



Playcentre Whānau Teams Guidance
He Tangata | Community Team

Rangatiratanga i te Hapori Community Leadership

PLAYCENTRE AOTEAROA 2025

Karakia Timatanga



E te hui

Whāia te mātauranga kia mārama

Kia whai take ngā mahi katoa

Tū māia, tū kaha

Aroha atu, aroha mai

Tātou i a tātou katoa



For this gathering,

Seek knowledge as understanding

Have purpose in all you do.

Stand tall, be strong.

Let us show respect for each other



How whānau
can contribute
a team approach

Community – He Tangata

- Rangatiratanga i te hāpori – **Community Leadership**
- Whanaungatanga i te hāpori – **Community Building**
- Whakaihuwaka Māori – **Te Ao Māori Champions**

Children's Learning - Ako

- Arotakenga – **Planning and Evaluation**
- Taputapu – **Equipment**
- Whakaihuwaka Māori – **Te Ao Māori Champions**

Adult Learning - Mātauranga

- Whakaihuwaka o Te Wāhanga Mātauranga – **Playcentre Education Champions**
- Whakaihuwaka o te mātauranga – **Adult Learning Champions**
- Whakaihuwaka Māori – **Te Ao Māori Champions**

He Tangata | Community Team Responsibilities

Rangatiratanga i te hāpori **Community Leadership**

- Leadership for the centre & support whānau engagement
- Support centre communication
- Support the centre's use of tagged funds



Whanaungatanga i te hāpori **Community Building**

- Promote Playcentre externally and internally in local community
- Create a welcoming atmosphere and support manuhiri visitors and new centre whānau

Whakaihuwaka Māori – **Te Ao Māori Champions**

- Promote Te Tiriti and Te Ao Māori within your centre though community relationships and events.

Playcentre Whānau Leadership

Role of Playcentre Leaders

- Inspire other whānau to be part of the Playcentre community
- Act as kaitiaki to safeguard Playcentre for the families of today and coming generations.

Whānau Cooperative

- Playcentre isn't just a place. It is a community, a cooperative where parents and whānau learn, play and grow together

Emergent Leadership

- Playcentre is about empowering parents to grow as parents, as kaiako and as leaders in their communities

Emergent Leadership



Growing Future Leaders through Whakamana | Empowerment

- A style of leadership
- An attitude and collection of group processes
- Encourages sharing of leadership functions across the group

It might look like...

- Everyone's input is encouraged and valued
- Skills and resources are shared
- Opportunities to 'have a go' and for learning new skills are valued
- Mistakes are considered learning opportunities
- Future leaders are identified, supported and nurtured

Ways to Awhi Emergent Leadership



Supporting everyone to
view themselves as
Kaitiaki (guardians) of
Playcentre

Role modelling &
coaching

Encouraging working
together in teams

Providing resources to
develop skills – PLD,
courses, books etc

Providing opportunities
to give and receive
feedback

Tuakana–teina
relationships

Situational buddying

Taking the time to find
out the strengths and
interests of others

Community Leadership

Considerations for your Centre



How many leaders?

- Will the community leader responsibilities be held by one person or shared across multiple people?
 - One or two leaders may be enough in a small centre, large centres may want a larger **leadership team**
 - If possible, community leaders span all sessions
 - **Emergent leadership** can be supported by having an experience person awahi a newer person

