

Te Whānau Tupu Ngātahi o Aotearoa

Playcentre Aotearoa

Ngā hui ā-whare 2022

Handbook



Hosted by Te Whānau Tupu Ngātahi o Aotearoa Trustee Board

Table of Contents

Table of Contents.....	2
Introduction/Overview	3
Timeline	4
Discussion Paper - Draft Trust Deed.....	5
Te Whare Tikanga Māori	6
Introduction	7
Te Whare Tikanga Māori Agenda.....	8
Te Whare Tikanga Māori Decision Paper - Previous Minutes for Approval	9
Te Tātai Tauatanga o Te Whare Tikanga Māori (Succession Plan).....	10
Rōpū SGM Voting Process.....	12
Tangata Tiriti House	13
Tangata Tiriti Hui	13
Introduction	14
Tangata Tiriti House Agenda.....	15
Tangata Tiriti House Decision Paper - Previous Minutes for Approval	16
Tangata Tiriti House Decision Paper - Selection of Tangata Tiriti Trustee.....	17
Information for Attendees	19
General Information	20
Venue Information.....	21
Weekend Agenda.....	22
Meeting Attendees	23
List of Representatives (as at Monday 16 th May 2022).....	25
Mihi Whakatau: Expectations of Attendees and Representatives	27
Karakia, Waiata (Mōteatea), Principles of Āta.....	28
Consensus Decision Making.....	31
Playcentre Taonga	32



Introduction/Overview

The Trustee Board are delighted to be hosting the first concurrent ngā hui ā-whare for Te Whānau Tupu Ngātahi o Aotearoa – Playcentre Aotearoa, and our first kanohi ki te kanohi hui in over two years. This is the first year where both Tangata Tiriti Hui and Hui ā-Tau will be held at the same time and in the same location. The Trustees hope this hui will provide an opportunity for reconnection and building a shared understanding of the challenges and opportunities before our organisation. There will be opportunities for both whare to meet together, as well as separately, and for informal networking and celebration.

Ngā hui ā-whare 2022 will be held 6.30pm Friday 17th – 12noon Sunday 19th June 2022 at the Brentwood Hotel in Wellington.

Ngā hui ā-whare 2022 will be primarily focused on discussions of the new Trust Deed, with several joint and individual whare sessions planned over the course of the weekend to support representatives understanding and to allow the Board to hear the views of our members through their representatives. There will also be time for each whare to discuss whare business, specific to each whare.

It is important that as many members as possible read and engage with the information presented for both ngā hui ā-whare and the Trust Deed. There are many pathways to share your whakaaro and pātai, including by contacting your regional representatives (contact details will be shared with Centres), attending an on-line q & a session, and sending in written questions. There is more information about these pathways in this handbook. Keep an eye out for further emails coming to your Centre over the coming months as we will regularly be sharing more information with you.

We look forward to seeing representatives there.

Nā mātou noa, nā,

Ann Langis, Avis Stewart, Bes Lironi-Irvine, Gemma Scott, Hayley Kirk-Smith, Heather Ruru, Michelle Hutton, Raneie Davies

TWTNoA-PA Trustee Board



Timeline

17 th May	Handbook including Ngā hui ā-whare papers sent out Nominations open for Rules Kapa Mahi
18 th May onwards	Regional hui to discuss papers
23 rd May, 7:30pm	Zoom meeting for Representatives to support understanding of the Trust Deed documents and Board recommendations
31 st May	Questions relating to the papers in this booklet are to be sent to administrator@playcentre.org.nz by 12noon. Questions can be submitted by Representatives, Playcentres, Rōpū Māori or individual members
10 th June	Question responses distributed by 5pm
13 th June, 7:30pm	Zoom Q and A meeting open to all members
17-19 th June	Ngā hui ā-whare 2022
20 th June onwards	Regional hui for continued consultation and to share Ngā hui ā-whare discussions

Further information on future important dates can be found on the [Ki te pae tawhiti](#) web page.



Discussion Paper - Draft Trust Deed

Introduction

In November of last year, the Ministry of Education provided the services of the Hon. Tracey Martin to the Trustee Board for professional development in Governance. As a conclusion of her work on behalf of the Ministry, Tracey drafted a report outlining her assessment of the current state of our organisation. As you will have heard over the last couple of months through the Hon. Tracey Martin’s “From the Outside Looking In” and David Moger’s “From the Inside Looking Around” presentations, Playcentre is facing some significant challenges. The Board has also presented ***Ki te pae tawhiti***, our recommendations to ensure Playcentre thrives and flourishes to our centenary and beyond.

Ki te pae tawhiti is a continuation of the journey Playcentre has been on since amalgamation. At the time the current constitution was agreed, it was intended that it would be reviewed in future. The time has come for this review. Therefore, the Board’s first recommendation is that we adopt a new Trust Deed that matches the legal and fiduciary duties of the Trustees with the authority to act. The Board has been working diligently over the last few months, with support of external experts, to draft a new Trust Deed. The Board now present this draft Trust Deed for consideration.

