

Alaine – if that regional space has 6 rūpū and only enough \$\$\$ for 5 people to attend, who misses out? We don't leave people behind.

Euphymya – I don't know. Don't have that answer.

Avis – how do we work it for everyone?

Liz – we put our foot down. It's written in the constitution, we need support for rūpū to function.

Marion – I am hearing there needs to be a coordinator in each region.

Alaine – paid or volunteer?

Kaye – it's the Regional Manager's job to coordinate meeting set up.

Liz – it's more than logistical, it's about maintaining relationships. It's about maintaining and building relationships in the regions. It's more than just a coordinator.

Marion – someone who can point new members to things in their area.

Liz – some rūpū are made up of just centre members. They won't have relationships with Federation employees etc

Marion – futureproofing

Alaine – yes. We know our database is part of that, needs to shift from Federation to wider.

Euphymya – identifying families on enrolment at centre, or in the Education programme. Make a contact point, add to the database then.

Racheal – clusters will help?

Siobhan – have we been informed what Tangata Tiriti have decided?

Alaine – we don't know what it looks like for them

Siobhan – will there be a Māori voice?

Alaine – *constitution* says it is responsibility of both parties. Not just whānau Māori

Mandy – original structure had regional Māori workers, but they aren't in the 2nd version? They aren't in there for \$\$ reasons?

Euphymya – and a priority choice to cut support to Māori. People think "let's keep what we have now" and this seems as extra. I can understand the thinking, but it's about priority.

Alaine – for us as trustees, which fight do we fight. If you don't make coordinator role as a non-negotiable we can't put it on the table.

Liz – Do we rewrite Māori Field Worker to put it in? It's in order for rōpū to function, we can't make it happen. We need someone to do it for us.

Alaine – what do your rōpū do? We did cover this at National Executive, if it's operational you won't be doing it anymore. It's everyone's job to do Te Reo me tikanga Māori, not just Māori. Is its sole purpose to bring you together?

Liz – it's more coordinating a hui, it's the knowledge of who's out there we can connect with

Carol – at last hui we looked at what we thought rōpū of future would look like. I've been in Playcentre for 7 years, and only just worked out what rōpū are about. What are we not documenting this work and giving it to Federation so we can ensure it continues? Now we go back to management and say make this happen. Tikanga is different for all, so need feedback from all for management plan.

Avis – while that is tika, it's not ok to bring my tikanga to a different region. When in Rome do as Romans do. These regional boundaries don't work for us.

Carol – we don't know what it should look like. Maybe take off governance Playcentre hats and just talk as Māori.

Euphymya – that work was a starting off point, there was no decision made on that.

Alaine – this is why we looked at Governance vs Management. In amalgamation rōpū will NOT be doing operations!

Carol – so who will do operations?

Alaine – the Māori Development Manager. They are only one right now we can say is coming in. They will MANAGE all this, not do all the mahi. We have had key people in building new Ed Program so that kaupapa is in there. It will be the norm, biculturalism. Te Mahere is non-negotiable and will be part of the projects MDM will roll out. Te Mahere is not just for MDM though, it has gone to appropriate areas.

Marion – operations will take on things, but I'm concerned that the structure will go in in November

Avis – yes that is the hope

Marion – I'm aware there is a training period, but will rōpū fall through gaps while the upskilling happens? Perhaps the "coordinator" will be a temporary position, say 3-4 years only.

Alaine – Trustees, and Char are it for now. But we are asking for help.

Marion – Māori should be making it non-negotiable for coordinator, 3 years.

Ranee – so let's agree and work out what we want them to do.

Alaine – there will be budget implications in adding a new role to the structure

Carol – budget holds us back from our aspirations

Alaine – Te Mahere is our aspirations

Marion – what are our priorities?

Liz – ae. We have to make this happen.

Avis – budget implications will mean that centre levy will go up. Originally it was at 70% levy. It's now 50%. If we can wriggle it so it doesn't come from centres.

Marion – so alternative way to get funding and why is it always Māori looking for alternatives??

Alaine – conversation needs to go to you, not just trustees. Start conversation at home, at centre, at associations.

