



Tāngata Tiriti House

DRAFT – Minutes for Tāngata Tiriti Hui

23-24 November 2019 (AGM days)

Held at The Sudima Airport Hotel, Christchurch



Kei Konei / Present

Ngā Kaitūao / NZPF Volunteers & Invited Employees

<i>Ingoa / Name</i>	<i>Nohonga / Position of Responsibility</i>	<i>Mai i/From</i>
Ruth Jones	Takirua Perehitana / Trustee Board	Wallaceville Playcentre Life Member, Lower North Island
Michelle Hutton	Kaitiaki / Trustee Board	Centre member – Blockhouse Bay Playcentre, Auckland
Nicky Duncan	Minute Taker	Administrator – Playcentre Aotearoa National Service Centre

Tāngata Tiriti Taraketi / Delegates

<i>#</i>	<i>Ingoa / Name</i>	<i>Whare Tākaro/Centre</i>	<i>Cluster</i>	<i>Rōpū Takiwā/Region</i>
1	Diana Wright	Gore Playcentre	Southland	Southern
2	Jose McKenzie & Olivia McKenzie	Riselaw Road	Whetu/Greater Dunedin	Southern
3	Annaliese Donehue	Parkside	South Canterbury	Southern
4	Gill Morgan	Waikanae Playcentre	Kapiti/Mana	Lower North
5	Shanna Trewern	New Plymouth	Taranaki	Lower North
6	Susanne Bux	Shirley	Christchurch North East West	Upper South
7	Lorelei Norris	Grey Valley	Coast	Upper South
8	Lucy Sheppard	Otumoetai	Western Bay of Plenty	Central North
9	Clare Wall Shaw	Maungawhau	Maungakiekie	Auckland
10	Amy O'Hagan	Wairaka		Central North
11	Amy Crookston	Ngaio		Lower North
12	Rachel Rix-Trott	Glendene	Te Akoranga	Northern
13	Rose Goodger	Ashurst Park	Northern Waikato	Central North
14	Jessica King & Saylor King	Otaua Aka-Aka	Franklin	Auckland
15	Pennie O'Connor	Whitford	Tamaki	Auckland
16	Stephanie Brown	Wharepuhunga	King Country	Central North
17	Pia Bradshaw	Havelock North	Hawkes Bay	Lower North
18	Michelle Keighley	Totara Park	Upper Hutt	Lower North

Apologies

Tiso Ross, Angela Sly, Miriam Walker

Saturday 24th November

At 1.30pm Tāngata Tiriti whare reconvened and discussed the AGM papers as follows.

Receive the Annual Report

No Annual Report to consider. The 2018/19 annual report will be presented at AGM 2020.

Audited Financial Statements to consider

No Audited Financial Statements to consider. The audit process for the 2018/19 financial year has not yet been completed. The audited financial statements will be presented at AGM 2020.

Consider the strategic direction of Playcentre Aotearoa by confirming key outcomes, goals and priorities

The goals and priorities for the 2020-2030 Strategic Plan have been circulated in the 2019 AGM papers. The key outcomes associated with these will be presented at AGM 2020 to enable this clause to be fulfilled.

Consider the policies developed by the Trustee Board

This paper is an information paper, no decision is required to be made. The policies developed by the Trustee Board have been circulated with the AGM papers. These governance policies are reviewed, updated and approved regularly by the Trustee Board.

Consider budget and determine the levy

Recommendation:

The Annual General Meeting has considered the 2019-2020 budget that has been circulated, within the constitutional timeframes.

For the 2019-2020 financial year the meeting agrees to the following levies for bulk funding received between 1 September 2019 and 31 August 2020:

- 1) Levy for licensed Centre sessions of Playcentre Aotearoa - retained at 50% of GST exclusive bulk funding based on Child Funded Hours. Excludes those centres that are exclusively programme based sessions.
- 2) Levy for Centre sessions of Playcentre Aotearoa operating exclusively programme based sessions that Playcentre Aotearoa manage the full employment of – be 100% of GST exclusive bulk funding based on Child Funded Hours only. Programmes that are recognised, but not limited to, are – SPACE, Babies can Play, CYCLE.
- 3) Levy will not be applied to Ministry of Education Equity payments being; Low Socio-Economic funding, Special Needs funding, Language, Isolation, Targeted Funding and ATIS funding.

Pātai: Do you agree with the recommendation?

Whakamana from delegates: All delegates agreed.

Decision – Consider budget and determine the levy: The whare agrees to the recommendation.

Endorsement of Co-Presidents

Recommendation:

The meeting endorses:

1. Avis Stewart, as Co-President from Te Whare Tikanga Māori; and
2. Ruth Jones, as Co-President from Tāngata Tiriti House.

Patai: Do you agree with the recommendation?

Whakamana from delegates: All delegates agreed.

Decision – Election of Co-Presidents: The whare agrees to the recommendation.

Endorsement of Tāngata Tiriti Trustees

Recommendation:

The meeting endorses:

1. Tiso Ross, as Trustee Board Member from Tāngata Tiriti House; and
2. Michelle Hutton, as Trustee Board Member from Tāngata Tiriti House.

Patai: Do you agree with the recommendation?

Whakamana from delegates: All delegates agreed.

Decision – Election of Trustees: The whare agrees to the recommendation

Endorsement of Te Whare Tikanga Māori Trustees

Recommendation:

The meeting endorses:

1. Char Martin, as Trustee Board Member from Te Whare Tikanga Māori; and
2. Raneë Davies, as Trustee Board Member from Te Whare Tikanga Māori.

Patai: Do you agree with the recommendation?

Whakamana from delegates: All delegates agreed.

Decision – Election of Trustees: The whare agrees to the recommendation.

Discussion on the desire for a process to be created around the selection process for board members. The advisory panel disagreed with adding a rider into the decision paper because it does not meet core philosophy (refer clauses 7.5. and 8.4. of the Constitution).

Appoint an auditor and an Honorary Legal Advisor

Recommendation:

The Annual General meeting appoints BDO Wellington as Auditor and David McLay as Honorary Legal Advisors.

Patai: Do you agree with the recommendation?

Whakamana from delegates: All delegates agreed.

Decision – Appoint an auditor and honorary legal adviser: The whare agrees to endorse the recommendation.

Consider any remits that have met the requirements of clause 11.6

Recommendation:

The Annual General meeting has considered the update of historical remits and resolves to retain/repeal/replace historical remits as outlined in the Remits AGM 2019 spreadsheet.

Avis Stewart joined the meeting to explain the process for the historic remits. She advised that legal advice had been taken and under the new Constitution they cannot be enforced. The Trustee Board intend to provide written guidelines on remits in the future. Delegates were advised to email the Co-Presidents for information on the process around submitting remits (or papers) to the AGM.

There was no decision to be taken.

Confer National Life Membership as appropriate

Will be covered during Saturday evening proceedings.

Meeting closed 5.22pm

Sunday 25th November

Delegate Discussion

On Sunday morning delegates came together to share informally some of the successes and challenges from their centres and regions. This was also an opportunity for delegates to ask any other questions which had arisen over the weekend.

Poroaki

Meeting closed with Karakia mutunga.