During ngā hui ā-whare there will be opportunities for representatives to take part in discussions on the new Trust Deed. Please note, no decisions on the Trust Deed will be made at ngā hui ā-whare. Centres and Rōpū Māori will be making a decision on the Trust Deed at the SGM on 24th September 2022.

The presentations and documents related to the draft Trust Deed can be found on the [Ki te pae tawhiti](#) web page.



Te Whare Tikanga Māori

Hui ā-tau



Introduction

At hui ā-tau, a maximum of four representatives from each governance region gather together to share the views of their Rōpū in relation to the papers presented and the topics on the agenda, and where required make decisions using consensus as the primary decision-making tool.

For whare business there will be a facilitator (details to be provided closer to nga hui ā-whare). The facilitator's role is to support representatives in their discussions and help ensure we remain on task and on time as much as possible. As this is the first concurrent ngā hui ā-whare, we need to be respectful of the time and mahi of our sister whare and ensure we stick to the agreed agenda and timings.

As trustees, our role is to listen carefully to all views shared by the representatives, answer questions and clarify information where we can.

During the welcome and opening of the whare on Saturday morning, there is an opportunity for each representative to introduce themselves in any way/language in which they feel comfortable. Many in the Te Whare Tikanga Māori will share their pepeha and you may choose to do so too.

Ngā hui ā-whare 2022 will be primarily focused on discussions of the new Trust Deed, with several joint and individual whare sessions planned over the course of the weekend to support representatives understanding and to allow the Board to hear the views of our members through the representatives. There will also be time for each whare to discuss whare business. The Te Whare Tikanga Māori trustees also anticipate there will be time for whare discussions.



Te Whare Tikanga Māori Agenda

FRIDAY

12noon onwards	Delegates arrive
6.30pm	Mihi Whakatau
7.30pm	Dinner and informal networking

SATURDAY

7.00am	Breakfast
8:30am	Meeting Opening
9:00am	Whare session 1
9.00am	<i>Whakawhanaungatanga</i>
10.00am	<i>Approval of Previous Meeting Minutes</i>
10.30am	<i>Morning Tea</i>
10.40am	<i>Te Tātai Tautanga o Te Whare Tikanga Māori (Succession Plan)</i>
11.30am	Trust Deed Joint Session 1
12.00noon	Whare session 2 (<i>Trust Deed discussions</i>)
1.00pm	Lunch
2.00pm	Whare session 3 (<i>Trust Deed discussions</i>)
3.30pm	Afternoon Tea
4.00pm	Whare session 4 (<i>Trust Deed discussions</i>)
5.00pm	Trust Deed Joint Session 2
6.30pm	Dinner
7.30pm	Whare session 5 (<i>Rōpū SGM Voting Process</i>)
9.30pm	Meeting closes for the day

SUNDAY

7.00am	Breakfast
8.30am	Whare session 6
8.30am	<i>Whare Discussions</i>
9.00am	<i>Whare Poroaki</i>
9.30am	Trust Deed Joint Session 3
10.30am	Morning Tea
11.00am	Joint Poroaki
12.00noon	Representatives Depart from 12.00noon



Te Whare Tikanga Māori Decision Paper - Previous Minutes for Approval

Introduction

Minutes for the 24th – 26th May 2019 Hui ā-tau can be found [here](#)

Minutes for the 22nd November 2019 Hui ā-tau can be found [here](#)

Minutes for the 31st October – 1st November 2020 Hui ā-tau can be found [here](#)

Any corrections to the minutes must be emailed to administrator@playcentre.org.nz by 12pm, Friday 31st May.

Please note: only those who were present at each of the above Hui ā-tau can confirm that these minutes are a true and correct record of the hui. All those who were not present at these Hui are asked to support the confirmation of those who were.

Recommendation

The Meeting agrees that the minutes for the 24th – 26th May 2019 Hui ā-tau are a true and correct record.

The Meeting agrees that the minutes for the 22nd November 2019 Hui ā-tau are a true and correct record.

The Meeting agrees that the minutes for the 31st October – 1st November 2020 Hui ā-tau are a true and correct record.

Nā mātou noa, nā,

Avis Stewart, Bes Lironi-Irvine, Heather Ruru, Ranee Davies

Te Whare Tikanga Māori Trustees



Te Tātai Tauatanga o Te Whare Tikanga Māori (Succession Plan)

Background

The journey for equitable Māori representation within Playcentre governance has been long and at many times hard fought. Te Whare Tikanga Māori accepted Tātai Tauatanga/succession plan to confirm members into senior governance roles and provide a plan for future Trustees.

