

PHONE HARDWARE RETURNS

Playcentre

Address of Playcentre
.....
.....

Date returned

Items returned
.....
.....
.....
.....

Contact name

Contact number

Please return all Digital Island hardware to the following address as soon as possible:

Playcentre Aotearoa
Bridgeport Complex
Unit 4
13 Marinaview
Mana 5026

Please send confirmation email to askfinance@playcentre.org.nz when hardware has been sent to Spark and then send your reimbursement claim for the courier charges to accounts.payable@playcentre.org.nz.

Failure to return your hardware may result in on-charges