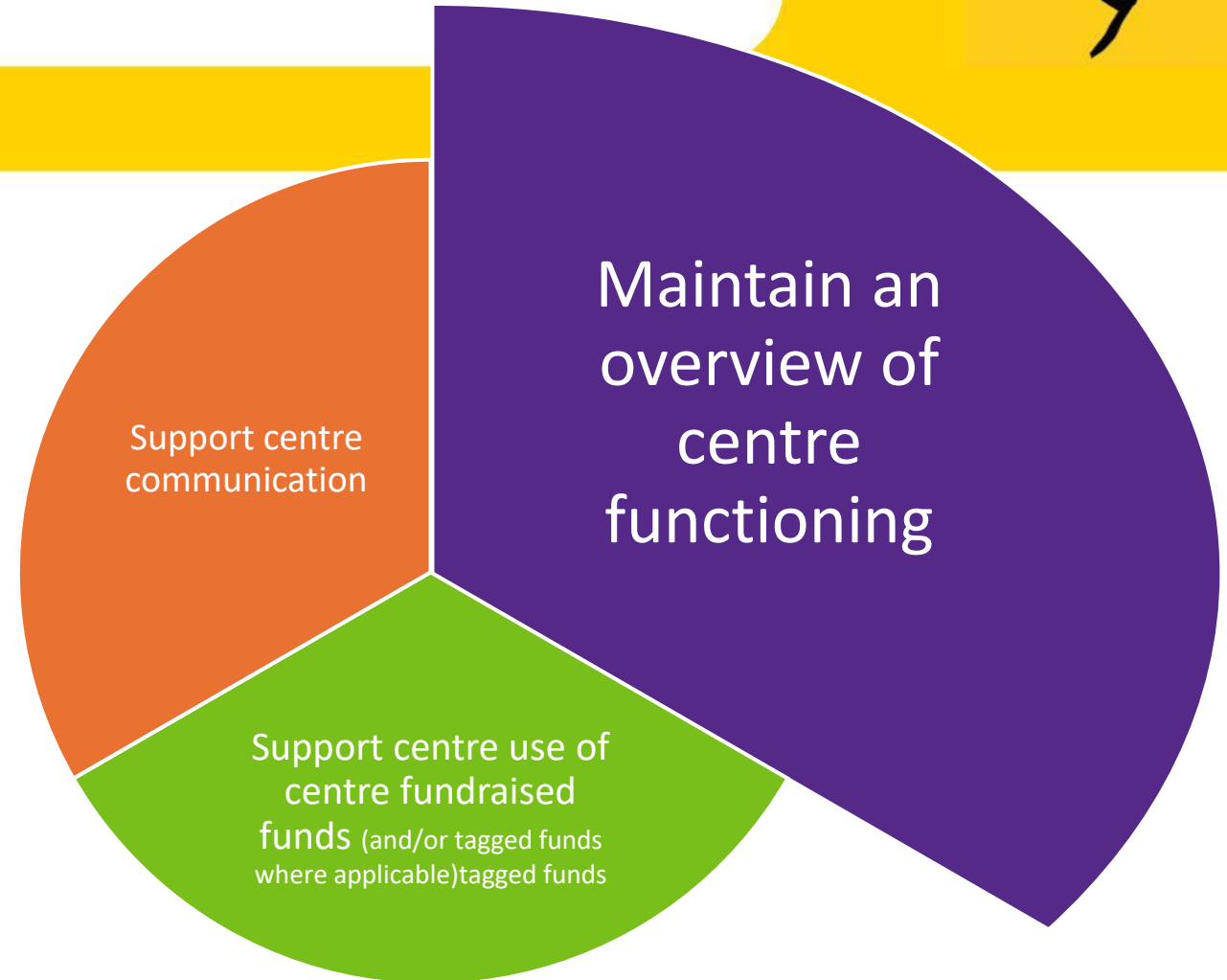
How will be responsibilities be shared or delegated?

- Responsibilities can be **shared** across all community leaders or divvied up
- The community leadership team **can** operate as one team or your centre might prefer to designate roles within the team.

Leading the Cooperative



- **Key contact** for Kaimahi, Centre Advisor, Session Facilitators, Volunteer Session Leaders
- **Maintain an overview** of what's happening across the centre
- **Promote whānau involvement** and emergent leadership
- **Lead** the review of centre practices
- **Facilitate** full centre hui as needed