Carol – why can't we decide here?

Alaine – because of the budget impacting centres

Kaye – there is still a Te Reo Māori worker in each region in structure

Emilee – at our regional meeting we were told it was gone, that "there's no budget for it"

Euphymya – it's only to meet educational requirements

Kaye – I'll read further (*reads a description from Restructure document*)

Liz – does that meet our needs?

Euphymya – it's a start! We need to emphasise the part of the job description that meets our needs.

Siobhan – is that the most current document?

Kaye – ae

Siobhan – so we give this to whomever needs it

Alaine – we can choose to keep going after dinner, but its kai time now. We will check we have correct documents over dinner time.

6.00 pm Kai o te Pō / Dinner

See Appendix 4 for small group work after dinner.

- Future Hui ā-Tau Māori 2018 – 2020

1. Hui ā-Tau Māori May 2018 – Te Whanganui-a-Tara

2. Hui ā-Tau Māori May 2019 - Tāmaki Makaurau

3. Hui ā-Tau Māori May 2020 - Ōtautahi

- Te Whare Tikanga Māori Administration

1. Ngātahi - Māori Federation Officers Report – *not presented*.

2. Succession Planning – *not discussed*.

3. TWTM Database Policy & Procedure - This was a small group discussion.

- Rōpū Reports

Due to time constraints these were not presented. Please see Appendix 2 for Rōpū Reports.

7.00 pm Delegates whom wished to continue with small group work.

9.00pm Kapu Ti

Rātapu / Sunday, 21 Haratua / May 2015

Meeting opened: 8:30 am by Alaine with a Karakia.

8.10 am Tidy up / Whakarite te Wharenuī

8.30 am Whare Poroaki

10.00 am Alaine closed Hui with karakia.

Te Whare Tikanga Māori

Appendices



Appendix 2.

Rōpū Reports

Our Rōpū name is:

Te Rōpū Whakaaro Kotahi

Our Association name is: **Northland Playcentre Association**

We have **4** Pākeke in our rōpū (Fairly new group of members)

We have **4** Tamariki in our rōpū

As a Rōpū we have:

- Hui **12** times per term/year - (monthly meetings)
- Wānanga **0** times per year
- **2** volunteer position/s,
- the position/s titles are **Kaiwhakahaere and Kaiwhakarite**
- the purpose of the position/s are:
 - Facilitate monthly meetings
 - Administration
 - Source Māori resources suitable for our centres
 - Voice of our whānau Māori
 - Adhere to Te Tiriti o Waitangi
 - Report to Management Board and Northland Playcentre Association

At our Rōpū Hui we:

- Share ideas / resources – What does this look like for your rōpū?
 - Kaiāwhina on session
 - Panui in fortnightly highlights
 - Make our own Māori resources e.g Poi, rakau, Korowai, kakahu
 - Include Te Reo Māori as much as possible during sessions at our centres.
- Discuss national papers – What does this look like for you rōpū?
 - Discussions take place during our monthly meetings (if applicable)
 - Any concerns are discussed with Management Board, Centres and Northland Playcentre Association.

Biculturalism for our rōpū is – What does this look like for your rōpū?

"Te Roopu Whakaaro Kotahi aims to empower Māori tamariki and their whanau by: Ensuring that Playcentres commitment to Biculturalism is upheld, by TRWK representation at Northland Playcentre and National Levels...Providing support to Northland Playcentres to develop a bicultural environment thorough regular visits from a Kaiāwhina and by providing Māori resources, relevant workshops and noho marae opportunities." (Mission Statement, TRWK)

Partnership with our Association is

- Kaiwhakahaere attends Management Board meetings representing TRWK and Tangata Whanau.
- Supporting Education: Te Reo Māori 1 and 2 workshops for Course 2 and 3

We believe our rōpū is great at

- providing opportunities for our centre members to gain confidence in using Te Reo Māori while on session and in their centres, in the form of korero, tikanga, play, posters, books, resources etc.
- Sharing our knowledge of Te Reo Māori me ona Tikanga with our centre members and our Association.