The first documented account of co-governance, for Te Whare Tikanga Māori, was at NZPF Conference 2011. In 2012, National Māori Hui held at Tamatekapua Marae in Rotorua, identified that a succession plan was needed. In 2013, Hui ā-Tau agreed that the succession plan would support/accept the Trustee's and AGM would endorse the Trustee's. This was carried through to the current constitution. Links to these minutes will be in forthcoming documents.

Tātai Tauatanga/succession plan was first presented to Te Whare Tikanga Māori at Hui a-Tau Māori 2015 via Skype conference call, the booklet can be found [here](#).

In 2021 at October SGM, a decision agreed by consensus was made to increase the number of trustees to eight (four trustees from each whare). At Te Whare Tikanga Māori Informal Discussion hui and the reconvened AGM in November, Te Whare Tikanga Māori worked outside the succession plan when trustee nominations were accepted from incumbents, those on the succession plan and new nominees.

The authors affirm the kaitiakitanga of past trustees and the legacy entrusted to Te Whare Tikanga Māori. We propose that Tātai Tauatanga/succession plan is acknowledged and archived.

Ka whakamana ai te taonga tuku iho, otirā ka whakamoea.

The *intention and purpose* of the succession plan is carried forward; to ensure effective performance through leadership continuity and sustainability while nurturing and developing whānau Māori from within the whare to create a pathway for the future, *ki te pae tawhiti*.

In order to move forward in to te ao hou/the new world, a Kāhui Kōkiri will be formed (kāhui = group/cluster, kōkiri = develop, move forward, lead). This will be a group of emergent leaders from Rōpū, who have a passion to become future Kaitiaki and have a commitment to nurturing and developing whānau Māori within the whare. Terms of Reference for the Kāhui Kōkiri will be formed by the Rules Kapa Mahi.

Recommendation

1. The meeting agrees that Tātai Tauatanga/succession plan is acknowledged and archived. Ka whakamana ai te taonga tuku iho, otirā ka whakamoea.
2. This meeting agrees to form the Kāhui Kōkiri to carry forward the original intent and purpose in te ao hou

Nā mātou noa, nā,
Avis Stewart, Bes Lironi-Irvine, Heather Ruru, Raneë Davies
Te Whare Tikanga Māori Trustees



Rōpū SGM Voting Process

Introduction

Rōpū Māori are groups of Playcentre people who are tangata whenua or who have children who are tangata whenua. These Rōpū make up Te Whare Tikanga Māori in General meetings. Rōpū are formally recognised in the current constitution.

Since the operational amalgamation Te Whare Tikanga Māori, as a decision-making forum in General meetings, has been comprised of a maximum of 4 representatives from each of six regional Rōpū:

- Ngā Puāwai Pūriri Whakamaru,
- Ngā Kākano Pūriri Whakamaru,
- Te Poho o Pūriri Whakamaru,
- Te Upoko te Ika-a-Māui Pūriri Whakamaru,
- Te Upoko o te Waka-a-Māui Pūriri Whakamaru
- Te Kohinga Tonga Pūriri Whakamaru

Clause 14.1 states the Kaupapa Ture/Constitution may only be altered by agreement of at least 80% of Playcentres, and at least 80% of Rōpū Māori.

Each Playcentre will be entitled to one vote. Each Rōpū Māori will be entitled to one vote.

As regional Rōpū are each spread over a large geographical region and members are potentially disconnected, engagement and decision making are impacted by this and other factors i.e. Rōpū members are diverse, from urban and rural Playcentres around the motu, tēina or tuākana etc. Therefore, it is recognised that this presents challenges to tangata whenua within Playcentre and Rōpū members to be involved to a level that ensures their thoughts and views are reflected in the Rōpū vote.

The authors of this paper propose the following process:

That all whānau Māori within each Rōpū are supported to attend one online hui per region to decide on the one Regional Rōpū vote.

Playcentre Aotearoa will support the establishment of each online hui by providing the link to the online hui, announcing and promoting the hui and the kaupapa to Rōpū Māori members and tangata whenua via all channels reasonably available to Playcentre Aotearoa.

An impartial person will be present at each online hui. Their purpose is to:

- Ensure the online hui is opened on time, record minutes of the hui detailing only: those who were present and the outcome of the hui, either, **Āe, kua mana**, or **Kāo**. The result and minutes will be sent by the impartial person to administrator@playcentre.org.nz as soon as possible.

The Regional Rōpū members will first attempt to agree by consensus. After 60 minutes if the Rōpū have not reached a decision via consensus, or should they choose, the Rōpū members will vote, with the decision being made by majority vote. The result and minutes will be sent by the impartial person to administrator@playcentre.org.nz as soon as possible following the hui.

In the event of IT technical problems or other significant unforeseen circumstances, the impartial person will minute this and notify the Chief Executive and Trustees via administrator@playcentre.org.nz Should the IT technical



problems or unforeseen circumstances be so significant that the hui is unable to occur, and/or causes Rōpū members to be unable to participate, another date and hui will be organised and confirmed.