Supporting Effective Communication

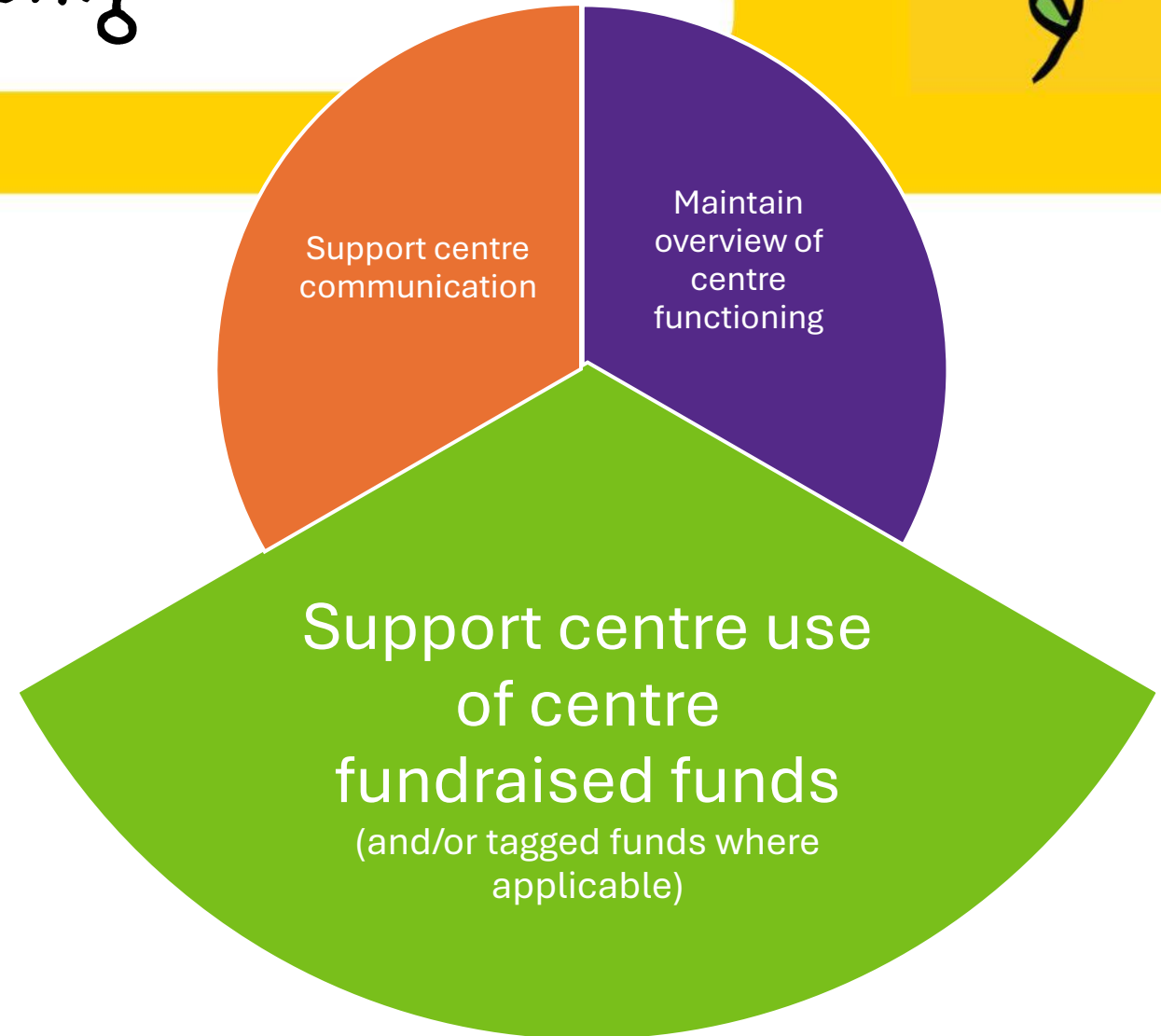


- **Connect with Kaimahi** to ensure clear communication with whānau
- **Manage internal comms channel** (e.g. WhatsApp, Messenger groups)
- **Support communication** within and across session days

Supporting Centre Resourcing



- **Review budget variances** - provided in hardcopy by Kaimahi
- **Support cooperative centre decision making** for requests for expenditure - related to children's learning, adult learning and community events
- **Apply for local grants** - with support from the national grants team