Please note: We are a new group of members trying to rebuild our Roopū and will be reviewing our Vision and Mission Statements, as well as our Annual & Strategic Plan over the coming months. We are very excited about the future of our Roopū and what we can offer to our centres and our Association.

Ngā mihi nui kia koe,

Na,

Te Roopū Whakaaro Kotahi

Te Tai Tokerau (Northland Playcentre Association)

Our Rōpū name is:

Te Tairāwhiti Māori Roopū

Our Association name is: Te Tairāwhiti

We have 8 Pākeke in our rōpū (wha main)

We have 10 Tamariki in our rōpū

As a Rōpū we have:

- Hui 1 times per month (we try to at least keep them monthly)

We hold 1 workshop per term (we invite members from other centres to come along learn waiata, make resources for their centres i.e. poi, tititorea, harakeke or utilise the resources already in their centres.

At our Rōpū Hui we:

- Share ideas / resources – What does this look like for your rōpū?

Panui goes out via Facebook, email and hardcopy

We always like to share a kai while we discuss and share our ideas amongst our roopū.

- Discuss national papers – What does this look like for you rōpū?

We try to make sense of them as our group are fairly new mums who are still trying to feel their way in their centre and the amalgamation.

We also delegate rep/s to attend any Nat Hui, we have a current member on the Associations BOG as the roopū voice.

Biculturalism for our rōpū is – What does this look like for your rōpū?

Promoting Te Reo me ona Tikanga. We have non māori centre members that take an interest in our roopū.

Partnership with our Association is pai.

We believe our rōpū is great at Manaaki, Awhi and Whanaungatanga.

Our Rōpū name is:

Tauranga Moana – but we are looking at changing the name to more encompassing of all our centres locations.

Our Association name is: Western Bay of Plenty Playcentre Association (WBOPPA)

We have 13 Pākeke in our rōpū

We have LOTS OF Tamariki in our rōpū

As a Rōpū we have:

- Hui between 4-8 times per year

- Wānanga 1 time per year (to start in 2017)

- 1 volunteer position (We are looking to create a Kaitautoko position also once Association has gone).

- the position/title is Kaiwhakahaere

- the purpose of the position is to lead the roopu by organising hui, sharing information, keeping members connected, taking minutes.

At our Rōpū Hui we:

- Share ideas / resources – What does this look like for your rōpū?

We often talk about how we do things in our centre. What is lacking in our centre in terms of biculturalism, how we feel as Maori in our centres, how we engage other whanau Maori in our centre.

- Discuss national papers – What does this look like for you rōpū?

Bicultural officer/ Kaiwhakahaere shares decision papers at roopu hui, gives any background info and roopu has an opportunity to discuss and share feedback. Kaiwhakahaere clarifies the position of the roopu before attending national meetings. Sometimes ideas/thoughts are recorded to be taken to National Meetings.

Biculturalism for our rūpū is – What does this look like for your rūpū?

Maori and Pakeha working together to ensure the less dominant culture in our centres (Maori) is authentically alive in the way we operate. We see ensuring biculturalism is alive is the responsibility of all members in all centres, not the roopu. The roopu does like to support centres with any Te Ao Maori initiatives they want to undertake.

Partnership with our Association is good for the first time in a long time. The MT is developing a greater understanding of what a roopu is. There is a lot of dialogue on the MT about how the roopu operates as the roopu is represented by the bicultural officer. There is good communication prior to any national meetings as the current president supports any roopu initiatives and tries hard to gain a better understanding of the Maori perspective.

We believe our rūpū is great at bringing whanau together. We try hard to focus on the forming of relationships in the roopu rather than anything else. This is our priority as we feel like our greatest learning experiences come from each other. Our roopu has many members that our urbanised Maori with very little connection to Te Ao Maori and often little or no connection to their Marae. They find being around other Maori is a non-confrontational way to start their journey of self discovery for themselves and their tamariki.