Recommendation

The Meeting agrees to the Rōpū voting process for the SGM.

Nā mātou noa, nā,
Avis Stewart, Bes Lironi-Irvine, Heather Ruru, Ranee Davies
Te Whare Tikanga Māori Trustees



Tangata Tiriti House

Tangata Tiriti Hui



Introduction

At Tangata Tiriti hui a maximum of four representatives from each governance region gather together to share the views of the Centres in their region in relation to the papers presented and the topics on the agenda, and where required make decisions using consensus as the primary decision-making tool.

Tangata Tiriti hui 2022 will be facilitated by Sarah Best. Her role is to support representatives in their discussions and help ensure we remain on task and on time as much as possible. As this is the first concurrent ngā hui ā-whare, we need to be respectful of the time and mahi of our sister whare and ensure we stick to the agreed agenda and timings.

As trustees, our role is to listen carefully to all views shared by the representatives, answer questions and clarify information where we can.

During the welcome and opening of the whare on Saturday morning, there is an opportunity for each representative to introduce themselves in any way/language in which they feel comfortable. During this first whare session there will also be an opportunity for representatives to hear from the Tangata Tiriti Trustee nominees. More information on the trustee selection process can be found [here](#).

Ngā hui ā-whare 2022 will be primarily focused on discussions of the new Trust Deed, with several joint and individual whare sessions planned over the course of the weekend to support representatives understanding and to allow the Board to hear the views of our members through the representatives. There will also be time for each whare to discuss whare business, which for Tangata Tiriti includes accepting the minutes from our 2020 hui and selecting a Tangata Tiriti Trustee for endorsement at AGM 2022. The Tangata Tiriti trustees also anticipate there will be time for house discussions.

Please note the only papers representatives will be making decisions on are:

- Accepting the minutes of the Tangata Tiriti Hui 14 November 2020.
- Selecting a Tangata Tiriti Trustee for endorsement at TWTNoA-PA AGM 2022.



Tangata Tiriti House Agenda

FRIDAY

12noon onwards	Delegates arrive
6.30pm	Mihi Whakatau
7.30pm	Dinner and informal networking

SATURDAY

7.00am	Breakfast
8:30am	Meeting Opening
9:00am	Whare session 1
9.00am	<i>Whakawhanaungatanga</i>
10.15am	<i>Approve previous Tangata Tiriti hui minutes</i>
10.30am	<i>Morning Tea</i>
10.40am	<i>Trustee nominees introduce themselves (4 mins each)</i>
11.00am	<i>House discussions</i>
11.30am	Trust Deed Joint Session 1
12.00noon	Whare session 2 (<i>Trust Deed discussions</i>)
1.00pm	Lunch
2.00pm	Whare session 3 (<i>Trust Deed discussions</i>)
3.30pm	Afternoon Tea
4.00pm	Whare session 4 (<i>Trust Deed discussions</i>)
5.00pm	Trust Deed Joint Session 2
6.30pm	Dinner
7.30pm	Whare session 5 (<i>House discussions</i>)
9.30pm	Meeting closes for the day

SUNDAY

7.00am	Breakfast
8.30am	Whare session 6
8.30am	<i>Tangata Tiriti Trustee Selection</i>
9.00am	<i>Whare Poroaki</i>
9.30am	Trust Deed Joint Session 3
10.30am	Morning Tea
11.00am	Joint Poroaki
12.00noon	Representatives Depart from 12.00noon



Tangata Tiriti House Decision Paper - Previous Minutes for Approval

Introduction

Minutes of Tangata Tiriti Hui, 14th November 2020 can be found [here](#).

Any corrections to the minutes must be emailed to administrator@playcentre.org.nz by 12pm, Friday 31st May.

Please note: only those who were present at the Tangata Tiriti Hui 2020 can confirm that these minutes are a true and correct record of the hui. All those who were not present at the Tangata Tiriti Hui are asked to support the confirmation of those who were.

Recommendation

The Meeting agrees that the minutes of Tangata Tiriti Hui, 14th November 2020 are a true and correct record.

Nā mātou noa, nā,

Ann Langis, Gemma Scott, Hayley Kirk-Smith, and Michelle Hutton

Tangata Tiriti Trustees



Tangata Tiriti House Decision Paper - Selection of Tangata Tiriti

Trustee

Introduction

Michelle Hutton will have reached the end of her maximum term of four years at the 2022 AGM and as such will be retiring from the Board. Tangata Tiriti house needs to select an incoming trustee for endorsement at AGM 2022.

Information on the Tangata Tiriti Selection Process and nominees can be found [here](#).