Supporting Centre Resourcing



- Budgets are prepared by Playcentre Aotearoa
- Kaimahi adhere to centre budgets
- Centre-specific **donations, bequests**, whānau **fundraising, local grants** are available for centre use
- Centres running **volunteer-led sessions** and achieving **quality funding** through parents holding supporting awards receive additional budget

Monthly Budget				
PROJECTED MONTHLY INCOME		Income 1		
		Extra income		
		Total monthly income		
ACTUAL MONTHLY INCOME		Income 1		
		Extra income		
		Total monthly income		
		Projected Cost	Actual Cost	
HOUSING		€	1,500.00	€
Mortgage or rent		€	60.00	€
Phone		€	50.00	€
Electricity		€	200.00	€
Gas			50.00	€
Water and sewer				
Cable				
Waste removal				
Insurance or repairs				

Supporting Centre Resourcing



1. Whānau agreement on spending related to:

- **Children's learning** – resources, equipment, trips, visitors
- **Adult learning** – costs for courses (first aid, external PLD), acknowledgement of adult education completions, travel and childcare costs for whānau participating in education
- **Community building & events** – special celebrations, events, gifts

2. Kaimahi organises purchasing/invoicing in line with policy, procedure, including health and safety and applicable regulations.

3. Centre Practices – A centre practice outlining how these decisions will be made as a cooperative in your centre is important to provide whānau with clarity and avoid any confusion.

Ministry Funding & Grant Applications



The Ministry of Education Bulk Funding subsidy only covers a portion of operating costs

- Grants are essential to contribute bulk funding to the shortfall between MoE Funding and total operating costs
- Local grants and fundraising efforts help cover the shortfall.

The importance of Centre Whānau continuing to support Grant Applications:

- Centre whānau both works with and supports the creation of local applications and grant reporting
- The success of the grant applications and hearing your local voice is crucial to the success of the grant.

The role of Playcentre Aotearoa Grants Team:

- Applies for regional and national grants with the input and support from centre whānau
- As Playcentre Aotearoa are the legal entity, all grant applications and accountability reports must be submitted via our National team.

• **Contact the Grants team** about local opportunities: askgrants@playcentre.org.nz

Fundraising

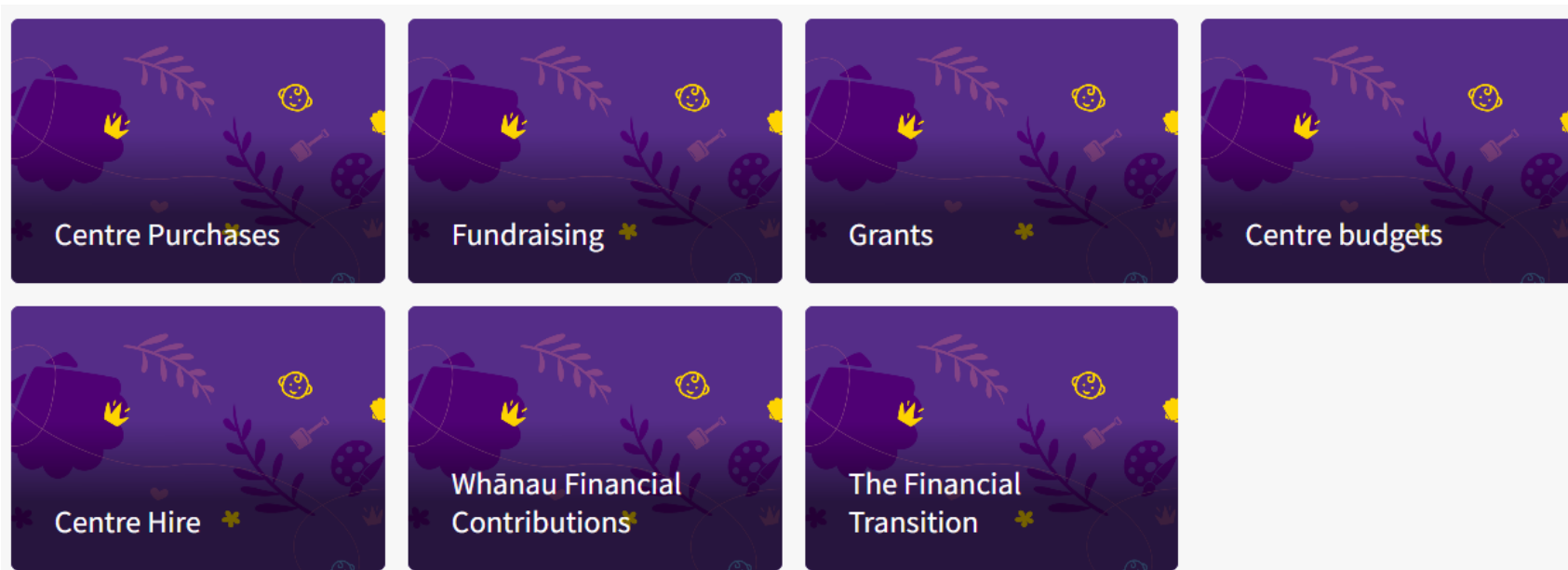
- Local fundraising remains available for centre use
- Funds from centre hires managed by centre volunteers is considered as fundraising
- More information:
 - [Fundraising | Playcentre.org.nz](https://www.playcentre.org.nz/fundraising)
 - [Fundraising support | Playcentre.org.nz](https://www.playcentre.org.nz/fundraising-support)
 - askfundraising@playcentre.org.nz