Our Rūpū name is:

Puriri Whakamaru o Taranaki

Our Association name is: **Taranaki**

We have **6** Pākeke in our rūpū

We have **9** Tamariki in our rūpū

As a Rūpū we have:

- Hui **8** times per term/year
- Wānanga 1 times per year
- **5** volunteer position/s,
- the position/s titles are **Kaiwhakahaere for our Roopu and 4 Bicultural Centre Supports.**
- the purpose of the position/s are to **support Centres biculturally, and the Kaiwhakahaere role is to oversee and support the Management Teams and Bicultural Supports.**

At our Rūpū Hui we:

- **Review our Annual Plan and budget each Term and then write a report to the management team and all centres.**
- **The first meeting of the Term is to plan for the term and the second meeting at the end of term to review our term tasks and reflect on what went well and what did not;**
- **Share ideas.**
- **Read out the guiding principles, we do this by reading one per hui then review and korero about that one.**
- **Always have a shared kai / lunch.**
- **Cater for our tamariki eg; childcare if needed.**
- **Discuss national papers – We have a pre meeting of all National hui. We include our Treaty partners where necessary for all of these except Hui-a-Tau. National hui papers on our hui agenda.**

Biculturalism for our rūpū is – Our Bicultural Team reports to the Puriri Team, and then the Puriri Kaiwhakahaere will on report to management and centres. Our roopu encourages and accepts not just those with maori blood but all who have a passion and interest for te ao maori.

During our hui we korero about every centre we have visited for bicultural support to share what each centre is upto, and if needed, what extra help we can offer to them.

Partnership with our Association is **very inclusive, our Kaiwhakahaere is involved in all management business for the best for our Centres. We have members in different Assn roles to ensure we know whats happening at Assn and to support where needed.**

We believe our rūpū is **great at making smart and sound decisions for our whanau maori within Playcentre and good responsible decisions when working alongside our Treaty Partners.**

We have also **sat in our Treaty partners whare until they arrive to take over. This allows them to be up to speed and not arriving into a whare with little knowledge of the discussions that has been had prior to arrival.**

We have **no Ropu name yet.**

Our Association name is

Counties

We have **3** pakeke in our ropu

We have **6** tamariki in our ropu

As a ropu we have Hui once per term

At our ropu Hui we share ideas/resources by talking with each other. We are sharing ideas on how we would like our ropu to look, how we can support our maori whanau and how to gain interest from more families.

When we discuss national papers we think of how any decisions will affect our tamariki, we talk to the Maori whanau within Counties where we can to gain another perspective.

Biculturalism for our ropu is sharing ideas, thinking about how we can bring more Te Reo to our centres, connecting our families.

*Partnership with our Association...*we are supported by our Association to attend all maori Hui and national meetings and to then share the information back through Association and management meetings.

We believe our ropu is great at talking together, sharing ideas and trying to grow.

Our Rōpū name is:

Puriri Whakamaru o Waikato

Our Association name is: Waikato

We have **16** Pākeke in our rōpū

We have **30**ish Tamariki in our rōpū (not all Playcentre children)

As a Rōpū we have:

- Hui 1 times per term
- email everything and discuss the need for a meeting
- 2 volunteer positions,
- the position/s titles are Immediate Co-President, Co-President
- the purpose of the position/s are help keep whānau Māori involved at all levels of Playcentre

At our Rōpū Hui we:

- Share ideas / resources – What does this look like for your rōpū?
- Discuss national papers – What does this look like for you rōpū?

