

Playcentre Education

Application for Enrolment: Use this form for a first enrolment in the Playcentre Education programme for the

New Zealand Certificate in Early Childhood Education and Care (level 4)

If you are inactive for a 2 year period and restart in the programme we will ask you to fill in a re-enrolment.

Please READ the entry information on p4 - A full Guide to the Playcentre Education Enrolment process is available at <https://www.playcentre.org.nz/learnwithus/enrolment-information/>



PERSONAL DETAILS	
1	Print your name: <i>Family Name</i> <i>First or Given Name(s)</i>
2	Preferred First name:
3	Other or previous name/s - very important if you have studied in NZ using another/former name
4	Date of birth: please use format dd/mm/yyyy
5	Gender: Female <input type="checkbox"/> Male <input type="checkbox"/> Another Gender <input type="checkbox"/>
CONTACT and PLAYCENTRE DETAILS	
6	Home Address and Contact details: (Postal Code is required) <i>Postal Address: (if different from home address)</i>
	Postal Code: Phone: Mobile:
	Email:
7	Your Playcentre:
8	Region (indicate 1): Upper North Island / Central Nth Island / Lower North Island / Upper South Island / Lower South Island
QUALIFICATION: The New Zealand Certificate in Early Childhood Education and Care (level 4)	
9	Your first COURSE will be module PE1 Ūkaipōtanga - Let's Play then one other PE module leading to the PLAYCENTRE INTRODUCTORY AWARD . Two further PE modules will complete the PLAYCENTRE EDUCATOR AWARD . The 6 Playcentre Leader modules make up the rest of this part-time programme leading to the New Zealand Certificate in ECE and Care L4 . If transferring from the previous Playcentre Diploma programme what Course do you have? <i>Students from the Playcentre Education Diploma programme who have Course 2 begin with PE2. Those with Course 3 begin with PE4.</i>
10	Do you already hold an ECE qualification? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, what qualification? _____ Will you be seeking Credit or RPL (recognition of prior learning) for some of the requirements of this programme based on any other qualification gained outside of Playcentre? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If seeking credit obtain an RPL application form from an Education Support Co-ordinator who will process your request.</i>
11	Are you currently enrolled with another Tertiary Provider? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, Which Provider? _____ What are you studying? _____ (Qual & Subject)
LEARNING SUPPORT	
12	Do you live with the effects of significant injury, long term illness, or disability? Yes <input type="checkbox"/> No <input type="checkbox"/> If so, do you need any assistance with your study. You may specify any special learning needs below or indicate that you would like to be contacted to discuss this. This information is voluntary and confidential.

MINISTRY OF EDUCATION INFORMATION

We are required to report the following statistical information to the Tertiary Education Commission on all our students.

