



Medicine Administration Contents

Education (Early Childhood Services) Regulations 2008

Licensing Criteria for Centre-Based Education and Care Services (as amended May 2016), HS28 – HS29

HS28: Medicine (prescription and non-prescription) is not given to a child unless it is given:

- by a doctor or ambulance personnel in an emergency; or
- by the parent of the child; or
- with the written authority (appropriate to the category of medicine) of a parent.

Medicines are stored safely and appropriately, and are disposed of, or sent home with a parent (if supplied in relation to a specific child) after the specified time.

HS29: Adults who administer medicine to children (other than their own) are provided with information and/or training relevant to the task.

Contents

No. Name

9.5.1 Medicine Administration Procedures

9.5.1.1 Category ii form - Medicine Administration Agreement (form)

9.5.1.2 Category iii form - Medicine Administration Agreement (form)

9.5.1.3 Medicine Administration Register (For Category ii and iii Medicines)

N/B *a) Any application of Category i medicines (first aid treatment) must be recorded on the Minor Injury, Illness and Incident Notice.*
b) Guidelines for completing forms are provided in 9.5.1 Medicine Administration Procedure document.

Centres can locate digital copies online by visiting www.playcentre.org.nz



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