Tangata Tiriti House has received five nominations for Tangata Tiriti trustee (click on the names below to be taken to their nomination forms):

[Jacqui Haultain](#)

[Ruth Farrell](#)

[Kavita Budhia](#)

[Frances Cowie](#)

[Peta Vassalini](#)

Selection Process

Centres are invited to submit any written questions for the nominees to administrator@playcentre.org.nz by 12pm, Friday 20 May. The Governance Admin will then send the questions to the nominees. Nominees will be asked to submit written responses back by Friday 3 June. These will then be available on the website. If requested, a Zoom meeting can be set up for where members to meet/talk with nominees.

At ngā hui ā-whare there will be an opportunity for each nominee to introduce themselves during the whare session on Saturday morning. There are also opportunities for representatives to informally speak with nominees during break times throughout the weekend.

During whare time on Sunday morning, Tangata Tiriti representatives will select the successful nominee. As per our house process, the house will choose the successful nominee by consensus. If the house cannot reach consensus within the required timeframe, a vote by secret ballot will be held, where each region will have four votes for each vacant position. Whomever gets the most votes for each vacant position will be selected.



Recommendation

Tangata Tiriti House selects (successful nominee) as Tangata Tiriti Trustee for endorsement at TWTNoA-PA AGM 2022.

Nā mātou noa, nā,

Ann Langis, Gemma Scott, Hayley Kirk-Smith, and Michelle Hutton

Tangata Tiriti Trustees



Information for Attendees



General Information

For those flying into Wellington, flights will be booked to ensure that Representatives arrive at the Brentwood by 6pm Friday 17th June. Flights on Sunday will be booked to have Representatives home as soon as possible, but not leaving the Brentwood before 12noon. Flight details will be forwarded by the organisation and transport to and from Wellington Airport will be provided. For those driving more information will be provided regarding the claims process.

Check-in

Upon arrival at the Brentwood Attendees will be required to check-in (this will be located near the Hotel check-in)

Housekeeping

Housekeeping announcements may be made at shared meal times and when both whare meet.

Contact details over the weekend: Ranees Davies – 0211575149 or Michelle Hutton - 021413400

Cell Phones

Please be considerate to other delegates and speakers by either turning off your mobile phone or setting it to vibrate/silent mode.

Meals

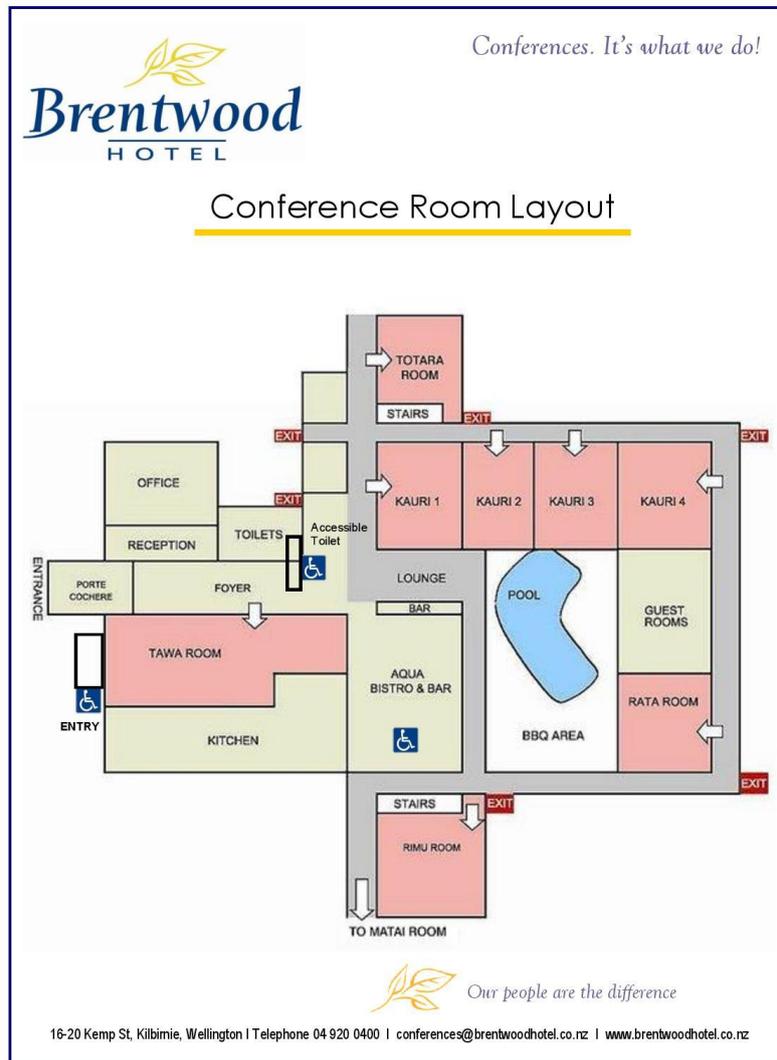
Meals will be provided. Any dietary needs noted on registration forms will be catered for.

Nearby Amenities

Pak n Save and Countdown are both within walking distance (please note that food not purchased on site must not be consumed in public spaces i.e., lounge). Kilbirnie Park and a Waterfront walk are also located nearby.