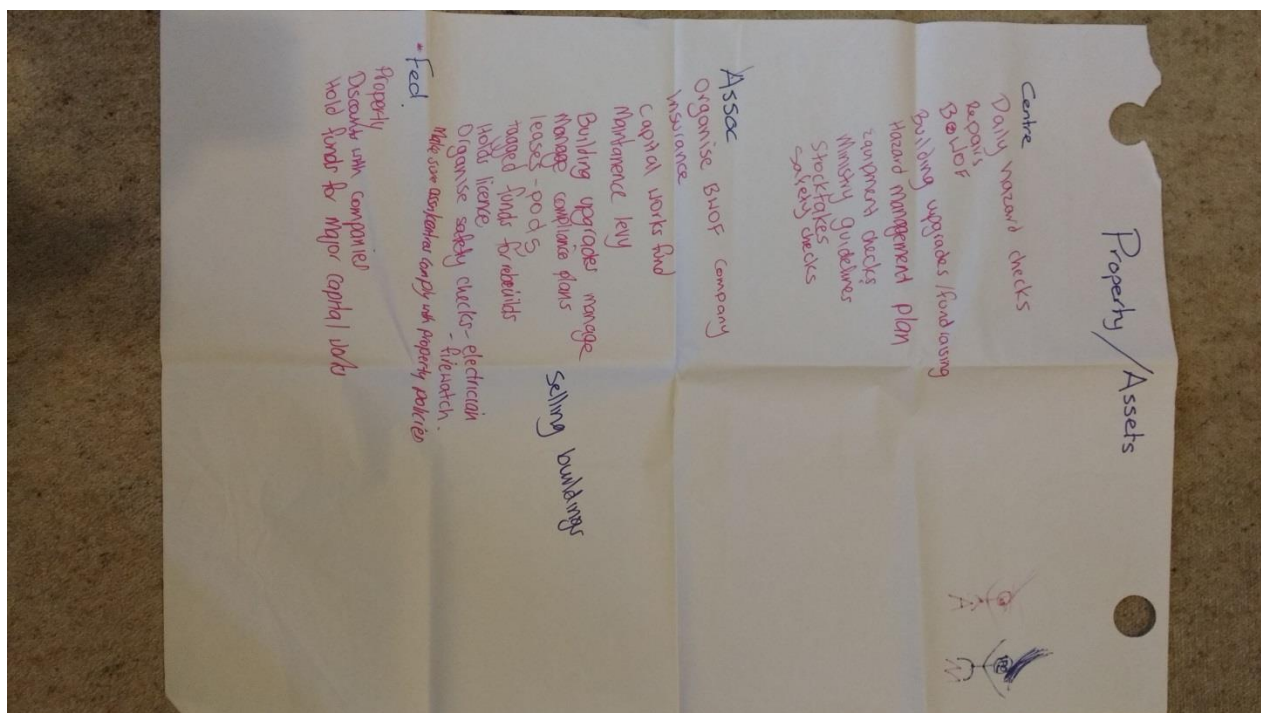
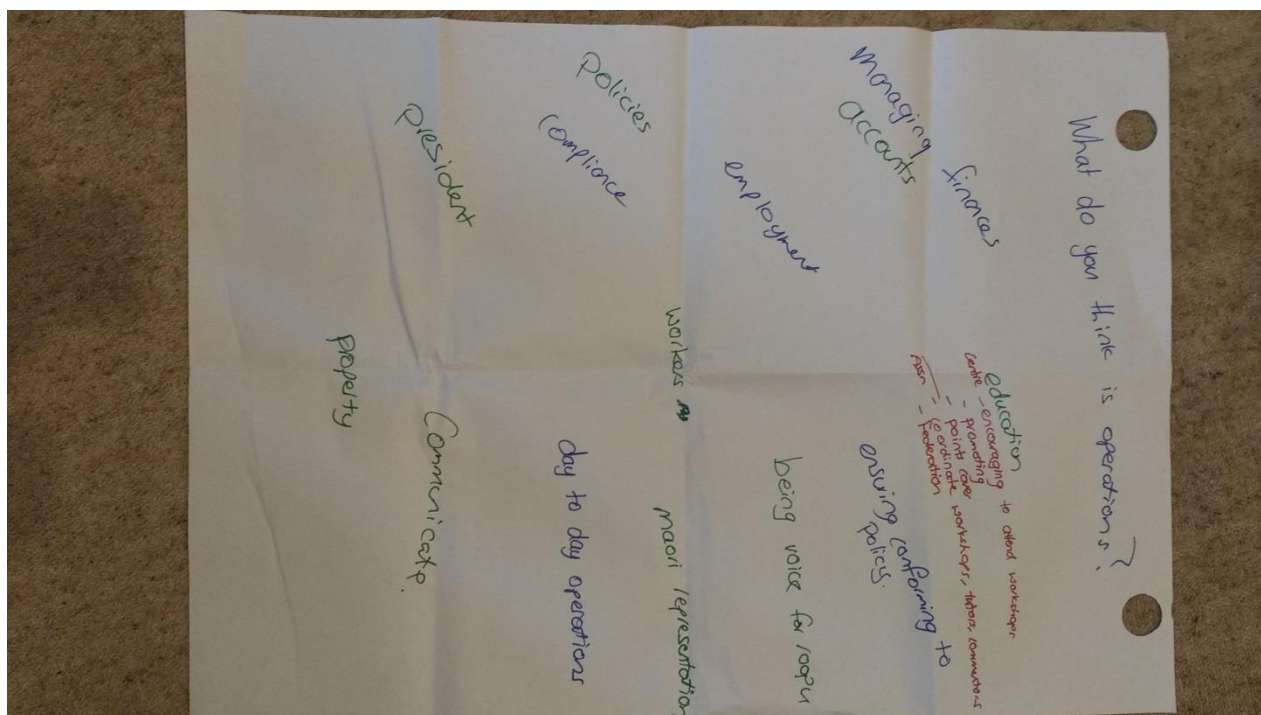
Biculturalism for our rōpū is – We are an inclusive rōpū who believes that our whānau includes whānau of children of Māori descent and significant others to help all learn and grow with Māori at the heart.