<p>13</p>	<p>Citizenship and Residency: Tick the box which best describes your citizenship. For students with dual citizenship, specify the country of citizenship of the passport used to enter New Zealand.</p>	<p>Tick the box which describes your citizenship. <i>New Zealand Citizen</i> <input type="checkbox"/> NZL <i>Australian Citizen</i> <input type="checkbox"/> AUS <i>Other</i> <input type="checkbox"/> If you answered "Other" please specify your citizenship and whether you hold a New Zealand or Australian Resident Visa: <i>Citizenship:</i> _____ <i>New Zealand Resident visa:</i> Yes <input type="checkbox"/> No <input type="checkbox"/> <i>Australian Resident visa:</i> Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>14</p>	<p>Ethnicity: What ethnic group(s) do you belong to? You may tick up to three boxes which apply to you.</p>	<p> <i>NZ European/Pakeha</i> <input type="checkbox"/> 111 <i>British and Irish</i> <input type="checkbox"/> 121 <i>Māori</i> <input type="checkbox"/> 211 <i>Other European</i> <input type="checkbox"/> 129 <i>Samoan</i> <input type="checkbox"/> 311 <i>Vietnamese</i> <input type="checkbox"/> 413 <i>Cook Island Māori</i> <input type="checkbox"/> 321 <i>Korean</i> <input type="checkbox"/> 443 <i>Tongan</i> <input type="checkbox"/> 331 <i>Other South East Asian</i> <input type="checkbox"/> 414 <i>Niue</i> <input type="checkbox"/> 341 <i>Chinese</i> <input type="checkbox"/> 421 <i>Tokelauan</i> <input type="checkbox"/> 351 <i>Indian</i> <input type="checkbox"/> 431 <i>Fijian</i> <input type="checkbox"/> 361 <i>Other Asian</i> <input type="checkbox"/> 444 <i>Other Pacific Peoples</i> <input type="checkbox"/> 371 <i>Middle Eastern</i> <input type="checkbox"/> 511 <i>Australian</i> <input type="checkbox"/> 128 <i>Other</i> <input type="checkbox"/> 611 Please specify what ethnicity if you tick "Other Pacific Peoples", "Other Asian", "Other South East Asian", or "Other European": </p>
<p>15</p>	<p>If you selected "Māori" please identify your iwi and rohe (iwi home area). You may identify up to three iwi. If you don't know your iwi name, please tick or cross in this box <input type="checkbox"/> Please enter the name and 4 digit code number.</p>	<p> <i>Iwi (1):</i> <i>Iwi (2):</i> <i>Iwi (3):</i> <i>Rohe:</i> <i>Rohe:</i> <i>Rohe:</i> <i>Code No.</i> <i>Code No.</i> <i>Code No.</i> A list of iwi, rohe names and codes is available at your centre (MOE iwi affiliation reference card) or from https://www.educationcounts.govt.nz/data-services/code-sets-and-classifications/iwi_data_collection_and_use </p>
<p>16</p>	<p>Prior activity: You may tick only one box.</p>	<p>What was your MAIN activity (at last Oct 1) prior to enrolment? <i>Secondary school student</i> <input type="checkbox"/> 01 <i>Non-employed or beneficiary (excluding retired)</i> <input type="checkbox"/> 02 <i>Wage or salary worker</i> <input type="checkbox"/> 03 <i>Self-employed</i> <input type="checkbox"/> 04 <i>University student</i> <input type="checkbox"/> 05 <i>Polytechnic or Te Pūkenga student</i> <input type="checkbox"/> 06 <i>House-person or retired</i> <input type="checkbox"/> 08 <i>Overseas (irrespective of occupation)</i> <input type="checkbox"/> 09 <i>Private training establishment student</i> <input type="checkbox"/> 11 <i>Wānanga student</i> <input type="checkbox"/> 12</p>
<p>17</p>	<p>Secondary School: Tick only one box. Your highest achievement may be a "traditional" award such as School Certificate, or you may have achieved a number of credits or a National Certificate at a certain level on the National Qualifications Framework. Your NZQA Record of Learning shows you how many credits you have.</p>	<p>What was the name of the last secondary school you attended? State "overseas", if applicable. _____ <i>Last year at Secondary School was</i> <input type="text"/></p> <p>What is the highest level of achievement you hold from a secondary school? <i>No formal secondary qualifications</i> <input type="checkbox"/> 00 <i>14 or more credits at any level</i> <input type="checkbox"/> 11 <i>NCEA Level 1 or School Certificate</i> <input type="checkbox"/> 12 <i>NCEA Level 2 or 6th Form Certificate</i> <input type="checkbox"/> 13 <i>University Entrance</i> <input type="checkbox"/> 14 <i>NCEA Level 3 or Bursary or Scholarship</i> <input type="checkbox"/> 15 <i>Overseas qualification (includes International Baccalaureate & Cambridge Exams)</i> <input type="checkbox"/> 09 if "Overseas Qualification" or "Other" please specify:</p>
<p>18</p>	<p>Tertiary Study:</p>	<p>First year of Tertiary Study (ie study since secondary school) is/was <input type="text"/></p>