Venue Information



For the weekend, our conference rooms are Kauri 1 and Kauri 2. These rooms will be used for our joint sessions and when Te Whare Tikanga Māori and Tangata Tiriti meet separately.

Dinners will be in Tawa Room and this room will be available following dinner on Friday evening for those wishing to informally network. Breakfast and lunches will be provided in Aqua Bistro. Morning and afternoon teas will be in the conference rooms.

Notes:

- There is to be no outside food/beverages to be consumed in common areas such as the foyer, pool or bar area.
- Shoes and face masks are to be worn in the common areas
- Playcentre Aotearoa does not pay for personal items e.g., alcohol, phone, laundry, food and beverages outside of the meals provided



Weekend Agenda

FRIDAY

12noon onwards	Delegates arrive
6.30pm	Mihi Whakatau
7.30pm	Dinner and informal networking

SATURDAY

7.00am	Breakfast
8:30am	Meeting Opening
9:00am	Whare session 1
11.30am	Trust Deed Joint Session 1
12.00noon	Whare session 2 (<i>Trust Deed discussions</i>)
1.00pm	Lunch
2.00pm	Whare session 3 (<i>Trust Deed discussions</i>)
3.30pm	Afternoon Tea
4.00pm	Whare session 4 (<i>Trust Deed discussions</i>)
5.00pm	Trust Deed Joint Session 2
6.30pm	Dinner
7.30pm	Whare session 5 (<i>House discussions</i>)
9.30pm	Meeting closes for the day

SUNDAY

7.00am	Breakfast
8.30am	Whare session 6
9.30am	Trust Deed Joint Session 3
10.30am	Morning Tea
11.00am	Joint Poroaki
12.00noon	Representatives Depart from 12.00noon



Meeting Attendees

This meeting is hosted by the Te Whānau Tupu Ngātahi o Aotearoa – Playcentre Aotearoa Trustee Board:



Avis Stewart (Perehitana Takirua/Co-President)



Ann Langis (Perehitana Takirua/Co-President)



Heather Ruru (Kaitiaki/Trustee)



Hayley Kirk-Smith (Kaitiaki/Trustee)



Ranees Davies (Kaitiaki/Trustee)



Michelle Hutton (Kaitiaki/Trustee)



Bes Lironi-Irvine (Kaitiaki/Trustee)



Gemma Scott (Kaitiaki/Trustee)



The Trustees will be supported to host this meeting by:



David Moger |

Kaiwhakahaere Matua | Chief Executive



Sarah Best |

Tangata Tiriti Facilitator

World Peace is the aim. Parenting & Leadership are the games. Falling into Playcentre 16.5 years ago was the best thing that could have happened to this IT project manager and amateur psychology thought leader. Now I'm author of "Changing the world is child's play", facilitator, speaker, trainer & coach in both professional and personal settings, mama of 3 teens and dreamer of human evolutionary leaps through parenting transformation. I currently work with Morna Haist (Revolutionary Woman Global), Madeleine Taylor (People Skills Consulting) and Cathy Sheppard (BSI People Skills) along with John Faisandier (Thriving Under Fire) – facilitator greats all! I've just resigned from Brainwave Trust Aotearoa after 12 years as Kaiako and National Delivery Manager.

Te Whare Tikanga Māori facilitator will be confirmed closer to ngā hui ā-whare.

Whare facilitators will be supported in their role by minute takers:

- Te Whare Tikanga Māori - Susan Bailey (Principal Advisor)
- Tangata Tiriti House - Nicola Wood (Executive Assistant & Governance Admin)



List of Representatives (as at Monday 16th May 2022)

Representative	Region/Rōpū Māori note the governance regions do not align with the operational regions
Abby Jones	Ngā Puāwai Pūriri Whakamaru
Ronnie O'Brien Tanya Hunt Kavita Budhia Rachel Rix-Trott	Northern North Island (NNI)
Tania Howarth Krista Mourant	Ngā Kākano Pūriri Whakamaru
Claire Bermingham Charlotte Angus Clare Wall-Shaw Ellie Tomic	Auckland (AKL)
Cynthia Murray Liz Cribb Delyce Hill Mary Jane Dixon	Te Poho o Pūriri Whakamaru
Peta Vassalini Jacqui Haultain Renee Smith	Central North Island (CNI)
Annelies Vautier Annette Pile Wai Miller	Te Upoko te Ika-a-Māui Pūriri Whakamaru
Elspeth White Pia Bradshaw Ruth Farrell Lizzie Johnsen	Lower North Island (LNI)



