

# Trustee Board Meeting

Meeting #: 06/2021 - M

Te Whānau Tupu Ngātahi o Aotearoa – Playcentre Aotearoa

Date: Saturday 4<sup>th</sup> December 2021

Time: 9:00am – 11:00am

Location: Zoom

**Present:** Avis Stewart (Co-President), Ann Langis (Co-President), Michelle Hutton (Trustee), Ranee Davies (Trustee), David Moger (Chief Executive)

**In attendance:** Bes Lironi-Irvine (Trustee), Heather Ruru (Trustee), Gemma Scott(Trustee), Hayley Kirk-Smith(Trustee), Heather Ruru

**Apologies:** Nil

Administrative	
1	<p><b>Karakia &amp; Welcome</b></p> <p>For the purpose of the minutes those that are present have signed confidentiality forms and enabled quorum to be established as per the current meeting processes.</p> <p>Future governance meeting processes will be addressed early in 2022 in consultation and guidance from Honourable Tracey Martin and Playcentre Aotearoa Chief Executive David Moger.</p>
2	<p><b>Introductions/Icebreaker</b></p>
3	<p><b>Conflicts of Interest Register:</b></p> <p>Avis Stewart: Mid Northland Playcentre Association, Te Waewae Koukou (previous)</p> <p>Ann Langis: Narrowneck Playcentre Life Member</p> <p>Michelle Hutton: Blockhouse Bay Playcentre (previous)</p> <p>Ranee Davies: Takanini Playcentre (previous) and Centre Support Worker</p> <p>Bes Lironi-Irvine: Glen Eden Playcentre Life Member, Kia Puawai o te Akoranga, Home educating parent, Member of NCHENZ</p> <p>Heather Ruru: Māngere Bridge Playcentre (life member) Te Rito (Rōpū Māori)</p> <p>Hayley Kirk-Smith: Maungawhau Playcentre (Auckland) Life member</p> <p>Gemma Scott: Glendene Playcentre Life Member</p>

	<p>The following items for this agenda have been agreed to on Wednesday 1<sup>st</sup> December 2021 with Hon. Tracey Martin, David Moger, Avis Stewart, Ann Langis and Michelle Hutton.</p> <p>Heather - Noted that those minuted as Attendees were minuted as such despite Bes Lironi-Irvine, Gemma Scott, Hayley Kirk-Smith and Heather Ruru being valid endorsed Trustee Board members and therefore part of quorum and the decision-making process. Heather was concerned that it could appear that these trustees were observers only, however Avis stated it was only written this way as that was our past process. Noted also that Hon. Tracey Martin stated that Trustees could not be required to sign the confidentiality agreement in order attend or participate in the decision making, but that also, she (TM) did not see an issue with the document.</p> <p>Ann noted that usual minuting process is to designate all Trustees as 'attendees' and sees it as unnecessary and confusing to create a new category of 'present', as all trustees are validly endorsed.</p> <p>Consensus decision making is the established process; however the meeting may choose to use voting as a way forward.</p>
<b>4</b>	<b>Minutes</b>
4.1	<p><b>That the September 2021 minutes are accepted/tabled – Agreed with additions</b></p> <p>Addition to the minutes: Takanini Playcentre - Rane Davies declared a conflict of interest with Takanini Playcentre. Rane shared relevant background information with the Board. Rane did not participate in decision making.</p>
<b>5</b>	<b>Correspondence</b>
5.1	<b>That the correspondence list is accepted / tabled - Agreed</b>
<b>6</b>	<b>Reporting:</b>
6.1	<b>That the report from the Hon Tracey Martin is accepted - Agreed</b>
6.2	<b>That the Chief Executive report is accepted.- Agreed</b>
<b>7</b>	<b>Finance</b>
7.1	<b>That the Spotlight Report for August 2021 is accepted / tabled -Agreed</b>

7.2	<b>That the Spotlight Report for September 2021 is accepted / tabled - Agreed</b>
7.3	<b>That the Spotlight Report for October 2021 is accepted / tabled - Agreed</b>
<b>8</b>	<b>Property – Ring fencing funds for board identification.</b>
8.1	<p><b>Foxton -</b>  Recommendation to sell the building with reserve of \$200,000. - Agreed</p> <p>Recommendation to distribute a portion of the proceeds to Shannon and Levin Playcentres. – Require percentage. Withdrawn, CE will bring back to Board with recommendations.</p>
8.2	<p><b>Glenmark –</b></p> <p>Request to sell Glenmark property as per the proposal to the New Life Fellowship at least \$100k. - Agreed</p> <p>A valuation for the property has been provided, and while the Board note that the offer is lower, we also note the specific needs and capacity of the community.</p>
8.3	<b>Takapau –</b> Request to submit an Expression of Interest to purchase land - Agreed
8.4	<p><b>Cornwall Park –</b> Recommendation for funding of \$200k. – Agreed</p> <p>The Trustee Board agreed to sign the support letter for the lease, confirm</p>
	<b>Meeting Closed:</b>