Partnership with our Association is Co-President

We believe our rōpū is great at If Rōpū wants anything we simply put it in the budget. Coming together when needed/required.

Appendix 2.

Mahi Ngatahi/Working Together – Small Group Work.



PR

Centre Internal PR - Centre Culture
Centre wall displays

Local community promotion of centre
Centre fundraising initiatives

Community Days Welcome Packs

Engaging with local Mānā (Cura + Kāwhiri)

School relationships

Other local ECE relationships

Promotion of Association Rōpu

Relationships with SPACE

Assoc Playcentre Awareness Week * PR Plan
Open Weeks/Day

Association wide sessions

Association wide events eg: Matariki

Rōpu events & hui

Editorials & Media PR

Playcentre shops

Fed

National generic brochures

Playcentre Products ~~etc~~

National generic education brochures

Journal

Calendar

Website

0800 number

0800 PLAY NZ

Finance

Centre

Budgeting - rolls, KS7

Payments process

Tagged funds (projects)

Monthly A/c's

Annual A/c's

Budget + compare

WIND payments

Indicating funds

Assoc

Budgeting - long calc.

Tagged funds (projects)

Monthly A/c's

Annual A/c's

Budget + compare

WIND payments

Indicating funds

Coverance

Limit puts

Budgeting

Tagged funds (projects)