Representative	Region/Rōpū Māori note the governance regions do not align with the operational regions
Andrea Lee Read Ruby Fitzgerald	Te Upoko o te Waka-a-Māui Pūriri Whakamaru
Jessicah Win Frances Cowie Charlotte Thynne Gracie McHugh	Upper South Island (USI)
Jay Fowlds Sarah Ray	Te Koinga Tonga Pūriri Whakamaru
Glenda Templeton Amanda Russell Rebecca van der Hilst	Southern/Lower South Island (SSI/LSI)



Mihi Whakatau: Expectations of Attendees and Representatives

Mihi Whakatau

Whakatau or mihi whakatau is a term used to describe a formal speech of welcome. Traditionally mihi whakatau were used for welcoming, introductions, openings and various other events which take place off the marae. A mihi whakatau includes a speech (or speeches) of greeting made during an official welcome to acknowledge those gathered together for a particular purpose. In contrast pōwhiri is a ritual of encounter that was traditionally carried out on the marae. However, in more recent times it is not unusual for pōwhiri to be facilitated off the marae.

Dress

For pōwhiri and mihi whakatau women are expected to dress modestly in black, wearing tops/skirts or dresses that reach the knee or below, with arms and cleavage also covered. Men will be tidily dressed in jacket, shirt, and trousers. Our kaumātua acknowledges the difference between a traditional ritual encounter and a contemporary one. In Playcentre we encourage best practice.

You are welcome to change once the ceremony is finished.

Arrivals Prior to Mihi Whakatau

If you arrive early, please book in and place your luggage in your room. If you arrive from 6pm onwards, DO NOT book in. There will be a place for you to leave your luggage during the ceremony.

Koha will be provided by Playcentre Aotearoa, if you would like to contribute, please see Raneë before mihi whakatau commences.

Assembling for Mihi Whakatau

Please assemble for the mihi whakatau in a location to be confirmed at by 6.20pm. You will be guided to the meeting room.

During Mihi Whakatau

Once the mihi whakatau begins, you are expected to stay for the duration. Ensure your phone is on silent during this time

Late Arrivals

If the mihi whakatau has already begun, please feel free to come in and quietly take a seat.



Karakia, Waiata (Mōteatea), Principles of Āta

Karakia Tīmatanga

For meeting opening on Saturday:

Kia hora te marino	May peace be widespread
Kia whakapapa pounamu te moana	May the seas be like greenstone
Hei huarahi mā tatou i te rangi nei	A pathway for us all this day
Aroha atu,	Let us show respect for each other
Aroha mai	For one another
Tātou i a tatou katoa	Bind us all together
Hui ē,	
Tāiki ē	

Playcentre Journal, Issue 162 – Summer Raumati 2020, pages 34 & 35

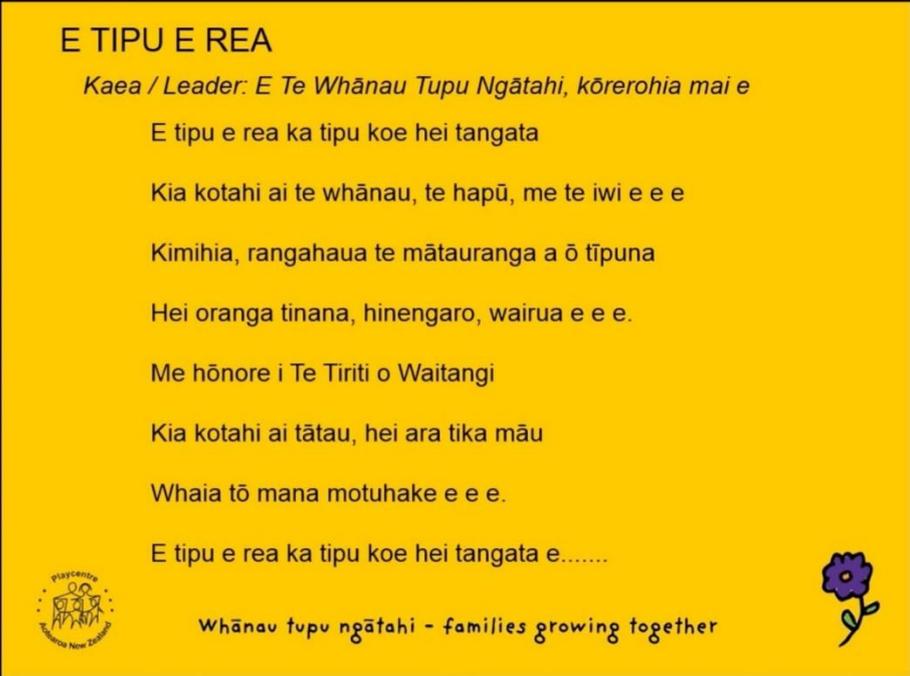


Waiata

Following each mihi or karakia, a waiata is customarily performed. This can be in the form of a cultural chant or a contemporary song. Occasionally, the speaker may share a light-hearted story to conclude their mihi.

Waiata for Playcentre Aotearoa is our Mōteatea: E Tipu, E rea. You can view the video, [here](#).