- 1 Community Trusts**
eg. ASB Community Trust etc
- 2 Sell sweets in your community**
www.sweetideas.co.nz
- 3 Gaming Trusts**
eg. NZ Community Trust, Pub Charity and Lion Foundation
- 4 Join Community Rewards**
Purchase goods and services from partner businesses to receive rewards for your Centre www.communityrewards.co.nz
- 5 Local Council grant schemes**
- 6 Sell Entertainment Books**
www.entertainmentbook.com.au
- 7 Sponsored fun run**
- 8 Scratchy cards**
See www.fastfundraising.co.nz for details
- 9 Celebrity events**
Use Centre contacts to access local sporting celebrities or other celebrities
- 10 Quiz / Trivia nights** www.trivianight.co.nz

Info on changes in Financial Management



Additional information about financial processes is available at: [Finances | Playcentre.org.nz](https://finances.playcentre.org.nz)



Playcentre Hui/Meetings



1. Centre “business meetings” are no longer needed for legal/compliance reasons
2. Still useful to effectively working as a **parent-led cooperative**
3. **Recommend centre “meetings/hui”** or gatherings
4. Open to all enrolled whānau, encouraging participation in the
5. Could be **focused on a specific purpose** such as:
 - Childrens learning – planning and assessment for children’s learning
 - Community events – such as social events to bringing whānau together
 - Adult learning - workshops for adult to upskill whānau as kaiako/teachers
 - Fundraising initiatives - to support resourcing for tamariki/community building
 - Centre practices - kōrerorero about centre practices or cross-team collaboration



Recommended Centre Practices



Additional guidance on these centre practices is available on the Playcentre website

Suggested centre practices related to Community

- Operating as a cooperative
- Decision making
- Taking care of the environment
- Gifts (must be in line with the Playcentre Aotearoa koha policy)
- Fellowship (previously life membership)
- Bicultural commitment

Recommended Centre Practices



Suggested centre practices related to Children's Learning

- Planning for learning
- Group supervision
- Excursions
- Last minute resources
- Graduations

Suggested centre practices related to Children's Learning

- Supporting and celebrating adult learners
- First aid
- Qualifications

A VISION FOR THE FUTURE

That Playcentre is a viable option for all whānau where they can learn and grow together: whānau tupu ngātai.

This vision has the cooperative nature of Playcentre as front and centre, in line with our guiding principles and centre whānau focusing on:



Children's
learning



Adult
education



Community

Karakia Whakamutanga



**Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mātou katoa
ō mātou hoa
ō mātou whānau
Āio ki te Aorangi**



Our work is finished
For the moment
Bless us all
Our friends
Our families
Peace to the Universe.

Kaitito: Dr Huirangi Waikerepuru