19	National Student Number	NSN	<div style="text-align: center;"> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div> <p>“Your name, date of birth and residency status as entered on this form will be included in the National Student Index and may be used in an authorised information matching programme with the New Zealand Birth Register.”</p> <p>For further information on the NSI refer to http://nsi.education.govt.nz/home.aspx</p>
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DECLARATION - ALL STUDENTS please read and sign

Privacy – Playcentre Aotearoa uses and discloses information collected in accordance with the Privacy Act 2020 and as set out in our Privacy Policy, which can be found on our website at [\[link\]](#). If you have any questions regarding privacy please do not hesitate to contact us at Privacy.Officer@Playcentre.org.nz. Personal information collected will be shared with some third parties where necessary to provide our services via Playcentre Education, including without limitation:

- To manage internal administrative processes, to confirm centre licensing qualifications and for internal reporting and Playcentre Education administration processes. Information about students may be supplied to, and sought from, other Educational institutions for the purpose of verifying academic records.
- To comply with the requirements of the Education and Training Act 2020 and other legislation relating to the maintenance of official records and for accountability for public funding.
- For marketing (where permitted by law or with your consent), customer data analytics, to data storage and data providers, research, IT systems maintenance and development, recovery against third parties and the like; and
- For other purposes with your consent or where authorised by law.

Playcentre Aotearoa may disclose personal information from this form to various third parties when providing their services to you, such as:

- Government agencies and organisations: Ministry of Education (student statistical returns) as set out above, New Zealand Qualifications Authority (national student records), Tertiary Education Commission (funding), Inland Revenue Department (student loans), and Immigration New Zealand (if you are not a New Zealand citizen or permanent resident). The government agencies may supply data collected on this form to Statistics New Zealand for the purposes of integrating data with data collected by other government agencies, subject to the provisions of the Statistics Act 1975. Integrated data is used for the production of official statistics, to inform policy advice to government and for research purposes.
- Government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Commission (ACC) if required by law.

You have the right to ask for a copy of any personal information we hold about you and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or have it corrected, contact us at tertiaryed.fund.mgr@Playcentre.org.nz. If you do not provide the personal information sought in this form Playcentre Education may not be able to provide their service to you. We will not retain your personal data for longer than is necessary for the purposes for which it may be lawfully used. In signing this enrolment form you authorise such disclosure on the understanding that Playcentre Education will observe the principles in the Privacy Act 2020 and the Post-compulsory Unique Identifier Code of Practice. You also consent to a Safety Check as required by the Children's Act (2014).

Rules – In signing this enrolment form I agree to comply with the code of conduct and student policies in the Playcentre Education **Student Information Handbook** published on the Playcentre Aotearoa website www.Playcentre.org.nz

Declaration:

I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete and that I am the legitimate owner of the identity on this enrolment. I agree to abide by the conditions described above, I have read and consent to the disclosure of personal information as described above.

_____ / ____ / _____
 Signature Date

Please Check: Your Application for Enrolment form is **signed** and **dated**

- Along with the form send:
1. the completed **Safety Checking form for Intending Students** - 1 page
 2. the completed **Consent to Police Vet form**: Section 2 - 2 pages
 3. **verified copies of identity and citizenship/residency documents** – these need to be photocopies (signed by a Playcentre Education or Playcentre Aotearoa employee who has seen the original documents). PLEASE DO NOT SEND ANY ORIGINAL DOCUMENTS

Please email to educationforms@Playcentre.org.nz Subject line: **your name PE1** and delivery mode you have booked to start the programme (eg **face to face** or **Online** or **webinar**) or give your paper form and enclosed verified copies of documents to your workshop facilitator or post to P.O. Box 5252 Hamilton 3242.

If you need further help with this form or have any questions all Education contact details are on the Playcentre website.