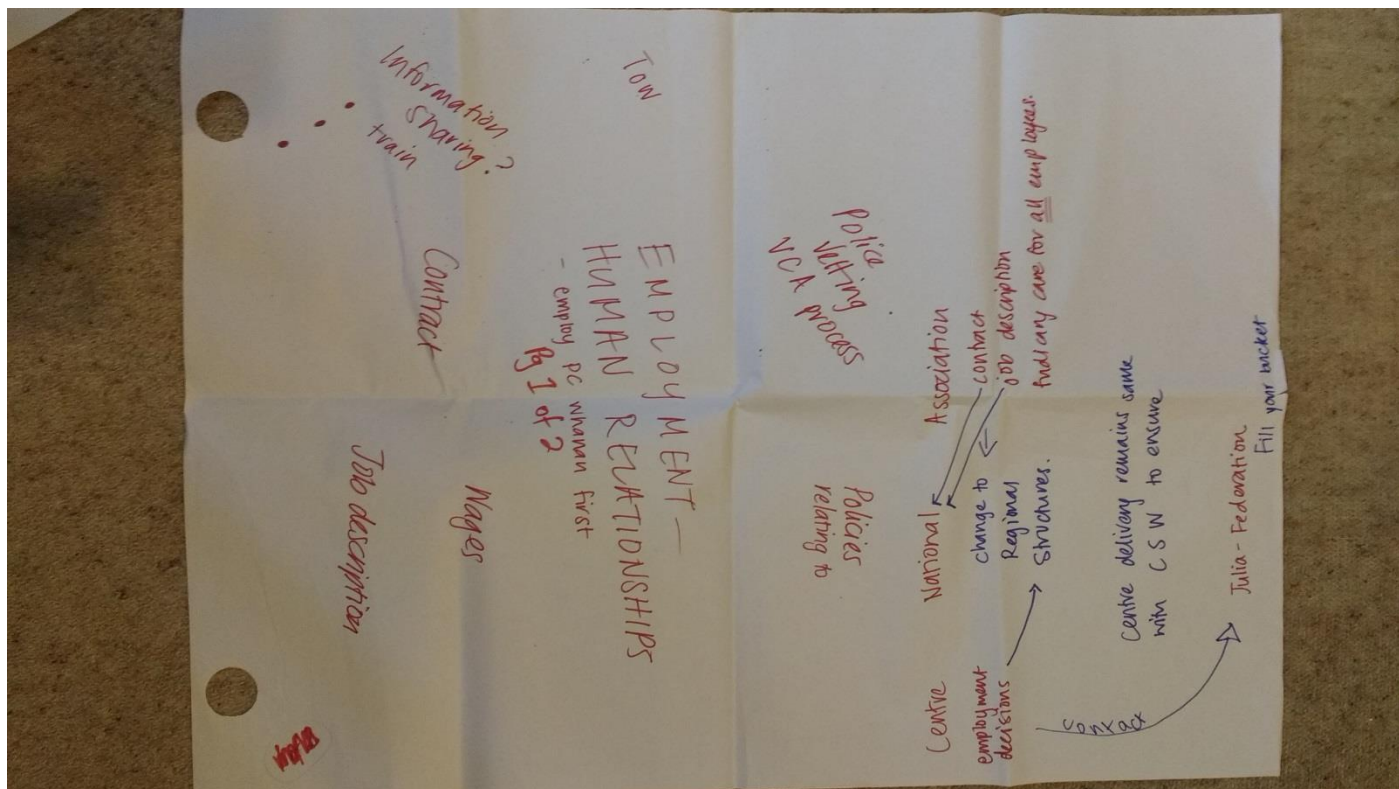
Monthly A/c's

Annual A/c's

Budget + compare

WIND payments

Indicating funds



NON NEGOTIABLE: PC people/
preference to PC whānau tanga - families first
Tow - tikanga
Primary ECE

Embedded in our history - maturing a journey
knowledge of PC philosophy & vision statements
Kai rangatiratanga - understand through
training / mataura. Ensure consistent training
throughout (A)

Employment - Human Relationships
Pg 2 of 2

EDUCATION

CENTRE

Enrolments

Organising childcare/transport
hosting requirements

* Welcome Talks

Course / Discussions

* Identifying points cover

* Identifying education / PD needs of members

Communicating from Association

Promotion of Workshops

* Celebrations of achievements

ASSOCIATION

Co ordinating workshops

Maintaining budget

Employing + training facilitators

Organising course
materials + resources

Organising child minders

* Annual Plans + Goals +
Reports

Employing + training commentators

Appraisals of education employees

WHY - Philosophy
WHERE - GOVERNANCE
HOW - you do things
You are going
= OPERATIONS/
MANAGEMENT

* Moderations

FEDERATION

PD & training for education personell

* Reviewing
workshop
deliveries

Funding

* Overseeing Curriculum Development

Communication between Playcentre & MOE

Supporting Associations

Update QMS

Appendix 3.

Rōpū Takiwā

TB needs: (Line in the sand) (direction)

- Identify who are rōpū? }
- Who they are? } same same - *current rōpū per Association identified (EL)*
- Are they going to use clusters within confirmed region? *It would be useful so that there can be alignment of the cluster meetings/centres. If so, then would have to take all the centres in that cluster or multiple clusters (EL)*
- How is the rōpū representation selected to attend HaTM & AGM, based on the WTN-PA Constitution? (24 April Revised)

1 Who are the roopu?

2 Who decides attendance representation at HaTM?

3 Who confirms registration?

They identify their rōpū. Blank rōpū are created to cover a group of clusters where no current rōpū.