Please make sure you are familiar so you can join in.



E TIPU E REA

Kaea / Leader: E Te Whānau Tupu Ngātahi, kōrerohia mai e

E tipu e rea ka tipu koe hei tangata

Kia kotahi ai te whānau, te hapū, me te iwi e e e

Kimihia, rangahaua te mātauranga a ō tīpuna

Hei oranga tinana, hinengaro, wairua e e e.

Me hōnore i Te Tiriti o Waitangi

Kia kotahi ai tātau, hei ara tika māu

Whaia tō mana motuhake e e e.

E tipu e rea ka tipu koe hei tangata e.....

Whānau tupu ngātahi - families growing together

Karakia Whakamutunga

For meeting closure on Sunday

Kua mutu ā mātou mahi	Our work is finished
Mō tēnei wā	For the moment
Manaakitia mai mā katoa	Blessings upon us all
O mātou hoa,	Our friends
O mātou whānau	Our families
Aio ki te Aorangi	Peace to the universe

Playcentre Journal, Issue 162 – Summer Raumati 2020, pages 36 & rear cover





Principles of Āta

Āta Haere

Be intentional and approach reflectively

Āta Whakarongo

Listen with reflective deliberation

Āta Noho

Giving quality time to be with people and their issues

Āta Whakaaro

To think with deliberation, considering possibilities

Āta Korero

To communicate and speak with clarity



Consensus Decision Making

Consensus decision-making is a process used by groups seeking to generate widespread levels of participation and agreement. There are variations among different groups, regarding the degree of agreement necessary to finalise a group decision. The process of group deliberation, however, has many common elements that are definitive of consensus decision making. These include:

- Inclusive: As many stakeholders as possible are involved in group discussions.
- Participatory: All participants are allowed a chance to contribute to the discussion.
- Collaborative: The group constructs proposals with input from all interested group members. Any individual authorship of a proposal is subsumed as the group modifies it to include the concerns of all group members.
- Agreement Seeking: The goal is to generate as much agreement as possible. Regardless of how much agreement is required to finalise a decision, a group using a consensus process makes a concerted attempt to reach full agreement.
- Cooperative: Participants are encouraged to keep the good of the whole group in mind. Each individual's preferences should be voiced so that the group can incorporate all concerns into an emerging proposal. Individual preferences should not, however, obstructively impede the progress of the group.

Information taken from Making Consensus Work: Decisions that All Can Live With by Robbie Burke, available in your Playcentre adult library.



Playcentre Taonga

Over the years Playcentre has been the recipient of many Taonga. We want to acknowledge each special Taonga. More information on each can be found [here](#).

Mōteatea

This waiata was presented and taught at Hui ā-Tau 2013 at Porangahau Marae by Whaea Raina Ferris (nee Sciascia) born and raised in Porangahau, surrounded by a strong whanau upbringing in the heart of Ngati Kere. Her tribal affiliations are Ngati Kahungunu, Ngati Raukawa and Ngai Tahu. The mōteatea was presented and launched at the NZ Playcentre Federation (NZPF) Conference 2014.

“I wrote this waiata with the values and philosophies of the National Playcentre Federation in mind. I tried to identify the key things within it. This waiata is written with all nations in mind who attend any Playcentre throughout Aotearoa”

Whaea Raina Ferris

A video recording of the waiata and more information can be found [here](#).

He Tokotoko – Te Rākau



Marion Pilkington, President of New Zealand Playcentre Federation, accepted He Tokotoko at the Federation Conference in 2008, from kaumatua Cyril Talbot, Ngāti Whātua. He Tokotoko, was gifted to support us in our mahi. He is to be returned when his mahi is completed.

He iti, he pounamu



This pounamu was gifted to the Tangata Tiriti Trustees at conference 2013 by members of Tangata Tiriti House. This taonga comes to every Trustee board meeting and national meetings to remind us that our work is for you; our centre members. That every decision should come back to what is best for us all.

Pikopiko



The Pikopiko was gifted by Matiu Rangihuna (Dean of Māori Studies at Christchurch Polytech) in the early 1990's. He chose the symbol of an emerging fern frond as representing the everlasting component of the education we provide for our tamariki.

Te Mauri Stone - Kōhatu



The Kōhatu was gifted to Te Whare Tikanga Māori at the National Māori Hui in May 2013 from Piri Gilbraith and her whānau. The symbolism is that it will hold Te Whare Tikanga Māori (as an anchor) to the kaupapa of Playcentre.

Te Kahu Huruhuru mō ngā Tamariki



The Kahu Huruhuru mō ngā Tamariki was inspired by 'E Tipu e Rea' to remind us we are the kaitiaki (guardians) over our future whakapapa (descendants) and our tamariki (children). The Kahu Huruhuru mō ngā Tamariki was presented at the New Zealand Playcentre Federation Conference 2014 in Rotorua by Paia Swanson.