PRIORITIES. NON-NEGOTIABLES

1. Funds for Hui – Local, regional
2. Regional AND national support roles to support rōpū

Hui a-Tau Māori

Who decides attendance?

Who confirms registrations?

Option B:

- ➔ Invite centres to contribute/nominate names
- ➔ TB will divide allocated spaces;
 - Between regions;
 - And draw from a hat.

Hui a-Tau Māori 2017. Saturday 7:20pm

Discussion on guidance to Te Whare Tikanga Māori Trustee Board Members relating to Rōpū Māori

Outcome

Trustee Board want direction from this hui about what rōpū need to thrive.

What do you think that a Rōpū need to thrive?

Priorities

Understand it's purpose ✓

People ✓

Money ✓

Leadership within rūpū

Operational support people ✓✓✓

Know who and where people are at centres

Connection to people ✓

Inclusiveness of what who we are and what we do

Communication with organisation and other rūpū

Connection to Mana Whenua ✓

Understanding from the organisation of what rūpū does

Who criteria of membership

Vision rūpū needs direction ✓

Identifying benefits and value of rūpū to organisation as a whole ✓✓✓

Finances ✓

Operational support to enable things to happen

Asking for flexibility and mindfulness from Playcentre

Rūpū to rūpū – meeting

Respect & understanding ✓

Clear visibility of rūpū in each centre

Know how to participate – to have a voice externally

PR directed at Whānau Māori to become involved

Māori feel that their voice is being heard

2 regional Te Ao Māori field workers

Keep your rūpū name or keep it??

Based upon the priorities identified by the hui, 3 items were chosen to focus on

1. Finances
2. Operational Support people at Regional level
3. Identifying benefits and value of rūpū to organisation as a whole.

Finances

Decision made that the directive be given to Te Whare Tikanga Māori Trustee Board members –

In order for all Rōpū Māori to be able to function effectively, funding must be made available for the following:

- That Federation fund a position of Māori Coordinator at regional level through the normal Budget without an increase in levy to centres.
- That funds are available for travel costs for Rōpū Māori to meet once a term. And Rōpū Māori to meet regionally twice a year before Hui ā-Tau and AGM
- That funds are available to rōpū if needed to support rōpū specific initiatives e.g.: rōpū wānanga, rōpū Kaiwhakahaere honoraria, koha for marae, and Māori speakers.

Further discussion ensued about the impact of this decision. Maybe wriggle room on regional meeting. This leads to questions about how we select AGM representatives. This may be solved by using Hui ā-Tau to select representatives for AGM.

Operational Support People at Regional Level

“At Hui ā-Tau 2017, Te Whare Tikanga Māori representation agreed that in order for our Rōpū Māori to e tipu e rea (to grow and flourish) we need both Māori Developmental Manager (National) and Te Ao Māori Field Worker (Regional) roles to be in our Playcentre Aotearoa Amalgamation structure. This will give us a point of contact nationally and regionally and empowerment of our whānau Māori to know that they have a place in our Rōpū Māori.”

Euphymya Ngapo Lavelle (Mahi Ngātahi o Puawai) volunteered to send a letter to our General Manager to share our concerns relating to the Operational Support. This would be sent out directly to the Manager and copied to the attendees for their information.

Identifying Benefits and Value of Rōpū to organisation as a whole

WBOPPA rep will prepare a draft to go out to the database. If there are any feedback they will be incorporated and sent to the Federation (GM) for sending out to all centres and employees.

Te Whare Tikanga Māori Relationship Management Database

Database – Question raised about the privacy of the database – who can access our data.

Decision: 1: That Hui ā-Tau Māori 2017 approve in principle the *“Access and Use of the Te Whare Tikanga Māori Relationship Management Database (RMD)”*.

.....agreed.

Question raised about whether the role needed to be identified.

Decision 2: That Hui ā-Tau Māori 2017 acknowledge this policy will be managed in the future by NZPF personnel. Agreed.